**David Ashlee** Town Clerk and Chief Executive

### Your Ref

Our Ref: DA/RGS/C2 Date: 13 November 2018

Dear Councillor

Could you please note that a meeting of the Finance and General Purposes Committee will be held on **Monday 19 November 2018 at 7.00 pm,** at the Council Chamber, Grove House, 76 High Street North, Dunstable, when the following business will be transacted.

**A G E N D A**

1. Apologies for Absence.

2. To approve the Minutes of the Meetings of Finance and General Purposes Committee held on 17 September 2018 (copy previously circulated).

3. Specific Declarations of Interest.

4. Accounts – to receive the Minutes of the meetings of Accounts Sub-Committee held on 19 September and 24 October 2018 (see page 1). (The full schedule of accounts approved at these meetings will be on the table for inspection by Members.)

5. Financial Monitoring Report –– see page 5.

6. Minutes of Personnel Sub-Committee held on 18 October 2018 – see page 12.

7. Reference from Grounds and Environmental Services Committee – see page 13.

8. Grove House Accommodation – see page 14.

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9. Arrangements for the Annual Town Meeting to be held on 4 March 2019 – see page 16.

10. Arrangements for the Annual Council Meeting to be held 13 May 2019 -see page 17.

11. Representatives on Outside Organisations - to receive reports from representatives on the following outside organisations:

CAB Management Committee – Councillor Meakins

Dunstable International Town Twinning Association – Councillors Martin and Warren

Hospice at Home Management Committee – Councillor Jones

Ashton Schools Foundation – Councillors Sparrow

Ashton Almshouses Charity – Councillors Russell and Staples

Chews Foundation – Councillor Chatterley

**NB: Those Members who are not members of this Committee but are representatives of organisations reporting thereto are reminded to provide a report in time for the meeting.**

It is recommended that the following items be considered after a resolution has been passed excluding the press and public.

**PART 2 – MEMBERS ONLY**

1. Property issues – page 18 for Members only.

Yours faithfully

David Ashlee

Town Clerk and Chief Executive

To: All Members of Finance and General Purposes Committee:

Councillors John Kane (Town Mayor), Nigel Warren (Deputy Town Mayor), Peter Hollick (Chairman), John Chatterley (Vice-Chairman), Sid Abbott, Terry Colbourne, Philip Crawley, Eugene Ghent, Liz Jones, Gloria Martin, Claire Meakins, Mike Mullany, Patricia Russell, Gladys Sanders, Ann Sparrow and Pat Staples and other Members of the Council for information.