

Dunstable Town Council
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DUNSTABLE
TOWN COUNCIL

David Ashlee Town Clerk and Chief Executive

When telephoning please ask for:

Rosemary O'Sullivan (01582 891415)

Or Lisa Scheder (01582 891403)

Your Ref.

Our Ref. RGS/

Date: 16 November 2018

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the **Council Chamber**, Grove House, High Street North, Dunstable on **Wednesday 21 November 2018 at 5.30 pm.**

AGENDA

1. Apologies for Absence
2. To approve the schedule of accounts processed for payment for the period 24 October to 20 November 2018 (a schedule of accounts will be available at the meeting).
3. To verify the bank reconciliations for all accounts as at 31 October 2018 (documentation will be available at the meeting).
4. Income and Expenditure report at 31 October 2018 – enclosed at Page 1.

Yours faithfully

R G O'Sullivan
Head of Finance and Support Services

To: Members of Accounts Sub-Committee:
Councillors Mike Mullany (Chairman), Peter Hollick (Vice-Chairman), Johnson Tamara and Nigel Warren and other Members of the Council for information.

Month No : 7

Accounts Sub-Committee 21 November 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
FINANCE AND GENERAL PURPOSES								
<u>100</u>	<u>F&SS STAFF COSTS</u>							
4000	Salaries	14,986	106,488	172,197	65,709		65,709	61.8 %
4001	Salaries	8,364	59,094	105,608	46,514		46,514	56.0 %
	F&SS STAFF COSTS :- Expenditure	23,351	165,582	277,805	112,223	0	112,223	59.6 %
	Net Expenditure over Income	23,351	165,582	277,805	112,223			
<u>101</u>	<u>CENTRAL SERVICES</u>							
4007	Training	309	7,117	15,000	7,883		7,883	47.4 %
4010	Payroll Services	275	2,269	3,900	1,631		1,631	58.2 %
4021	Telephones/Data Links	825	4,128	6,480	2,352		2,352	63.7 %
4022	Postage	80	1,154	3,000	1,846		1,846	38.5 %
4023	Stationery	266	2,167	4,000	1,833		1,833	54.2 %
4025	Subscriptions/Publications	0	2,183	3,500	1,317		1,317	62.4 %
4037	Eqpt/IT Maintenance/Support	1,499	14,277	19,870	5,593		5,593	71.9 %
4039	Equipment Hire	0	17,014	8,500	-8,514		-8,514	200.2 %
4040	Equipment/Materials/Tools	0	132	0	-132		-132	0.0 %
4058	Professional Services	5,695	16,287	28,000	11,713		11,713	58.2 %
4821	Tfr from V&E Fund	0	-13,539	0	13,539		13,539	0.0 %
4923	Res Exp- New Equipment	0	13,539	0	-13,539		-13,539	0.0 %
	CENTRAL SERVICES :- Expenditure	8,949	66,727	92,250	25,523	0	25,523	72.3 %
1091	INC - Miscellaneous	0	11,190	0	11,190			0.0 %
1099	INC - Recharges etc	2	75	710	-635			10.5 %
	CENTRAL SERVICES :- Income	2	11,264	710	10,554			1586.5
	Net Expenditure over Income	8,947	55,462	91,540	36,078			
<u>102</u>	<u>GROVE HOUSE</u>							
4001	Salaries	703	4,924	8,444	3,520		3,520	58.3 %
4011	Rates	0	13,907	18,500	4,593		4,593	75.2 %
4012	Water	0	200	1,500	1,300		1,300	13.3 %
4014	Electricity	1,075	2,922	5,500	2,578		2,578	53.1 %
4015	Gas	142	2,066	3,500	1,434		1,434	59.0 %
4016	Cleaning	1,106	6,323	10,600	4,277		4,277	59.7 %
4017	Waste Disposal	82	845	1,000	155		155	84.5 %
4018	Security	0	270	0	-270		-270	0.0 %
4027	Licences	0	221	220	-1		-1	100.2 %
4036	Maintenance Contracts	-22	1,227	1,500	273		273	81.8 %

Month No : 7

Accounts Sub-Committee 21 November 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038 Repairs & Maintenance	0	11,302	9,000	-2,302		-2,302	125.6 %
4040 Equipment/Materials/Tools	17	862	4,000	3,138		3,138	21.6 %
4824 Tfr from Building Maint Fund	0	-6,924	0	6,924		6,924	0.0 %
4915 Res Exp- Grove House Building	0	6,924	0	-6,924		-6,924	0.0 %
GROVE HOUSE :- Expenditure	3,104	45,068	63,764	18,696	0	18,696	70.7 %
1001 INC - Lettings/Facility Hire	0	865	500	365			173.0 %
1002 INC - Rent Receivable	0	6,476	11,782	-5,306			55.0 %
1003 INC - Service Charges	0	8,942	16,473	-7,531			54.3 %
GROVE HOUSE :- Income	0	16,283	28,755	-12,472			56.6 %
Net Expenditure over Income	3,104	28,784	35,009	6,225			
106 CORPORATE MANAGEMENT							
4003 Pension Payments (early retire)	544	3,259	6,500	3,241		3,241	50.1 %
4006 Health & Safety	1,698	5,657	10,000	4,343		4,343	56.6 %
4019 DBS Checks (prev CRB)	0	65	400	335		335	16.3 %
4021 Telephones/Data Links	37	375	0	-375		-375	0.0 %
4026 Insurance	-1,731	62,725	60,000	-2,725		-2,725	104.5 %
4030 Advertising - Recruitment	0	300	1,500	1,200		1,200	20.0 %
4056 Audit Fees - External	0	0	3,000	3,000		3,000	0.0 %
4057 Audit Fees - Internal	860	860	2,000	1,140		1,140	43.0 %
4061 Annual Report	0	1,666	1,750	84		84	95.2 %
4062 HR Related Costs (inc uniform)	107	1,503	7,500	5,997		5,997	20.0 %
4599 VAT Unclaimable	0	0	5,000	5,000		5,000	0.0 %
CORPORATE MANAGEMENT :- Expenditure	1,515	76,410	97,650	21,240	0	21,240	78.2 %
1099 INC - Recharges etc	5,278	5,278	5,183	95			101.8 %
CORPORATE MANAGEMENT :- Income	5,278	5,278	5,183	95			101.8 %
Net Expenditure over Income	-3,763	71,132	92,467	21,335			
107 DEMOCRATIC SERVICES							
4007 Training	0	433	1,000	567		567	43.3 %
4024 Printing	0	322	1,000	678		678	32.2 %
4025 Subscriptions/Publications	0	2,080	2,750	670		670	75.6 %
4501 Mayor's Transport	50	604	3,500	2,896		2,896	17.3 %
4502 Mayor's Allowance	98	2,063	4,000	1,937		1,937	51.6 %
4503 Civic Hospitality	0	1,035	3,000	1,965		1,965	34.5 %
4504 Civic Regalia	0	227	1,000	773		773	22.7 %
4515 Remembrance Events	3,333	3,350	5,000	1,650		1,650	67.0 %
DEMOCRATIC SERVICES :- Expenditure	3,481	10,114	21,250	11,136	0	11,136	47.6 %
Net Expenditure over Income	3,481	10,114	21,250	11,136			

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Accounts Sub-Committee 21 November 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
110 F & GP CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	9,393	18,515	9,122		9,122	50.7 %
4052 Loan Capital Repaid	0	11,783	23,566	11,783		11,783	50.0 %
4721 Tfr to V&E Fund	0	15,000	15,000	0		0	100.0 %
4723 Tfr to Election Reserve	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	29,000	29,000	0		0	100.0 %
4730 Tfr to Town Twinning Reserve	0	500	500	0		0	100.0 %
F & GP CAPITAL & PROJECTS :- Expenditure	0	85,676	106,581	20,905	0	20,905	80.4 %
Net Expenditure over Income	0	85,676	106,581	20,905			
114 MTRF CAPITAL PROJECTS							
4837 Tfr from Market Town Regen Fun	0	-14,311	0	14,311		14,311	0.0 %
4982 MTRF Arc Lighting	2,116	20,940	0	-20,940		-20,940	0.0 %
4984 MTRF Priory Gardens Entrance	0	26,238	0	-26,238		-26,238	0.0 %
4985 MTRF Splash Park & Catering	0	680	0	-680		-680	0.0 %
4986 MTRF Street Signage etc	0	2,846	0	-2,846		-2,846	0.0 %
MTRF CAPITAL PROJECTS :- Expenditure	2,116	36,394	0	-36,394	0	-36,394	
1101 MTRF Funding - Central Beds	4,717	23,541	0	23,541			0.0 %
MTRF CAPITAL PROJECTS :- Income	4,717	23,541	0	23,541			
Net Expenditure over Income	-2,601	12,853	0	-12,853			
309 GRANTS (INCL S137)							
4321 Service Level Agreements	0	6,900	6,900	0		0	100.0 %
GRANTS (INCL S137) :- Expenditure	0	6,900	6,900	0	0	0	100.0 %
Net Expenditure over Income	0	6,900	6,900	0			
VICE AND GENERAL PURPOSES :- Expenditure	42,517	492,869	666,200	173,331	0	173,331	74.0 %
Income	9,997	56,367	34,648	21,719			162.7 %
Net Expenditure over Income	32,520	436,502	631,552	195,050			
GROUPS & ENVIRONMENTAL							
111 CREASEY PARK - COMM F'BALL							
4001 Salaries	7,454	48,170	82,965	34,795		34,795	58.1 %
4002 Wages	210	249	0	-249		-249	0.0 %
4012 Water	0	1,650	500	-1,150		-1,150	329.9 %
4014 Electricity	652	3,346	9,000	5,654		5,654	37.2 %

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4015 Gas	0	1,047	3,000	1,953		1,953	34.9 %
4016 Cleaning	287	1,769	4,250	2,481		2,481	41.6 %
4017 Waste Disposal	188	458	1,000	542		542	45.8 %
4018 Security	0	116	0	-116		-116	0.0 %
4032 Publicity / Marketing	0	471	500	29		29	94.2 %
4036 Maintenance Contracts	0	1,964	1,250	-714		-714	157.1 %
4038 Repairs & Maintenance	0	23	2,000	1,977		1,977	1.2 %
4040 Equipment/Materials/Tools	0	657	1,000	343		343	65.7 %
4536 GROUNDS MAINT (GRASS	1,100	11,867	16,000	4,133		4,133	74.2 %
4599 VAT Unclaimable	368	939	2,289	1,350		1,350	41.0 %
CREASEY PARK - COMM F'BALL :- Expenditure	10,259	72,727	123,754	51,027	0	51,027	58.8 %
1008 INC - ATP Hire	-2,234	79,626	92,000	-12,374			86.6 %
1009 INC - Pitch Hire	1,376	21,967	25,000	-3,033			87.9 %
1044 INC - Contrib from Rec Depot C	0	10,000	10,000	0			100.0 %
1090 Cont from CBC (Brewers Hill Sc	0	15,000	15,000	0			100.0 %
CREASEY PARK - COMM F'BALL :- Income	-858	126,593	142,000	-15,407			89.1 %
Net Expenditure over Income	11,117	-53,866	-18,246	35,620			
112 CREASEY PARK - BAR/CATERING							
4001 Salaries	5,411	33,782	59,055	25,273		25,273	57.2 %
4002 Wages	4,829	29,144	46,017	16,873		16,873	63.3 %
4011 Rates	0	16,320	17,000	680		680	96.0 %
4012 Water	0	1,650	500	-1,150		-1,150	329.9 %
4014 Electricity	652	3,541	9,000	5,459		5,459	39.3 %
4015 Gas	0	1,047	3,000	1,953		1,953	34.9 %
4016 Cleaning	950	6,070	12,750	6,680		6,680	47.6 %
4017 Waste Disposal	653	1,681	3,000	1,319		1,319	56.0 %
4018 Security	270	330	0	-330		-330	0.0 %
4020 Miscellaneous Expenses	122	320	1,600	1,280		1,280	20.0 %
4021 Telephones/Data Links	461	2,259	5,000	2,741		2,741	45.2 %
4026 Insurance	127	127	250	123		123	50.7 %
4027 Licences	0	446	900	455		455	49.5 %
4032 Publicity / Marketing	0	471	500	29		29	94.2 %
4036 Maintenance Contracts	3,041	6,262	3,750	-2,512		-2,512	167.0 %
4038 Repairs & Maintenance	0	3,488	2,000	-1,488		-1,488	174.4 %
4040 Equipment/Materials/Tools	320	1,622	1,000	-622		-622	162.2 %
4059 Kitchen/Catering Expenses	492	2,412	3,000	588		588	80.4 %
4060 Bar & Catering Stock	5,087	36,975	64,800	27,825		27,825	57.1 %
4601 Retail Purchases	0	341	0	-341		-341	0.0 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4713 Tfr to CP SINKING FUND	5,000	5,000	0	-5,000		-5,000	0.0 %
CREASEY PARK - BAR/CATERING :- Expenditure	27,415	153,286	233,122	79,836	0	79,836	65.8 %
1001 INC - Lettings/Facility Hire	1,140	11,044	20,000	-8,956			55.2 %
1032 INC - Bar & Catering Sales	13,308	88,369	162,000	-73,631			54.5 %
1091 INC - Miscellaneous	265	503	0	503			0.0 %
1093 INC - Advertising/Sponsorship	0	750	0	750			0.0 %
1911 Reserves Income General	5,000	5,000	0	5,000			0.0 %
CREASEY PARK - BAR/CATERING :- Income	19,713	105,666	182,000	-76,334			58.1 %
Net Expenditure over Income	7,701	47,621	51,122	3,501			
115 SPLASH PARK							
4001 Salaries	554	11,423	18,911	7,488		7,488	60.4 %
4002 Wages	1,131	13,537	15,520	1,983		1,983	87.2 %
4011 Rates	0	2,328	1,000	-1,328		-1,328	232.8 %
4012 Water	0	1,153	750	-403		-403	153.8 %
4014 Electricity	0	3,325	1,750	-1,575		-1,575	190.0 %
4016 Cleaning	0	3,867	2,600	-1,267		-1,267	148.7 %
4017 Waste Disposal	141	1,293	750	-543		-543	172.4 %
4018 Security	0	60	0	-60		-60	0.0 %
4020 Miscellaneous Expenses	0	48	0	-48		-48	0.0 %
4021 Telephones/Data Links	330	2,568	500	-2,068		-2,068	513.6 %
4026 Insurance	0	0	1,000	1,000		1,000	0.0 %
4032 Publicity / Marketing	0	116	0	-116		-116	0.0 %
4036 Maintenance Contracts	83	8,002	4,500	-3,502		-3,502	177.8 %
4038 Repairs & Maintenance	0	418	1,000	582		582	41.8 %
4040 Equipment/Materials/Tools	0	339	0	-339		-339	0.0 %
4059 Kitchen/Catering Expenses	0	943	0	-943		-943	0.0 %
4060 Bar & Catering Stock	0	11,503	14,280	2,777		2,777	80.6 %
4601 Retail Purchases	0	78	0	-78		-78	0.0 %
4841 Tfr from Splash Park Reserve	-4,019	-4,019	0	4,019		4,019	0.0 %
SPLASH PARK :- Expenditure	-1,780	56,985	62,561	5,576	0	5,576	91.1 %
1001 INC - Lettings/Facility Hire	160	61	0	61			0.0 %
1032 INC - Bar & Catering Sales	0	29,209	35,700	-6,491			81.8 %
1092 INC - Concessions	473	3,780	5,000	-1,220			75.6 %
SPLASH PARK :- Income	632	33,050	40,700	-7,650			81.2 %
Net Expenditure over Income	-2,413	23,935	21,861	-2,074			

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Accounts Sub-Committee 21 November 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>200</u>	<u>G&ES STAFF COSTS</u>							
4000	Salaries	9,425	65,752	108,160	42,408		42,408	60.8 %
4001	Salaries	28,530	202,503	374,980	172,477		172,477	54.0 %
4055	External Contracts	2,476	13,706	0	-13,706		-13,706	0.0 %
	G&ES STAFF COSTS :- Expenditure	40,431	281,961	483,140	201,179	0	201,179	58.4 %
	Net Expenditure over Income	40,431	281,961	483,140	201,179			
<u>201</u>	<u>ALLOTMENTS</u>							
4001	Salaries	111	777	1,267	490		490	61.3 %
4012	Water	0	951	1,200	249		249	79.3 %
4014	Electricity	0	152	0	-152		-152	0.0 %
4017	Waste Disposal	226	226	1,500	1,274		1,274	15.0 %
4038	Repairs & Maintenance	0	1,392	3,000	1,608		1,608	46.4 %
4041	Tree Planting/Surgery	0	0	500	500		500	0.0 %
4838	Tfr from Allotments Reserve	0	-4,875	0	4,875		4,875	0.0 %
4938	Res Exp- Allotments	0	4,875	0	-4,875		-4,875	0.0 %
	ALLOTMENTS :- Expenditure	336	3,498	7,467	3,969	0	3,969	46.8 %
1002	INC - Rent Receivable	0	600	7,000	-6,400			8.6 %
1024	INC - Maintenance	25	220	0	220			0.0 %
1091	INC - Miscellaneous	0	240	0	240			0.0 %
	ALLOTMENTS :- Income	25	1,060	7,000	-5,940			15.1 %
	Net Expenditure over Income	311	2,438	467	-1,971			
<u>202</u>	<u>CEMETERY</u>							
4001	Salaries	3,797	26,407	45,632	19,225		19,225	57.9 %
4011	Rates	0	10,200	9,000	-1,200		-1,200	113.3 %
4012	Water	0	1,420	2,000	580		580	71.0 %
4014	Electricity	0	1,278	2,500	1,222		1,222	51.1 %
4015	Gas	22	194	1,500	1,306		1,306	12.9 %
4016	Cleaning	200	1,340	2,500	1,160		1,160	53.6 %
4017	Waste Disposal	1,944	3,637	6,200	2,563		2,563	58.7 %
4018	Security	0	1,280	3,000	1,720		1,720	42.7 %
4021	Telephones/Data Links	488	1,956	3,400	1,444		1,444	57.5 %
4036	Maintenance Contracts	0	999	1,100	101		101	90.8 %
4037	Eqpt/IT Maintenance/Support	0	0	1,250	1,250		1,250	0.0 %
4038	Repairs & Maintenance	1,161	3,323	8,000	4,677		4,677	41.5 %
4040	Equipment/Materials/Tools	865	3,083	5,000	1,917		1,917	61.7 %
4041	Tree Planting/Surgery	0	320	1,500	1,180		1,180	21.3 %

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043	Bedding Plants	286	0	0	0		0	0.0 %
4045	Vehicle Fuel/Maintenance	437	5,151	10,700	5,549		5,549	48.1 %
4049	Memorial Safety Inspections et	0	0	500	500		500	0.0 %
4127	Kerb Blocks	140	800	0	-800		-800	0.0 %
4128	Sanctums	0	1,090	0	-1,090		-1,090	0.0 %
4201	Book of Remembrance	0	278	600	322		322	46.3 %
	CEMETERY :- Expenditure	9,338	62,756	104,382	41,626	0	41,626	60.1 %
1021	INC - Burial Fees	5,961	87,875	112,500	-24,625			78.1 %
1022	INC - Book of Remembrance	130	416	600	-184			69.3 %
1023	INC - Memorials	5,002	23,497	45,000	-21,503			52.2 %
1027	INC - Kerb Blocks	0	2,470	0	2,470			0.0 %
1028	INC - Sanctums	0	2,748	0	2,748			0.0 %
1091	INC - Miscellaneous	735	735	0	735			0.0 %
1099	INC - Recharges etc	0	1,150	0	1,150			0.0 %
	CEMETERY :- Income	11,827	118,891	158,100	-39,209			75.2 %
	Net Expenditure over Income	-2,489	-56,135	-53,718	2,417			
<u>205</u>	<u>REC.GENERAL-R.G.</u>							
4011	Rates	0	1,008	1,000	-8		-8	100.8 %
4012	Water	0	96	1,000	904		904	9.6 %
4013	Rent Payable	0	10,000	10,000	0		0	100.0 %
4014	Electricity	373	739	3,000	2,261		2,261	24.6 %
4016	Cleaning	79	79	0	-79		-79	0.0 %
4017	Waste Disposal	1,968	6,218	8,800	2,582		2,582	70.7 %
4018	Security	0	2,380	4,000	1,620		1,620	59.5 %
4021	Telephones/Data Links	81	580	1,000	420		420	58.0 %
4036	Maintenance Contracts	465	4,580	4,250	-330		-330	107.8 %
4038	Repairs & Maintenance	1,083	16,437	12,000	-4,437		-4,437	137.0 %
4040	Equipment/Materials/Tools	0	2,730	5,000	2,270		2,270	54.6 %
4041	Tree Planting/Surgery	0	1,040	1,500	460		460	69.3 %
4042	Grass Cutting Equipment	0	0	400	400		400	0.0 %
4044	Bowling Green Maintenance	0	0	1,000	1,000		1,000	0.0 %
4045	Vehicle Fuel/Maintenance	437	6,769	10,700	3,931		3,931	63.3 %
4046	Play Areas Equipment/Maintenan	0	6,559	12,500	5,941		5,941	52.5 %
4834	Tfr from Developer's Contribut	0	0	-8,000	-8,000		-8,000	0.0 %
	REC.GENERAL-R.G. :- Expenditure	4,485	59,215	68,150	8,935	0	8,935	86.9 %
1001	INC - Lettings/Facility Hire	0	5,500	11,000	-5,500			50.0 %
1008	INC - ATP Hire	1,944	1,944	0	1,944			0.0 %
1009	INC - Pitch Hire	2,658	2,768	6,000	-3,232			46.1 %

Month No : 7

Accounts Sub-Committee 21 November 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1024	INC - Maintenance	1,544	8,111	15,250	-7,139			53.2 %
1099	INC - Recharges etc	0	3,053	0	3,053			0.0 %
	REC.GENERAL-R.G. :- Income	6,146	21,377	32,250	-10,873			66.3 %
	Net Expenditure over Income	-1,662	37,838	35,900	-1,938			
<u>206</u>	<u>TOWN RANGER SERVICES</u>							
4001	Salaries	4,693	33,195	56,625	23,430		23,430	58.6 %
4017	Waste Disposal	214	429	1,500	1,071		1,071	28.6 %
4021	Telephones/Data Links	38	254	500	246		246	50.8 %
4038	Repairs & Maintenance	490	1,228	4,000	2,772		2,772	30.7 %
4040	Equipment/Materials/Tools	97	1,296	3,000	1,704		1,704	43.2 %
4045	Vehicle Fuel/Maintenance	1,256	4,415	7,000	2,585		2,585	63.1 %
4120	Bus Shelter Maintenance	0	0	1,500	1,500		1,500	0.0 %
	TOWN RANGER SERVICES :- Expenditure	6,788	40,817	74,125	33,308	0	33,308	55.1 %
1024	INC - Maintenance	247	1,994	3,000	-1,006			66.5 %
	TOWN RANGER SERVICES :- Income	247	1,994	3,000	-1,006			66.5 %
	Net Expenditure over Income	6,541	38,823	71,125	32,302			
<u>210</u>	<u>G & E CAPITAL & PROJECTS</u>							
4051	Loan Interest Payable	0	9,152	18,260	9,108		9,108	50.1 %
4052	Loan Capital Repaid	0	10,563	20,989	10,426		10,426	50.3 %
4721	Tfr to V&E Fund	0	20,000	20,000	0		0	100.0 %
4724	Tfr to Building Maint Fund	0	21,000	21,000	0		0	100.0 %
4728	Tfr to EMR Priory Churchyard	0	5,000	0	-5,000		-5,000	0.0 %
4731	Tfr to Tree Reserve	0	5,000	5,000	0		0	100.0 %
4732	Tfr to Open Spaces Improvement	0	15,000	15,000	0		0	100.0 %
4734	Tfr to Developer's Contributio	0	0	5,000	5,000		5,000	0.0 %
4738	Tfr to Allotments Reserve	0	5,000	5,000	0		0	100.0 %
4741	Tfr to Splash Park Reserve	0	12,000	12,000	0		0	100.0 %
4742	Tfr to Memorial Safety Reserve	0	1,000	1,000	0		0	100.0 %
	G & E CAPITAL & PROJECTS :- Expenditure	0	103,715	123,249	19,534	0	19,534	84.2 %
	Net Expenditure over Income	0	103,715	123,249	19,534			
<u>403</u>	<u>TOWN CENTRE</u>							
4012	Water	0	194	700	506		506	27.6 %
4014	Electricity	18	1,862	1,500	-362		-362	124.1 %
4016	Cleaning	79	79	0	-79		-79	0.0 %

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Accounts Sub-Committee 21 November 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4017 Waste Disposal	1,793	6,043	8,700	2,657		2,657	69.5 %
4021 Telephones/Data Links	68	486	1,000	514		514	48.6 %
4036 Maintenance Contracts	1,137	1,417	1,500	83		83	94.4 %
4038 Repairs & Maintenance	151	960	0	-960		-960	0.0 %
4040 Equipment/Materials/Tools	22	1,703	2,000	297		297	85.2 %
4041 Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4043 Bedding Plants	3,717	21,288	22,500	1,212		1,212	94.6 %
4045 Vehicle Fuel/Maintenance	439	4,135	10,600	6,465		6,465	39.0 %
4050 Town Centre	517	1,441	8,000	6,559		6,559	18.0 %
4075 Skateboard Park	1,362	1,362	5,000	3,638		3,638	27.2 %
4831 Tfr from Tree Reserve	0	-585	0	585		585	0.0 %
4902 Project Costs Reclaimable	31,334	42,778	0	-42,778		-42,778	0.0 %
4924 Res Exp- Tree Works	0	585	0	-585		-585	0.0 %
TOWN CENTRE :- Expenditure	40,636	83,746	63,000	-20,746	0	-20,746	132.9 %
1009 INC - Pitch Hire	187	1,646	1,500	146			109.8 %
1024 INC - Maintenance	0	2,575	5,150	-2,575			50.0 %
1051 INC - Town Centre Agency CBC	0	11,255	10,800	455			104.2 %
1091 INC - Miscellaneous	0	500	0	500			0.0 %
1099 INC - Recharges etc	0	814	0	814			0.0 %
TOWN CENTRE :- Income	187	16,790	17,450	-660			96.2 %
Net Expenditure over Income	40,448	66,956	45,550	-21,406			
GROUPS & ENVIRONMENTAL :- Expenditure	137,907	918,706	1,342,950	424,244	0	424,244	68.4 %
Income	37,920	425,421	582,500	-157,080			73.0 %
Net Expenditure over Income	99,988	493,286	760,450	267,164			
<u>COMMUNITY SERVICES</u>							
103	<u>MARKETING</u>						
4032 Publicity / Marketing	0	2,643	5,000	2,357		2,357	52.9 %
4033 Newsletter	4,822	16,670	19,500	2,830		2,830	85.5 %
4034 Website	0	8,060	4,000	-4,060		-4,060	201.5 %
4821 Tfr from V&E Fund	0	-5,000	0	5,000		5,000	0.0 %
MARKETING :- Expenditure	4,822	22,373	28,500	6,127	0	6,127	78.5 %
Net Expenditure over Income	4,822	22,373	28,500	6,127			
209	<u>OLDER PEOPLES DAY CARE SERVICE</u>						
4001 Salaries	1,385	9,047	18,638	9,591		9,591	48.5 %
4021 Telephones/Data Links	31	219	275	56		56	79.6 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4064 Hall Hire	200	2,190	4,500	2,310		2,310	48.7 %
4065 Lunchclub Catering	847	4,745	9,000	4,255		4,255	52.7 %
4066 Entertainment/Activities	215	2,739	3,000	261		261	91.3 %
4313 OPHLP - Transport	920	5,478	9,500	4,022		4,022	57.7 %
4834 Tfr from Developer's Contribut	0	0	-1,200	-1,200		-1,200	0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Expenditure	3,598	24,417	43,713	19,296	0	19,296	55.9 %
1006 INC - BCC O P Day Care Service	0	7,918	7,918	0			100.0 %
1007 INC - Fees O P Day Care Serv	1,284	8,017	13,000	-4,983			61.7 %
1099 INC - Recharges etc	0	971	0	971			0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Income	1,284	16,906	20,918	-4,012			80.8 %
Net Expenditure over Income	2,314	7,511	22,795	15,284			
300 COMM SERVICES STAFF COSTS							
4000 Salaries	12,569	90,344	158,351	68,007		68,007	57.1 %
4001 Salaries	2,916	20,725	34,914	14,189		14,189	59.4 %
4002 Wages	2,397	16,733	28,614	11,881		11,881	58.5 %
COMM SERVICES STAFF COSTS :- Expenditure	17,882	127,802	221,879	94,077	0	94,077	57.6 %
Net Expenditure over Income	17,882	127,802	221,879	94,077			
303 COMMUNITY ENGAGEMENT							
4002 Wages	0	860	500	-360		-360	172.1 %
4032 Publicity / Marketing	0	695	600	-95		-95	115.8 %
4040 Equipment/Materials/Tools	76	928	1,000	72		72	92.8 %
4066 Entertainment/Activities	0	7,869	8,507	638		638	92.5 %
4067 Community Projects	0	1,625	5,300	3,675		3,675	30.7 %
COMMUNITY ENGAGEMENT :- Expenditure	76	11,978	15,907	3,929	0	3,929	75.3 %
1004 INC - Activities	0	1,464	2,200	-736			66.5 %
1099 INC - Recharges etc	0	50	0	50			0.0 %
COMMUNITY ENGAGEMENT :- Income	0	1,514	2,200	-686			68.8 %
Net Expenditure over Income	76	10,464	13,707	3,243			
304 GROVE CORNER							
4001 Salaries	421	2,724	6,656	3,932		3,932	40.9 %
4002 Wages	350	2,590	6,001	3,411		3,411	43.2 %
4011 Rates	0	2,064	2,100	36		36	98.3 %
4012 Water	0	296	1,000	704		704	29.6 %
4014 Electricity	109	676	2,000	1,324		1,324	33.8 %

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Accounts Sub-Committee 21 November 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4015	Gas	39	295	3,000	2,705		2,705	9.8 %
4016	Cleaning	228	625	600	-25		-25	104.2 %
4021	Telephones/Data Links	70	577	1,000	423		423	57.7 %
4026	Insurance	0	0	200	200		200	0.0 %
4027	Licences	0	340	300	-40		-40	113.3 %
4032	Publicity / Marketing	0	227	300	73		73	75.8 %
4036	Maintenance Contracts	0	1,509	1,700	191		191	88.8 %
4038	Repairs & Maintenance	30	743	1,386	643		643	53.6 %
4040	Equipment/Materials/Tools	0	784	1,200	416		416	65.4 %
4066	Entertainment/Activities	0	0	1,000	1,000		1,000	0.0 %
4526	EXP - Heritage Lottery Fund	0	4,100	0	-4,100		-4,100	0.0 %
	GROVE CORNER :- Expenditure	1,246	17,552	28,443	10,891	0	10,891	61.7 %
1001	INC - Lettings/Facility Hire	0	2,327	1,200	1,127			193.9 %
1002	INC - Rent Receivable	0	5,950	6,800	-850			87.5 %
1026	INC - Heritage Lottery Fund	0	4,100	0	4,100			0.0 %
1091	INC - Miscellaneous	74	372	0	372			0.0 %
	GROVE CORNER :- Income	74	12,749	8,000	4,749			159.4 %
	Net Expenditure over Income	1,172	4,803	20,443	15,640			
310	COMM S CAPITAL & PROJECTS							
4051	Loan Interest Payable	0	8,253	16,250	7,997		7,997	50.8 %
4052	Loan Capital Repaid	0	10,521	21,041	10,520		10,520	50.0 %
4714	Tfr to Christmas Lights Res	0	3,500	3,500	0		0	100.0 %
4720	Tfr to Tearooms Equipment Res	0	1,500	1,500	0		0	100.0 %
4724	Tfr to Building Maint Fund	0	50,373	50,373	0		0	100.0 %
	COMM S CAPITAL & PROJECTS :- Expenditure	0	74,147	92,664	18,517	0	18,517	80.0 %
	Net Expenditure over Income	0	74,147	92,664	18,517			
401	EVENTS PROGRAMME							
4001	Salaries	3,302	23,476	42,555	19,079		19,079	55.2 %
4002	Wages	466	2,393	3,750	1,357		1,357	63.8 %
4014	Electricity	33	225	600	375		375	37.5 %
4017	Waste Disposal	658	5,758	8,000	2,242		2,242	72.0 %
4018	Security	0	98	0	-98		-98	0.0 %
4021	Telephones/Data Links	20	144	300	156		156	48.1 %
4032	Publicity / Marketing	129	2,549	6,000	3,451		3,451	42.5 %
4035	Cultural/National Event	0	8,406	8,000	-406		-406	105.1 %
4036	Maintenance Contracts	0	280	0	-280		-280	0.0 %

DUNSTABLE TOWN COUNCIL

Detailed Income & Expenditure by Budget Heading 31/10/2018

Month No : 7

Accounts Sub-Committee 21 November 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038 Repairs & Maintenance	-117	2,320	0	-2,320		-2,320	0.0 %
4040 Equipment/Materials/Tools	-129	497	1,000	503		503	49.7 %
4055 External Contracts	0	1,420	3,143	1,723		1,723	45.2 %
4511 St Georges Day Event	0	-1	4,000	4,001		4,001	0.0 %
4512 Party in the Park	0	17,361	12,500	-4,861		-4,861	138.9 %
4513 Fireworks	7,315	7,315	18,000	10,685		10,685	40.6 %
4514 Torchlight Carols Event	599	641	3,000	2,359		2,359	21.4 %
4518 Band Concerts	350	2,242	3,000	758		758	74.7 %
4522 Dunstable Live	0	8,771	9,000	229		229	97.5 %
4523 Proms In The Park	1,774	4,797	10,000	5,203		5,203	48.0 %
4524 Priory Pictures	-226	13,196	12,000	-1,196		-1,196	110.0 %
EVENTS PROGRAMME :- Expenditure	14,176	101,888	144,848	42,960	0	42,960	70.3 %
1092 INC - Concessions	2,273	10,461	12,000	-1,539			87.2 %
1093 INC - Advertising/Sponsorship	0	3,000	0	3,000			0.0 %
EVENTS PROGRAMME :- Income	2,273	13,461	12,000	1,461			112.2 %
Net Expenditure over Income	11,903	88,427	132,848	44,421			
402 PRIORY HOUSE							
4001 Salaries	9,809	66,546	120,819	54,273		54,273	55.1 %
4002 Wages	8,062	62,307	109,901	47,594		47,594	56.7 %
4011 Rates	0	20,445	20,500	55		55	99.7 %
4012 Water	392	686	2,500	1,814		1,814	27.5 %
4014 Electricity	615	3,815	11,500	7,685		7,685	33.2 %
4015 Gas	0	1,396	5,000	3,604		3,604	27.9 %
4016 Cleaning	704	4,837	8,500	3,663		3,663	56.9 %
4017 Waste Disposal	326	881	1,400	519		519	62.9 %
4018 Security	30	60	0	-60		-60	0.0 %
4020 Miscellaneous Expenses	77	979	2,000	1,021		1,021	49.0 %
4021 Telephones/Data Links	468	1,886	4,000	2,114		2,114	47.1 %
4026 Insurance	35	35	0	-35		-35	0.0 %
4027 Licences	295	2,807	1,400	-1,407		-1,407	200.5 %
4032 Publicity / Marketing	691	1,273	6,000	4,727		4,727	21.2 %
4036 Maintenance Contracts	708	7,299	13,500	6,201		6,201	54.1 %
4038 Repairs & Maintenance	660	4,333	7,500	3,167		3,167	57.8 %
4039 Equipment Hire	396	4,156	0	-4,156		-4,156	0.0 %
4040 Equipment/Materials/Tools	650	2,554	2,500	-54		-54	102.2 %
4059 Kitchen/Catering Expenses	296	2,976	5,000	2,024		2,024	59.5 %
4060 Bar & Catering Stock	3,116	22,449	38,000	15,551		15,551	59.1 %
4601 Retail Purchases	282	4,205	6,500	2,295		2,295	64.7 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4602 Train Ticket Purchases	0	5,231	0	-5,231		-5,231	0.0 %
4611 Education/Events	600	3,848	5,000	1,152		1,152	77.0 %
4821 Tfr from V&E Fund	-1,385	-1,385	0	1,385		1,385	0.0 %
4824 Tfr from Building Maint Fund	-7,268	-8,748	0	8,748		8,748	0.0 %
4827 Tfr from P/House Exhib Fund	0	-1,549	0	1,549		1,549	0.0 %
4920 Res Exp- Priory House Buildin	8,652	10,132	0	-10,132		-10,132	0.0 %
4943 Res Exp- PH Exhib	0	1,549	0	-1,549		-1,549	0.0 %
PRIORY HOUSE :- Expenditure	28,209	225,006	371,520	146,514	0	146,514	60.6 %
1001 INC - Lettings/Facility Hire	84	849	1,500	-651			56.6 %
1002 INC - Rent Receivable	0	2,341	4,681	-2,341			50.0 %
1003 INC - Service Charges	0	1,054	1,471	-417			71.6 %
1030 INC - Retail Sales	877	5,848	13,500	-7,652			43.3 %
1032 INC - Bar & Catering Sales	9,743	78,537	125,000	-46,463			62.8 %
1091 INC - Miscellaneous	75	118	0	118			0.0 %
1092 INC - Concessions	0	68	0	68			0.0 %
1095 INC - Train Ticket Sales	429	6,234	1,500	4,734			415.6 %
1097 INC - Commission	80	1,919	3,000	-1,081			64.0 %
1099 INC - Recharges etc	0	3,441	0	3,441			0.0 %
PRIORY HOUSE :- Income	11,288	100,408	150,652	-50,244			66.6 %
Net Expenditure over Income	16,921	124,598	220,868	96,270			
405 TOWN CENTRE MANAGEMENT							
4014 Electricity	0	0	1,000	1,000		1,000	0.0 %
4032 Publicity / Marketing	645	5,964	6,500	536		536	91.8 %
4520 Christmas Lights	0	0	19,000	19,000		19,000	0.0 %
TOWN CENTRE MANAGEMENT :- Expenditure	645	5,964	26,500	20,536	0	20,536	22.5 %
1099 INC - Recharges etc	171	171	0	171			0.0 %
TOWN CENTRE MANAGEMENT :- Income	171	171	0	171			
Net Expenditure over Income	474	5,793	26,500	20,707			
406 SPECIAL MARKETS							
4002 Wages	0	0	4,000	4,000		4,000	0.0 %
4011 Rates	0	-1,117	1,000	2,117		2,117	-111.7 %
4017 Waste Disposal	979	3,266	6,700	3,434		3,434	48.7 %
4021 Telephones/Data Links	20	147	0	-147		-147	0.0 %
4026 Insurance	206	206	0	-206		-206	0.0 %
4032 Publicity / Marketing	0	262	1,000	738		738	26.2 %
4040 Equipment/Materials/Tools	886	886	0	-886		-886	0.0 %

DUNSTABLE TOWN COUNCIL

Detailed Income & Expenditure by Budget Heading 31/10/2018

Month No : 7

Accounts Sub-Committee 21 November 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4055 External Contracts	86	821	0	-821		-821	0.0 %
SPECIAL MARKETS :- Expenditure	<u>2,178</u>	<u>4,471</u>	<u>12,700</u>	<u>8,229</u>	<u>0</u>	<u>8,229</u>	<u>35.2 %</u>
1011 INC - Hire of Stalls & Pitches	400	2,108	4,000	-1,892			52.7 %
1091 INC - Miscellaneous	0	280	0	280			0.0 %
SPECIAL MARKETS :- Income	<u>400</u>	<u>2,388</u>	<u>4,000</u>	<u>-1,612</u>			<u>59.7 %</u>
Net Expenditure over Income	<u>1,778</u>	<u>2,083</u>	<u>8,700</u>	<u>6,617</u>			
<u>407 ASHTON SQUARE PUBLIC CONVENIEN</u>							
4002 Wages	1,670	14,191	40,645	26,454		26,454	34.9 %
4016 Cleaning	18	565	1,800	1,235		1,235	31.4 %
4021 Telephones/Data Links	11	75	200	125		125	37.6 %
4036 Maintenance Contracts	0	275	0	-275		-275	0.0 %
4038 Repairs & Maintenance	8	1,268	1,483	215		215	85.5 %
4055 External Contracts	222	685	0	-685		-685	0.0 %
ASHTON SQUARE PUBLIC CONVENIEN :- Expenditure	<u>1,929</u>	<u>17,059</u>	<u>44,128</u>	<u>27,069</u>	<u>0</u>	<u>27,069</u>	<u>38.7 %</u>
1024 INC - Maintenance	0	1,500	3,000	-1,500			50.0 %
ASHTON SQUARE PUBLIC CONVENIEN :- Income	<u>0</u>	<u>1,500</u>	<u>3,000</u>	<u>-1,500</u>			<u>50.0 %</u>
Net Expenditure over Income	<u>1,929</u>	<u>15,559</u>	<u>41,128</u>	<u>25,569</u>			
COMMUNITY SERVICES :- Expenditure	<u>74,761</u>	<u>632,657</u>	<u>1,030,802</u>	<u>398,145</u>	<u>0</u>	<u>398,145</u>	<u>61.4 %</u>
Income	<u>15,490</u>	<u>149,097</u>	<u>200,770</u>	<u>-51,673</u>			<u>74.3 %</u>
Net Expenditure over Income	<u>59,272</u>	<u>483,559</u>	<u>830,032</u>	<u>346,473</u>			
Whole Council Only							
<u>998 PRECEPT & INTEREST</u>							
4096 Bank Charges	241	2,611	0	-2,611		-2,611	0.0 %
4739 Tfr to 3G Pitch Reserve	49	301	0	-301		-301	0.0 %
PRECEPT & INTEREST :- Expenditure	<u>290</u>	<u>2,912</u>	<u>0</u>	<u>-2,912</u>	<u>0</u>	<u>-2,912</u>	
1076 INC - Precept	0	2,219,034	2,219,034	0			100.0 %
1096 INC - Interest Receivable	557	2,135	3,000	-865			71.2 %
1911 Reserves Income General	49	301	0	301			0.0 %
PRECEPT & INTEREST :- Income	<u>605</u>	<u>2,221,470</u>	<u>2,222,034</u>	<u>-564</u>			<u>100.0 %</u>
Net Expenditure over Income	<u>-315</u>	<u>-2,218,558</u>	<u>-2,222,034</u>	<u>-3,476</u>			
Whole Council Only :- Expenditure	<u>290</u>	<u>2,912</u>	<u>0</u>	<u>-2,912</u>	<u>0</u>	<u>-2,912</u>	<u>0.0 %</u>
Income	<u>605</u>	<u>2,221,470</u>	<u>2,222,034</u>	<u>-564</u>			<u>100.0 %</u>
Net Expenditure over Income	<u>-315</u>	<u>-2,218,558</u>	<u>-2,222,034</u>	<u>-3,476</u>			