

Dunstable Town Council
Grove House
76 High Street North
Dunstable
Bedfordshire
LU6 1NF

Tel: 01582 513000

E-mail: info@dunstable.gov.uk

Website: www.dunstable.gov.uk



DUNSTABLE
TOWN COUNCIL

David Ashlee Town Clerk and Chief Executive

When telephoning please ask for:
Rosemary O'Sullivan (01582 891415)
Or Lisa Scheder (01582 891403)

Your Ref.
Our Ref. RGS/

Date: 12 June 2018

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the **Council Chamber**, Grove House, High Street North, Dunstable on **Wednesday 20 June 2018 at 5.30 pm.**

AGENDA

1. Apologies for Absence
2. To approve the schedule of accounts processed for payment for the period 23 May to 19 June 2018 (a schedule of accounts will be available at the meeting).
3. To verify the bank reconciliations for all accounts as at 31 May 2018 (documentation will be available at the meeting).
4. Income and Expenditure report at 31 May 2018 – enclosed at Page 1.

Yours faithfully

R G O'Sullivan
Head of Finance and Support Services

To: Members of Accounts Sub-Committee:
Councillors Mike Mullany (Chairman), Peter Hollick (Vice-Chairman), Johnson Tamara and Nigel Warren and other Members of the Council for information.

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>FINANCE AND GENERAL PURPOSES</u>								
<u>100</u>	<u>F&SS STAFF COSTS</u>							
4000	Salaries	14,849	29,663	172,197	142,534		142,534	17.2 %
4001	Salaries	8,368	16,984	105,608	88,624		88,624	16.1 %
	F&SS STAFF COSTS :- Expenditure	23,216	46,647	277,805	231,158	0	231,158	16.8 %
	Net Expenditure over Income	23,216	46,647	277,805	231,158			
<u>101</u>	<u>CENTRAL SERVICES</u>							
4007	Training	563	966	15,000	14,034		14,034	6.4 %
4010	Misc Staff Costs	278	871	3,900	3,029		3,029	22.3 %
4021	Telephones/Data Links	1,023	1,579	6,480	4,901		4,901	24.4 %
4022	Postage	0	250	3,000	2,750		2,750	8.3 %
4023	Stationery	126	442	4,000	3,558		3,558	11.1 %
4025	Subscriptions/Publications	140	693	3,500	2,807		2,807	19.8 %
4037	Eqpt/IT Maintenance/Support	2,178	3,451	19,870	16,419		16,419	17.4 %
4039	Equipment Hire	1,985	4,020	8,500	4,480		4,480	47.3 %
4058	Professional Services	705	3,165	28,000	24,836		24,836	11.3 %
	CENTRAL SERVICES :- Expenditure	6,997	15,436	92,250	76,814	0	76,814	16.7 %
1091	INC - Miscellaneous	0	11,189	0	11,189			0.0 %
1099	INC - Recharges etc	13	13	710	-697			1.8 %
	CENTRAL SERVICES :- Income	13	11,201	710	10,491			1577.7
	Net Expenditure over Income	6,985	4,234	91,540	87,306			
<u>102</u>	<u>GROVE HOUSE</u>							
4001	Salaries	703	1,407	8,444	7,037		7,037	16.7 %
4011	Rates	0	13,907	18,500	4,593		4,593	75.2 %
4012	Water	0	0	1,500	1,500		1,500	0.0 %
4014	Electricity	0	0	5,500	5,500		5,500	0.0 %
4015	Gas	1,320	1,320	3,500	2,180		2,180	37.7 %
4016	Cleaning	940	1,773	10,600	8,827		8,827	16.7 %
4017	Waste Disposal/Skip Hire	77	186	1,000	814		814	18.6 %
4027	Licences etc	0	0	220	220		220	0.0 %
4036	Maintenance Contracts	0	0	1,500	1,500		1,500	0.0 %
4038	Repairs & Maintenance	60	695	9,000	8,305		8,305	7.7 %
4040	Equipment/Tools Purchase	130	130	4,000	3,870		3,870	3.3 %
	GROVE HOUSE :- Expenditure	3,230	19,418	63,764	44,346	0	44,346	30.5 %
1001	INC - Lettings/Facility Hire	23	23	500	-477			4.6 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1002 INC - Rent Receivable	0	0	11,782	-11,782			0.0 %
1003 INC - Service Charges	0	0	16,473	-16,473			0.0 %
GROVE HOUSE :- Income	<u>23</u>	<u>23</u>	<u>28,755</u>	<u>-28,732</u>			<u>0.1 %</u>
Net Expenditure over Income	<u>3,207</u>	<u>19,395</u>	<u>35,009</u>	<u>15,614</u>			
106 CORPORATE MANAGEMENT							
4003 Pension Payments (early retire)	540	540	6,500	5,960		5,960	8.3 %
4006 Health & Safety	327	655	10,000	9,345		9,345	6.5 %
4019 DBS Checks (prev CRB)	13	13	400	387		387	3.3 %
4021 Telephones/Data Links	67	86	0	-86		-86	0.0 %
4026 Insurance	0	0	60,000	60,000		60,000	0.0 %
4030 Advertising - Recruitment	0	0	1,500	1,500		1,500	0.0 %
4056 Audit Fees - External	0	0	3,000	3,000		3,000	0.0 %
4057 Audit Fees - Internal	0	0	2,000	2,000		2,000	0.0 %
4061 Annual Report	0	0	1,750	1,750		1,750	0.0 %
4062 HR Related Costs (inc uniform)	222	244	7,500	7,256		7,256	3.2 %
4599 VAT Unclaimable	0	0	5,000	5,000		5,000	0.0 %
CORPORATE MANAGEMENT :- Expenditure	<u>1,169</u>	<u>1,537</u>	<u>97,650</u>	<u>96,113</u>	<u>0</u>	<u>96,113</u>	<u>1.6 %</u>
1099 INC - Recharges etc	0	0	5,183	-5,183			0.0 %
CORPORATE MANAGEMENT :- Income	<u>0</u>	<u>0</u>	<u>5,183</u>	<u>-5,183</u>			<u>0.0 %</u>
Net Expenditure over Income	<u>1,169</u>	<u>1,537</u>	<u>92,467</u>	<u>90,930</u>			
107 DEMOCRATIC SERVICES							
4007 Training	0	0	1,000	1,000		1,000	0.0 %
4024 Printing	0	322	1,000	678		678	32.2 %
4025 Subscriptions/Publications	0	2,080	2,750	670		670	75.6 %
4501 Mayor's Transport	234	339	3,500	3,161		3,161	9.7 %
4502 Mayor's Allowance	0	140	4,000	3,860		3,860	3.5 %
4503 Civic Hospitality	900	900	3,000	2,100		2,100	30.0 %
4504 Civic Regalia	15	157	1,000	843		843	15.7 %
4515 Remembrance Events	0	0	5,000	5,000		5,000	0.0 %
DEMOCRATIC SERVICES :- Expenditure	<u>1,149</u>	<u>3,938</u>	<u>21,250</u>	<u>17,312</u>	<u>0</u>	<u>17,312</u>	<u>18.5 %</u>
Net Expenditure over Income	<u>1,149</u>	<u>3,938</u>	<u>21,250</u>	<u>17,312</u>			
110 F & GP CAPITAL & PROJECTS							
4051 Loan Interest Payable	9,393	9,393	18,515	9,122		9,122	50.7 %
4052 Loan Capital Repaid	11,783	11,783	23,566	11,783		11,783	50.0 %

Month No : 2

Accounts Sub-Committee 20 June 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4721 Tfr to V&E Fund	0	15,000	15,000	0		0	100.0 %
4723 Tfr to Election Reserve	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	29,000	29,000	0		0	100.0 %
4730 Tfr to Town Twinning Reserve	0	500	500	0		0	100.0 %
F & GP CAPITAL & PROJECTS :- Expenditure	21,176	85,676	106,581	20,905	0	20,905	80.4 %
Net Expenditure over Income	21,176	85,676	106,581	20,905			
114 MTRF CAPITAL PROJECTS							
4982 MTRF Arc Lighting	0	14,494	0	-14,494		-14,494	0.0 %
4984 MTRF Priory Gardens Entrance	2,475	13,895	0	-13,895		-13,895	0.0 %
4985 MTRF Splash Park & Catering	680	680	0	-680		-680	0.0 %
MTRF CAPITAL PROJECTS :- Expenditure	3,155	29,069	0	-29,069	0	-29,069	
Net Expenditure over Income	3,155	29,069	0	-29,069			
309 GRANTS (INCL S137)							
4321 Service Level Agreements	1,800	5,200	6,900	1,700		1,700	75.4 %
GRANTS (INCL S137) :- Expenditure	1,800	5,200	6,900	1,700	0	1,700	75.4 %
Net Expenditure over Income	1,800	5,200	6,900	1,700			
VICE AND GENERAL PURPOSES :- Expenditure	61,893	206,921	666,200	459,279	0	459,279	31.1 %
Income	36	11,224	34,648	-23,424			32.4 %
Net Expenditure over Income	61,858	195,696	631,552	435,856			
GROUND & ENVIRONMENTAL							
111 CREASEY PARK - COMM F'BALL							
4001 Salaries	7,043	13,533	82,965	69,432		69,432	16.3 %
4012 Water	0	0	500	500		500	0.0 %
4014 Electricity	633	633	9,000	8,367		8,367	7.0 %
4015 Gas	0	0	3,000	3,000		3,000	0.0 %
4016 Cleaning	247	494	4,250	3,756		3,756	11.6 %
4017 Waste Disposal/Skip Hire	71	125	1,000	875		875	12.5 %
4032 Publicity / Marketing	0	0	500	500		500	0.0 %
4036 Maintenance Contracts	0	0	1,250	1,250		1,250	0.0 %
4038 Repairs & Maintenance	0	23	2,000	1,977		1,977	1.2 %
4040 Equipment/Tools Purchase	0	0	1,000	1,000		1,000	0.0 %
4536 GROUNDS MAINT (GRASS	3,632	6,465	16,000	9,535		9,535	40.4 %
4599 VAT Unclaimable	774	790	2,289	1,499		1,499	34.5 %
CREASEY PARK - COMM F'BALL :- Expenditure	12,399	22,062	123,754	101,692	0	101,692	17.8 %

Month No : 2

Accounts Sub-Committee 20 June 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1008 INC - ATP Hire	4,373	5,613	92,000	-86,387			6.1 %
1009 INC - Pitch Hire	724	835	25,000	-24,165			3.3 %
1044 INC - Contrib from Rec Depot C	0	10,000	10,000	0			100.0 %
1090 Cont from Brewers Hill Middle	0	15,000	15,000	0			100.0 %
CREASEY PARK - COMM F'BALL :- Income	5,097	31,448	142,000	-110,552			22.1 %
Net Expenditure over Income	7,302	-9,385	-18,246	-8,861			
112 CREASEY PARK - BAR/CATERING							
4001 Salaries	5,005	9,462	59,055	49,594		49,594	16.0 %
4002 Wages	4,974	9,591	46,017	36,426		36,426	20.8 %
4011 Rates	0	16,320	17,000	680		680	96.0 %
4012 Water	0	0	500	500		500	0.0 %
4014 Electricity	633	633	9,000	8,367		8,367	7.0 %
4015 Gas	0	0	3,000	3,000		3,000	0.0 %
4016 Cleaning	792	1,653	12,750	11,097		11,097	13.0 %
4017 Waste Disposal/Skip Hire	273	485	3,000	2,515		2,515	16.2 %
4020 Miscellaneous Expenses	28	28	1,600	1,572		1,572	1.8 %
4021 Telephones/Data Links	357	608	5,000	4,392		4,392	12.2 %
4026 Insurance	0	0	250	250		250	0.0 %
4027 Licences etc	0	0	900	900		900	0.0 %
4032 Publicity / Marketing	0	0	500	500		500	0.0 %
4036 Maintenance Contracts	336	413	3,750	3,337		3,337	11.0 %
4038 Repairs & Maintenance	140	303	2,000	1,697		1,697	15.2 %
4040 Equipment/Tools Purchase	268	762	1,000	238		238	76.2 %
4059 Kitchen/Catering Expenses	350	865	3,000	2,135		2,135	28.8 %
4060 Bar & Catering Stock	7,233	12,738	64,800	52,062		52,062	19.7 %
CREASEY PARK - BAR/CATERING :- Expenditure	20,388	53,860	233,122	179,262	0	179,262	23.1 %
1001 INC - Lettings/Facility Hire	1,613	1,858	20,000	-18,142			9.3 %
1032 INC - Bar & Catering Sales	13,658	28,628	162,000	-133,372			17.7 %
1091 INC - Miscellaneous	225	225	0	225			0.0 %
CREASEY PARK - BAR/CATERING :- Income	15,496	30,712	182,000	-151,288			16.9 %
Net Expenditure over Income	4,893	23,149	51,122	27,973			
115 SPLASH PARK							
4001 Salaries	0	0	18,911	18,911		18,911	0.0 %
4002 Wages	0	0	15,520	15,520		15,520	0.0 %
4011 Rates	0	0	1,000	1,000		1,000	0.0 %
4012 Water	0	0	750	750		750	0.0 %

Month No : 2

Accounts Sub-Committee 20 June 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4014 Electricity	0	0	1,750	1,750		1,750	0.0 %
4016 Cleaning	112	888	2,600	1,712		1,712	34.1 %
4017 Waste Disposal/Skip Hire	115	115	750	635		635	15.4 %
4018 Security	30	30	0	-30		-30	0.0 %
4020 Miscellaneous Expenses	13	13	0	-13		-13	0.0 %
4021 Telephones/Data Links	15	123	500	377		377	24.6 %
4026 Insurance	0	0	1,000	1,000		1,000	0.0 %
4036 Maintenance Contracts	368	5,458	4,500	-958		-958	121.3 %
4038 Repairs & Maintenance	89	89	1,000	911		911	8.9 %
4040 Equipment/Tools Purchase	33	33	0	-33		-33	0.0 %
4059 Kitchen/Catering Expenses	233	233	0	-233		-233	0.0 %
4060 Bar & Catering Stock	2,862	2,862	14,280	11,418		11,418	20.0 %
SPLASH PARK :- Expenditure	3,871	9,845	62,561	52,716	0	52,716	15.7 %
1032 INC - Bar & Catering Sales	2,392	2,392	35,700	-33,308			6.7 %
1092 INC - Concessions	473	1,418	5,000	-3,583			28.4 %
SPLASH PARK :- Income	2,864	3,809	40,700	-36,891			9.4 %
Net Expenditure over Income	1,006	6,035	21,861	15,826			
200 G&ES STAFF COSTS							
4000 Salaries	9,322	18,515	108,160	89,645		89,645	17.1 %
4001 Salaries	28,865	59,126	374,980	315,854		315,854	15.8 %
4055 External Contracts	1,464	1,464	0	-1,464		-1,464	0.0 %
G&ES STAFF COSTS :- Expenditure	39,651	79,106	483,140	404,034	0	404,034	16.4 %
Net Expenditure over Income	39,651	79,106	483,140	404,034			
201 ALLOTMENTS							
4001 Salaries	111	222	1,267	1,045		1,045	17.5 %
4012 Water	0	0	1,200	1,200		1,200	0.0 %
4017 Waste Disposal/Skip Hire	0	0	1,500	1,500		1,500	0.0 %
4038 Repairs & Maintenance	0	0	3,000	3,000		3,000	0.0 %
4041 Tree Planting/Surgery	0	0	500	500		500	0.0 %
4838 Tfr from Allotments Reserve	-4,875	-4,875	0	4,875		4,875	0.0 %
4938 Res Exp- Allotments	4,875	4,875	0	-4,875		-4,875	0.0 %
ALLOTMENTS :- Expenditure	111	222	7,467	7,245	0	7,245	3.0 %
1002 INC - Rent Receivable	24	288	7,000	-6,712			4.1 %
1024 INC - Maintenance	60	110	0	110			0.0 %
1091 INC - Miscellaneous	10	50	0	50			0.0 %
ALLOTMENTS :- Income	94	448	7,000	-6,552			6.4 %
Net Expenditure over Income	17	-226	467	693			

Month No : 2

Accounts Sub-Committee 20 June 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>202</u>	<u>CEMETERY</u>							
4001	Salaries	3,743	7,512	45,632	38,120		38,120	16.5 %
4011	Rates	0	10,200	9,000	-1,200		-1,200	113.3 %
4012	Water	0	600	2,000	1,400		1,400	30.0 %
4014	Electricity	0	0	2,500	2,500		2,500	0.0 %
4015	Gas	0	0	1,500	1,500		1,500	0.0 %
4016	Cleaning	190	380	2,500	2,120		2,120	15.2 %
4017	Waste Disposal/Skip Hire	422	724	6,200	5,476		5,476	11.7 %
4018	Security	23	550	3,000	2,450		2,450	18.3 %
4021	Telephones/Data Links	278	560	3,400	2,840		2,840	16.5 %
4036	Maintenance Contracts	0	0	1,100	1,100		1,100	0.0 %
4037	Eqpt/IT Maintenance/Support	0	0	1,250	1,250		1,250	0.0 %
4038	Repairs & Maintenance	0	431	8,000	7,569		7,569	5.4 %
4040	Equipment/Tools Purchase	0	206	5,000	4,794		4,794	4.1 %
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4043	Bedding Plants	0	-286	0	286		286	0.0 %
4045	Vehicle Fuel/Maintenance	1,956	2,191	10,700	8,509		8,509	20.5 %
4049	Memorial Safety Inspections et	0	0	500	500		500	0.0 %
4127	Kerb Blocks	0	140	0	-140		-140	0.0 %
4201	Book of Remembrance	76	76	600	524		524	12.7 %
	CEMETERY :- Expenditure	6,689	23,285	104,382	81,097	0	81,097	22.3 %
1021	INC - Burial Fees	17,773	35,799	112,500	-76,702			31.8 %
1022	INC - Book of Remembrance	287	287	600	-314			47.8 %
1023	INC - Memorials	4,141	6,051	45,000	-38,950			13.4 %
1027	INC - Kerb Blocks	0	500	0	500			0.0 %
	CEMETERY :- Income	22,200	42,636	158,100	-115,465			27.0 %
	Net Expenditure over Income	-15,511	-19,350	-53,718	-34,368			
<u>205</u>	<u>REC.GENERAL-R.G.</u>							
4011	Rates	0	1,008	1,000	-8		-8	100.8 %
4012	Water	0	0	1,000	1,000		1,000	0.0 %
4013	Rent Payable	0	10,000	10,000	0		0	100.0 %
4014	Electricity	175	175	3,000	2,825		2,825	5.8 %
4017	Waste Disposal/Skip Hire	898	1,491	8,800	7,309		7,309	16.9 %
4018	Security	181	1,234	4,000	2,766		2,766	30.9 %
4021	Telephones/Data Links	109	195	1,000	805		805	19.5 %
4036	Maintenance Contracts	530	995	4,250	3,255		3,255	23.4 %
4038	Repairs & Maintenance	2,007	3,663	12,000	8,337		8,337	30.5 %
4040	Equipment/Tools Purchase	355	533	5,000	4,467		4,467	10.7 %

Month No : 2

Accounts Sub-Committee 20 June 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4042	Grass Cutting	0	0	400	400		400	0.0 %
4044	Bowling Green Mtce	0	0	1,000	1,000		1,000	0.0 %
4045	Vehicle Fuel/Maintenance	1,559	2,992	10,700	7,708		7,708	28.0 %
4046	Play Equipment Mtce	60	672	12,500	11,828		11,828	5.4 %
4834	Tfr from Developer's Contribut	0	0	-8,000	-8,000		-8,000	0.0 %
	REC.GENERAL-R.G. :- Expenditure	5,875	22,957	68,150	45,193	0	45,193	33.7 %
1001	INC - Lettings/Facility Hire	0	0	11,000	-11,000			0.0 %
1009	INC - Pitch Hire	0	0	6,000	-6,000			0.0 %
1024	INC - Maintenance	0	600	15,250	-14,650			3.9 %
1099	INC - Recharges etc	0	10	0	10			0.0 %
	REC.GENERAL-R.G. :- Income	0	610	32,250	-31,640			1.9 %
	Net Expenditure over Income	5,875	22,347	35,900	13,553			
<u>206</u>	<u>TOWN RANGER SERVICES</u>							
4001	Salaries	4,693	9,386	56,625	47,239		47,239	16.6 %
4017	Waste Disposal/Skip Hire	68	115	1,500	1,385		1,385	7.7 %
4021	Telephones/Data Links	37	71	500	429		429	14.2 %
4038	Repairs & Maintenance	6	97	4,000	3,903		3,903	2.4 %
4040	Equipment/Tools Purchase	485	656	3,000	2,344		2,344	21.9 %
4045	Vehicle Fuel/Maintenance	983	1,366	7,000	5,634		5,634	19.5 %
4120	Bus Shelter Maintenance	0	0	1,500	1,500		1,500	0.0 %
	TOWN RANGER SERVICES :- Expenditure	6,271	11,691	74,125	62,434	0	62,434	15.8 %
1024	INC - Maintenance	0	254	3,000	-2,746			8.5 %
	TOWN RANGER SERVICES :- Income	0	254	3,000	-2,746			8.5 %
	Net Expenditure over Income	6,271	11,437	71,125	59,688			
<u>210</u>	<u>G & E CAPITAL & PROJECTS</u>							
4051	Loan Interest Payable	9,152	9,152	18,260	9,108		9,108	50.1 %
4052	Loan Capital Repaid	10,563	10,563	20,989	10,426		10,426	50.3 %
4721	Tfr to V&E Fund	0	20,000	20,000	0		0	100.0 %
4724	Tfr to Building Maint Fund	0	21,000	21,000	0		0	100.0 %
4728	Tfr to EMR Priory Churchyard	0	5,000	0	-5,000		-5,000	0.0 %
4731	Tfr to Tree Reserve	0	5,000	5,000	0		0	100.0 %
4732	Tfr to Open Spaces Improvement	0	15,000	15,000	0		0	100.0 %
4734	Tfr to Developer's Contributio	0	0	5,000	5,000		5,000	0.0 %
4738	Tfr to Allotments Reserve	0	5,000	5,000	0		0	100.0 %
4741	Tfr to Splash Park Reserve	0	12,000	12,000	0		0	100.0 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4742 Tfr to Memorial Safety Reserve	0	1,000	1,000	0		0	100.0 %
G & E CAPITAL & PROJECTS :- Expenditure	19,715	103,715	123,249	19,534	0	19,534	84.2 %
Net Expenditure over Income	19,715	103,715	123,249	19,534			
403 TOWN CENTRE							
4012 Water	0	0	700	700		700	0.0 %
4014 Electricity	1,181	1,181	1,500	319		319	78.7 %
4017 Waste Disposal/Skip Hire	898	1,491	8,700	7,209		7,209	17.1 %
4021 Telephones/Data Links	68	140	1,000	860		860	14.0 %
4036 Maintenance Contracts	0	0	1,500	1,500		1,500	0.0 %
4038 Repairs & Maintenance	84	271	0	-271		-271	0.0 %
4040 Equipment/Tools Purchase	471	1,058	2,000	942		942	52.9 %
4041 Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4043 Bedding Plants	0	689	22,500	21,811		21,811	3.1 %
4045 Vehicle Fuel/Maintenance	592	826	10,600	9,774		9,774	7.8 %
4050 Town Centre	65	311	8,000	7,689		7,689	3.9 %
4075 Skateboard Park	0	0	5,000	5,000		5,000	0.0 %
TOWN CENTRE :- Expenditure	3,359	5,967	63,000	57,033	0	57,033	9.5 %
1009 INC - Pitch Hire	269	331	1,500	-1,169			22.1 %
1024 INC - Maintenance	1,288	1,288	5,150	-3,863			25.0 %
1051 INC - Town Centre Agency CBC	0	0	10,800	-10,800			0.0 %
1099 INC - Recharges etc	814	814	0	814			0.0 %
TOWN CENTRE :- Income	2,370	2,433	17,450	-15,017			13.9 %
Net Expenditure over Income	988	3,534	45,550	42,016			
GROUNDINGS & ENVIRONMENTAL :- Expenditure	118,329	332,711	1,342,950	1,010,239	0	1,010,239	24.8 %
Income	48,121	112,349	582,500	-470,151			19.3 %
Net Expenditure over Income	70,208	220,362	760,450	540,088			
COMMUNITY SERVICES							
103 MARKETING							
4032 Publicity / Marketing	98	98	5,000	4,902		4,902	2.0 %
4033 Newsletter	1,024	6,996	19,500	12,504		12,504	35.9 %
4034 Website	0	100	4,000	3,900		3,900	2.5 %
MARKETING :- Expenditure	1,122	7,194	28,500	21,306	0	21,306	25.2 %
Net Expenditure over Income	1,122	7,194	28,500	21,306			

Month No : 2

Accounts Sub-Committee 20 June 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
209	<u>OLDER PEOPLES DAY CARE SERVICE</u>						
4001	Salaries	1,266	2,532	18,638	16,106	16,106	13.6 %
4021	Telephones/Data Links	31	62	275	213	213	22.7 %
4064	Hall Hire	200	350	4,500	4,150	4,150	7.8 %
4065	Lunchclub Catering	512	890	9,000	8,111	8,111	9.9 %
4066	Entertainment/Activities	335	598	3,000	2,402	2,402	19.9 %
4067	Community Projects	0	100	0	-100	-100	0.0 %
4076	OP Big Lunch 06.06.17	63	63	0	-63	-63	0.0 %
4313	OPHLP - Transport	440	1,568	9,500	7,932	7,932	16.5 %
4834	Tfr from Developer's Contribut	0	0	-1,200	-1,200	-1,200	0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Expenditure		2,847	6,163	43,713	37,550	0	14.1 %
1006	INC - BCC O P Day Care Service	0	7,918	7,918	0		100.0 %
1007	INC - Fees O P Day Care Serv	1,094	1,998	13,000	-11,002		15.4 %
OLDER PEOPLES DAY CARE SERVICE :- Income		1,094	9,916	20,918	-11,002		47.4 %
Net Expenditure over Income		1,753	-3,754	22,795	26,549		
300	<u>COMM SERVICES STAFF COSTS</u>						
4000	Salaries	13,175	26,348	158,351	132,003	132,003	16.6 %
4001	Salaries	2,916	5,833	34,914	29,081	29,081	16.7 %
4002	Wages	2,373	4,776	28,614	23,838	23,838	16.7 %
COMM SERVICES STAFF COSTS :- Expenditure		18,464	36,957	221,879	184,922	0	16.7 %
Net Expenditure over Income		18,464	36,957	221,879	184,922		
303	<u>COMMUNITY ENGAGEMENT</u>						
4002	Wages	0	0	500	500	500	0.0 %
4032	Publicity / Marketing	0	0	600	600	600	0.0 %
4040	Equipment/Tools Purchase	412	470	1,000	530	530	47.0 %
4066	Entertainment/Activities	506	506	8,507	8,001	8,001	5.9 %
4067	Community Projects	154	154	5,300	5,146	5,146	2.9 %
COMMUNITY ENGAGEMENT :- Expenditure		1,072	1,130	15,907	14,777	0	7.1 %
1004	INC - Summer Activities	17	33	2,200	-2,167		1.5 %
1099	INC - Recharges etc	50	50	0	50		0.0 %
COMMUNITY ENGAGEMENT :- Income		67	83	2,200	-2,117		3.8 %
Net Expenditure over Income		1,006	1,047	13,707	12,660		

Month No : 2

Accounts Sub-Committee 20 June 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
304	GROVE CORNER							
4001	Salaries	440	860	6,656	5,796		5,796	12.9 %
4002	Wages	409	713	6,001	5,288		5,288	11.9 %
4011	Rates	0	2,064	2,100	36		36	98.3 %
4012	Water	0	0	1,000	1,000		1,000	0.0 %
4014	Electricity	120	120	2,000	1,880		1,880	6.0 %
4015	Gas	0	0	3,000	3,000		3,000	0.0 %
4016	Cleaning	42	60	600	540		540	10.0 %
4021	Telephones/Data Links	121	191	1,000	809		809	19.1 %
4026	Insurance	0	0	200	200		200	0.0 %
4027	Licences etc	0	147	300	153		153	49.0 %
4032	Publicity / Marketing	0	0	300	300		300	0.0 %
4036	Maintenance Contracts	0	0	1,700	1,700		1,700	0.0 %
4038	Repairs & Maintenance	0	320	1,386	1,066		1,066	23.1 %
4040	Equipment/Tools Purchase	319	369	1,200	831		831	30.7 %
4066	Entertainment/Activities	0	0	1,000	1,000		1,000	0.0 %
	GROVE CORNER :- Expenditure	1,451	4,844	28,443	23,599	0	23,599	17.0 %
1001	INC - Lettings/Facility Hire	128	983	1,200	-218			81.9 %
1002	INC - Rent Receivable	0	4,250	6,800	-2,550			62.5 %
1091	INC - Miscellaneous	138	138	0	138			0.0 %
	GROVE CORNER :- Income	266	5,371	8,000	-2,629			67.1 %
	Net Expenditure over Income	1,185	-526	20,443	20,969			
310	COMM S CAPITAL & PROJECTS							
4051	Loan Interest Payable	8,253	8,253	16,250	7,997		7,997	50.8 %
4052	Loan Capital Repaid	10,521	10,521	21,041	10,520		10,520	50.0 %
4714	Tfr to Christmas Lights Res	0	3,500	3,500	0		0	100.0 %
4720	Tfr to Tearooms Equipment Res	0	1,500	1,500	0		0	100.0 %
4724	Tfr to Building Maint Fund	0	50,373	50,373	0		0	100.0 %
	COMM S CAPITAL & PROJECTS :- Expenditure	18,774	74,147	92,664	18,517	0	18,517	80.0 %
	Net Expenditure over Income	18,774	74,147	92,664	18,517			
401	EVENTS PROGRAMME							
4001	Salaries	3,232	6,500	42,555	36,055		36,055	15.3 %
4002	Wages	171	171	3,750	3,579		3,579	4.6 %
4014	Electricity	42	42	600	558		558	7.0 %
4017	Waste Disposal/Skip Hire	0	5,100	8,000	2,900		2,900	63.8 %
4021	Telephones/Data Links	20	41	300	259		259	13.6 %

Month No : 2

Accounts Sub-Committee 20 June 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
4032	Publicity / Marketing	121	121	6,000	5,879	5,879	2.0 %	
4035	Cultural/National Event	4,401	7,373	8,000	627	627	92.2 %	
4038	Repairs & Maintenance	820	820	0	-820	-820	0.0 %	
4040	Equipment/Tools Purchase	55	55	1,000	945	945	5.5 %	
4055	External Contracts	0	0	3,143	3,143	3,143	0.0 %	
4511	St Georges Day Event	0	0	4,000	4,000	4,000	0.0 %	
4512	Party in the Park	0	2,500	12,500	10,000	10,000	20.0 %	
4513	Fireworks	0	0	18,000	18,000	18,000	0.0 %	
4514	Christmas Carols	0	0	3,000	3,000	3,000	0.0 %	
4518	Band Concerts	0	0	3,000	3,000	3,000	0.0 %	
4522	Dunstable Live	1,873	2,533	9,000	6,468	6,468	28.1 %	
4523	Proms In The Park	0	0	10,000	10,000	10,000	0.0 %	
4524	Priory Pictures	50	50	12,000	11,950	11,950	0.4 %	
	EVENTS PROGRAMME :- Expenditure	10,785	25,304	144,848	119,544	0	119,544	17.5 %
1092	INC - Concessions	787	4,636	12,000	-7,364		38.6 %	
1093	INC - Advertising/Sponsorship	1,500	1,500	0	1,500		0.0 %	
	EVENTS PROGRAMME :- Income	2,287	6,136	12,000	-5,864		51.1 %	
	Net Expenditure over Income	8,498	19,168	132,848	113,680			
<u>402</u>	<u>PRIORY HOUSE</u>							
4001	Salaries	9,807	17,862	120,819	102,957	102,957	14.8 %	
4002	Wages	8,944	17,564	109,901	92,337	92,337	16.0 %	
4011	Rates	0	20,445	20,500	55	55	99.7 %	
4012	Water	0	0	2,500	2,500	2,500	0.0 %	
4014	Electricity	660	660	11,500	10,840	10,840	5.7 %	
4015	Gas	0	0	5,000	5,000	5,000	0.0 %	
4016	Cleaning	1,001	1,475	8,500	7,025	7,025	17.4 %	
4017	Waste Disposal/Skip Hire	165	295	1,400	1,105	1,105	21.0 %	
4020	Miscellaneous Expenses	101	170	2,000	1,830	1,830	8.5 %	
4021	Telephones/Data Links	311	554	4,000	3,446	3,446	13.8 %	
4027	Licences etc	0	147	1,400	1,253	1,253	10.5 %	
4032	Publicity / Marketing	231	231	6,000	5,769	5,769	3.9 %	
4036	Maintenance Contracts	1,224	1,820	13,500	11,680	11,680	13.5 %	
4038	Repairs & Maintenance	68	128	7,500	7,372	7,372	1.7 %	
4039	Equipment Hire	536	536	0	-536	-536	0.0 %	
4040	Equipment/Tools Purchase	172	172	2,500	2,328	2,328	6.9 %	
4059	Kitchen/Catering Expenses	576	906	5,000	4,094	4,094	18.1 %	
4060	Bar & Catering Stock	3,846	6,182	38,000	31,818	31,818	16.3 %	
4601	Retail Purchases	0	400	6,500	6,100	6,100	6.2 %	

Month No : 2

Accounts Sub-Committee 20 June 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4602 Train Ticket Purchases	0	1,174	0	-1,174		-1,174	0.0 %
4611 Education/Events	1,952	2,117	5,000	2,883		2,883	42.3 %
4827 Tfr from P/House Exhib Fund	-1,549	-1,549	0	1,549		1,549	0.0 %
4943 Res Exp- PH Exhib	1,549	1,549	0	-1,549		-1,549	0.0 %
PRIORY HOUSE :- Expenditure	29,596	72,837	371,520	298,683	0	298,683	19.6 %
1001 INC - Lettings/Facility Hire	94	156	1,500	-1,344			10.4 %
1002 INC - Rent Receivable	0	0	4,681	-4,681			0.0 %
1003 INC - Service Charges	0	0	1,471	-1,471			0.0 %
1030 INC - Retail Sales	698	1,254	13,500	-12,246			9.3 %
1032 INC - Bar & Catering Sales	11,054	22,418	125,000	-102,582			17.9 %
1091 INC - Miscellaneous	43	43	0	43			0.0 %
1095 INC - Train Ticket Sales	751	1,749	1,500	249			116.6 %
1097 INC - Commission	950	1,002	3,000	-1,998			33.4 %
1099 INC - Recharges etc	2,407	2,407	0	2,407			0.0 %
PRIORY HOUSE :- Income	15,997	29,029	150,652	-121,623			19.3 %
Net Expenditure over Income	13,599	43,808	220,868	177,060			
405 TOWN CENTRE MANAGEMENT							
4014 Electricity	0	0	1,000	1,000		1,000	0.0 %
4032 Publicity / Marketing	0	152	6,500	6,348		6,348	2.3 %
4520 Christmas Lights	0	0	19,000	19,000		19,000	0.0 %
TOWN CENTRE MANAGEMENT :- Expenditure	0	152	26,500	26,348	0	26,348	0.6 %
Net Expenditure over Income	0	152	26,500	26,348			
406 SPECIAL MARKETS							
4002 Wages	0	0	4,000	4,000		4,000	0.0 %
4011 Rates	0	0	1,000	1,000		1,000	0.0 %
4017 Waste Disposal/Skip Hire	585	1,454	6,700	5,246		5,246	21.7 %
4021 Telephones/Data Links	18	39	0	-39		-39	0.0 %
4032 Publicity / Marketing	12	262	1,000	738		738	26.2 %
4055 External Contracts	86	235	0	-235		-235	0.0 %
SPECIAL MARKETS :- Expenditure	702	1,990	12,700	10,710	0	10,710	15.7 %
1011 INC - Hire of Stalls & Pitches	208	408	4,000	-3,592			10.2 %
1091 INC - Miscellaneous	100	280	0	280			0.0 %
SPECIAL MARKETS :- Income	308	688	4,000	-3,312			17.2 %
Net Expenditure over Income	393	1,301	8,700	7,399			

Month No : 2

Accounts Sub-Committee 20 June 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
407 ASHTON SQUARE PUBLIC CONVENIEN							
4002 Wages	2,384	4,915	40,645	35,730		35,730	12.1 %
4016 Cleaning	132	132	1,800	1,668		1,668	7.3 %
4021 Telephones/Data Links	11	22	200	178		178	10.8 %
4038 Repairs & Maintenance	189	189	1,483	1,294		1,294	12.8 %
ASHTON SQUARE PUBLIC CONVENIEN :- Expenditure	2,716	5,258	44,128	38,870	0	38,870	11.9 %
1024 INC - Maintenance	0	0	3,000	-3,000			0.0 %
ASHTON SQUARE PUBLIC CONVENIEN :- Income	0	0	3,000	-3,000			0.0 %
Net Expenditure over Income	2,716	5,258	41,128	35,870			
COMMUNITY SERVICES :- Expenditure	87,528	235,976	1,030,802	794,826	0	794,826	22.9 %
Income	20,018	51,224	200,770	-149,546			25.5 %
Net Expenditure over Income	67,511	184,753	830,032	645,279			
Whole Council Only							
998 PRECEPT & INTEREST							
4096 Bank Charges	448	743	0	-743		-743	0.0 %
4739 Tfr to 3G Pitch Reserve	40	73	0	-73		-73	0.0 %
PRECEPT & INTEREST :- Expenditure	488	816	0	-816	0	-816	
1076 INC - Precept	0	1,109,517	2,219,034	-1,109,517			50.0 %
1096 INC - Interest Receivable	325	599	3,000	-2,401			20.0 %
1911 Reserves Income General	40	73	0	73			0.0 %
PRECEPT & INTEREST :- Income	366	1,110,189	2,222,034	-1,111,845			50.0 %
Net Expenditure over Income	123	-1,109,374	-2,222,034	-1,112,661			
Whole Council Only :- Expenditure	488	816	0	-816	0	-816	0.0 %
Income	366	1,110,189	2,222,034	-1,111,845			50.0 %
Net Expenditure over Income	123	-1,109,374	-2,222,034	-1,112,661			