

Dunstable Town Council
Grove House
76 High Street North
Dunstable
Bedfordshire
LU6 1NF

Tel: 01582 513000

E-mail: info@dunstable.gov.uk
Website: www.dunstable.gov.uk



DUNSTABLE
TOWN COUNCIL

David Ashlee Town Clerk and Chief Executive

When telephoning please ask for:
Rosemary O'Sullivan (01582 891415)
Or Lisa Scheder (01582 891403)

Your Ref.

Our Ref. RGS

Date: 12 June 2017

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the **Council Chamber**, Grove House, High Street North, Dunstable on **Wednesday 21 June 2017 at 5.30 pm**

AGENDA

1. Apologies for Absence
2. To approve payment of accounts for the period 24 May to 20 June 2017 (a schedule of accounts will be available at the meeting).
3. To verify the bank reconciliations for all accounts as at 31 May 2017 (documentation will be available at the meeting).
4. Income and Expenditure report at 31 May 2017 – enclosed at page 1.

Yours faithfully

R G O'Sullivan
Head of Finance and Support Services

To: Members of Accounts Sub-Committee
Councillors Andy Whayman (Chairman), Nigel Warren (Vice-Chairman), Terry Colbourne and John Kane and other Members of the Council for information.

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>FINANCE AND GENERAL PURPOSES</u>								
<u>100</u>	<u>F&SS STAFF COSTS</u>							
4000	Salaries	14,498	28,918	167,607	138,689		138,689	17.3 %
4001	Salaries	8,369	16,589	102,666	86,077		86,077	16.2 %
	F&SS STAFF COSTS :- Expenditure	22,868	45,507	270,273	224,766	0	224,766	16.8 %
	Net Expenditure over Income	22,868	45,507	270,273	224,766			
<u>101</u>	<u>CENTRAL SERVICES</u>							
4007	Training	418	418	15,000	14,582		14,582	2.8 %
4010	Misc Staff Costs	583	860	3,500	2,640		2,640	24.6 %
4021	Telephones/Data Links	518	1,027	6,480	5,453		5,453	15.8 %
4022	Postage	0	500	3,100	2,600		2,600	16.1 %
4023	Stationery	96	185	4,500	4,315		4,315	4.1 %
4025	Subscriptions/Publications	0	693	3,500	2,807		2,807	19.8 %
4037	Maintenance Contracts - Eqpt	1,910	3,106	19,870	16,764		16,764	15.6 %
4039	Equipment Hire	1,916	1,916	8,200	6,284		6,284	23.4 %
4040	Equipment/Tools Purchase	0	158	0	-158		-158	0.0 %
4055	External Contracts	537	537	0	-537		-537	0.0 %
4058	Professional Services	5,202	6,245	28,000	21,755		21,755	22.3 %
	CENTRAL SERVICES :- Expenditure	11,180	15,644	92,150	76,506	0	76,506	17.0 %
1099	INC - Recharges etc	30	36	1,000	-964			3.6 %
	CENTRAL SERVICES :- Income	30	36	1,000	-964			3.6 %
	Net Expenditure over Income	11,151	15,608	91,150	75,542			
<u>102</u>	<u>GROVE HOUSE</u>							
4001	Salaries	695	1,391	8,380	6,989		6,989	16.6 %
4011	Rates	1,388	2,782	19,046	16,264		16,264	14.6 %
4012	Water	0	0	1,500	1,500		1,500	0.0 %
4014	Electricity	523	993	5,500	4,507		4,507	18.1 %
4015	Gas	343	399	3,500	3,101		3,101	11.4 %
4016	Cleaning	833	1,774	10,190	8,416		8,416	17.4 %
4017	Waste Disposal/Skip Hire	119	230	750	520		520	30.6 %
4021	Telephones/Data Links	11	22	550	528		528	4.0 %
4036	Maintenance Contracts	0	0	1,000	1,000		1,000	0.0 %
4038	Repairs & Maintenance	64	671	9,500	8,829		8,829	7.1 %
4040	Equipment/Tools Purchase	106	108	4,000	3,892		3,892	2.7 %
	GROVE HOUSE :- Expenditure	4,083	8,369	63,916	55,547	0	55,547	13.1 %

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Accounts Sub-Committee 21 June 2017

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1001	INC - Lettings/Facility Hire	0	368	500	-132			73.6 %
1002	INC - Rent Receivable	0	0	15,644	-15,644			0.0 %
1003	INC - Service Charges	0	0	19,985	-19,985			0.0 %
	GROVE HOUSE :- Income	<u>0</u>	<u>368</u>	<u>36,129</u>	<u>-35,761</u>			<u>1.0 %</u>
	Net Expenditure over Income	4,083	8,001	27,787	19,786			
<u>106</u>	<u>CORPORATE MANAGEMENT</u>							
4003	Pension Payments (early retire)	0	0	8,000	8,000		8,000	0.0 %
4006	Health & Safety	362	1,199	10,000	8,801		8,801	12.0 %
4019	DBS Checks (prev CRB)	0	60	795	735		735	7.5 %
4026	Insurance	0	57,747	55,000	-2,747		-2,747	105.0 %
4030	Advertising - Recruitment	0	0	3,000	3,000		3,000	0.0 %
4056	Audit Fees - External	0	0	3,000	3,000		3,000	0.0 %
4057	Audit Fees - Internal	0	0	2,000	2,000		2,000	0.0 %
4061	Annual Report	0	0	2,000	2,000		2,000	0.0 %
4062	HR Related Costs (inc uniform)	877	899	7,175	6,276		6,276	12.5 %
4599	VAT Unclaimable	0	0	10,000	10,000		10,000	0.0 %
	CORPORATE MANAGEMENT :- Expenditure	<u>1,239</u>	<u>59,904</u>	<u>100,970</u>	<u>41,066</u>	<u>0</u>	<u>41,066</u>	<u>59.3 %</u>
1092	INC - Concessions	208	625	0	625			0.0 %
1099	INC - Recharges etc	0	47	0	47			0.0 %
	CORPORATE MANAGEMENT :- Income	<u>208</u>	<u>671</u>	<u>0</u>	<u>671</u>			
	Net Expenditure over Income	1,031	59,233	100,970	41,737			
<u>107</u>	<u>DEMOCRATIC SERVICES</u>							
4007	Training	0	0	1,000	1,000		1,000	0.0 %
4024	Printing	0	0	1,500	1,500		1,500	0.0 %
4025	Subscriptions/Publications	0	2,059	2,750	691		691	74.9 %
4038	Repairs & Maintenance	0	425	0	-425		-425	0.0 %
4501	Mayor's Transport	149	149	3,500	3,351		3,351	4.3 %
4502	Mayor's Allowance	1,021	1,182	4,000	2,818		2,818	29.5 %
4503	Civic Hospitality	1,000	1,559	3,000	1,441		1,441	52.0 %
4504	Civic Regalia	15	15	1,000	985		985	1.5 %
4515	Remembrance Events	0	0	1,000	1,000		1,000	0.0 %
	DEMOCRATIC SERVICES :- Expenditure	<u>2,185</u>	<u>5,389</u>	<u>17,750</u>	<u>12,361</u>	<u>0</u>	<u>12,361</u>	<u>30.4 %</u>
	Net Expenditure over Income	2,185	5,389	17,750	12,361			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
110 F & GP CAPITAL & PROJECTS							
4051 Loan Interest Payable	9,934	9,934	19,597	9,663		9,663	50.7 %
4052 Loan Capital Repaid	11,783	11,783	23,566	11,783		11,783	50.0 %
4711 Tfr to Corporate Plan Reserve	0	14,810	14,810	0		0	100.0 %
4721 Tfr to V&E Fund	0	15,000	15,000	0		0	100.0 %
4723 Tfr to Election Reserve	0	10,000	10,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	29,000	29,000	0		0	100.0 %
4730 Tfr to Town Twinning Reserve	0	500	500	0		0	100.0 %
4824 Tfr from Building Maint Fund	0	-1,803	0	1,803		1,803	0.0 %
4915 Capital - Grove House Building	0	1,803	0	-1,803		-1,803	0.0 %
F & GP CAPITAL & PROJECTS :- Expenditure	21,718	91,028	112,473	21,445	0	21,445	80.9 %
Net Expenditure over Income	21,718	91,028	112,473	21,445			
114 MTRF CAPITAL PROJECTS							
4983 MTRF Priory House Rest'n	1,220	1,220	0	-1,220		-1,220	0.0 %
4985 MTRF Splash Park & Catering	180,386	212,152	0	-212,152		-212,152	0.0 %
MTRF CAPITAL PROJECTS :- Expenditure	181,606	213,372	0	-213,372	0	-213,372	
Net Expenditure over Income	181,606	213,372	0	-213,372			
309 GRANTS (INCL S137)							
4321 Service Level Agreements	700	4,100	6,900	2,800		2,800	59.4 %
GRANTS (INCL S137) :- Expenditure	700	4,100	6,900	2,800	0	2,800	59.4 %
Net Expenditure over Income	700	4,100	6,900	2,800			
NCE AND GENERAL PURPOSES :- Expenditure	245,579	443,313	664,432	221,119	0	221,119	66.7 %
Income	238	1,076	37,129	-36,053			2.9 %
Net Expenditure over Income	245,341	442,237	627,303	185,066			

GROUNDS & ENVIRONMENTAL

111 CREASEY PARK - COMM F'BALL							
4001 Salaries	5,935	12,121	66,424	54,303		54,303	18.2 %
4002 Wages	59	75	0	-75		-75	0.0 %
4012 Water	0	0	500	500		500	0.0 %
4014 Electricity	570	1,313	9,500	8,187		8,187	13.8 %
4015 Gas	0	0	2,500	2,500		2,500	0.0 %
4016 Cleaning	397	779	4,250	3,471		3,471	18.3 %
4017 Waste Disposal/Skip Hire	74	130	1,000	870		870	13.0 %

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Accounts Sub-Committee 21 June 2017

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4032 Publicity / Marketing	0	0	625	625		625	0.0 %
4036 Maintenance Contracts	34	34	1,250	1,216		1,216	2.7 %
4038 Repairs & Maintenance	100	284	2,000	1,716		1,716	14.2 %
4040 Equipment/Tools Purchase	0	0	1,000	1,000		1,000	0.0 %
4536 GROUNDS MAINT (GRASS)	3,802	6,954	16,000	9,046		9,046	43.5 %
4599 VAT Unclaimable	948	1,339	2,289	950		950	58.5 %
CREASEY PARK - COMM F'BALL :- Expenditure	11,918	23,029	107,338	84,309	0	84,309	21.5 %
1008 INC - ATP Hire	648	2,076	90,500	-88,424			2.3 %
1009 INC - Pitch Hire	601	1,258	25,000	-23,742			5.0 %
1044 INC - Contrib from Rec Depot C	0	10,000	10,000	0			100.0 %
1090 Cont from Brewers Hill Middle	15,000	15,000	15,000	0			100.0 %
1099 INC - Recharges etc	100	100	0	100			0.0 %
CREASEY PARK - COMM F'BALL :- Income	16,349	28,434	140,500	-112,066			20.2 %
Net Expenditure over Income	-4,431	-5,405	-33,162	-27,757			
112 CREASEY PARK - BAR/CATERING							
4001 Salaries	3,980	8,246	48,912	40,666		40,666	16.9 %
4002 Wages	4,778	7,886	41,901	34,015		34,015	18.8 %
4011 Rates	1,311	2,618	17,000	14,383		14,383	15.4 %
4012 Water	0	0	500	500		500	0.0 %
4014 Electricity	570	1,313	9,500	8,187		8,187	13.8 %
4015 Gas	0	0	2,500	2,500		2,500	0.0 %
4016 Cleaning	1,307	2,600	12,750	10,150		10,150	20.4 %
4017 Waste Disposal/Skip Hire	280	494	3,000	2,506		2,506	16.5 %
4020 Miscellaneous Expenses	0	15	1,600	1,585		1,585	0.9 %
4021 Telephones/Data Links	418	800	4,000	3,200		3,200	20.0 %
4026 Insurance	0	130	250	120		120	52.1 %
4027 Licences etc	0	307	750	443		443	40.9 %
4032 Publicity / Marketing	0	0	625	625		625	0.0 %
4036 Maintenance Contracts	172	172	3,750	3,578		3,578	4.6 %
4038 Repairs & Maintenance	0	194	2,000	1,806		1,806	9.7 %
4040 Equipment/Tools Purchase	200	929	1,000	71		71	92.9 %
4071 Bar Stock	3,147	5,791	32,200	26,409		26,409	18.0 %
4072 Catering/Vending Direct Costs	2,194	3,792	28,000	24,208		24,208	13.5 %
4073 Catering/Vending Expenses	825	1,128	3,000	1,872		1,872	37.6 %
CREASEY PARK - BAR/CATERING :- Expenditure	19,182	36,414	213,238	176,824	0	176,824	17.1 %
1001 INC - Lettings/Facility Hire	660	1,758	20,000	-18,242			8.8 %
1041 INC - Bar Takings	7,067	15,444	82,500	-67,056			18.7 %
1042 INC - Catering/Vending	4,286	11,323	70,000	-58,677			16.2 %
CREASEY PARK - BAR/CATERING :- Income	12,013	28,525	172,500	-143,975			16.5 %
Net Expenditure over Income	7,168	7,889	40,738	32,849			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
115	<u>SPLASH PARK</u>							
4001	Salaries	0	0	34,203	34,203	34,203	0.0 %	
4011	Rates	0	0	5,000	5,000	5,000	0.0 %	
4012	Water	0	0	1,000	1,000	1,000	0.0 %	
4014	Electricity	0	0	4,000	4,000	4,000	0.0 %	
4016	Cleaning	0	0	2,000	2,000	2,000	0.0 %	
4026	Insurance	0	0	3,000	3,000	3,000	0.0 %	
4036	Maintenance Contracts	0	0	5,000	5,000	5,000	0.0 %	
4038	Repairs & Maintenance	0	0	2,000	2,000	2,000	0.0 %	
4072	Catering/Vending Direct Costs	0	0	25,000	25,000	25,000	0.0 %	
	SPLASH PARK :- Expenditure	0	0	81,203	81,203	0	81,203	0.0 %
1042	INC - Catering/Vending	0	0	53,500	-53,500			0.0 %
1092	INC - Concessions	417	1,250	5,000	-3,750			25.0 %
	SPLASH PARK :- Income	417	1,250	58,500	-57,250			2.1 %
	Net Expenditure over Income	-417	-1,250	22,703	23,953			
200	<u>G&ES STAFF COSTS</u>							
4000	Salaries	9,016	18,101	105,269	87,168	87,168	17.2 %	
4001	Salaries	32,795	62,267	362,946	300,679	300,679	17.2 %	
	G&ES STAFF COSTS :- Expenditure	41,811	80,368	468,215	387,847	0	387,847	17.2 %
	Net Expenditure over Income	41,811	80,368	468,215	387,847			
201	<u>ALLOTMENTS</u>							
4001	Salaries	80	176	1,233	1,057	1,057	14.3 %	
4012	Water	0	0	1,200	1,200	1,200	0.0 %	
4014	Electricity	0	141	0	-141	-141	0.0 %	
4017	Waste Disposal/Skip Hire	0	0	1,500	1,500	1,500	0.0 %	
4038	Repairs & Maintenance	209	246	3,000	2,754	2,754	8.2 %	
4041	Tree Planting/Surgery	0	0	500	500	500	0.0 %	
	ALLOTMENTS :- Expenditure	289	563	7,433	6,870	0	6,870	7.6 %
1002	INC - Rent Receivable	216	666	6,750	-6,084			9.9 %
1091	INC - Miscellaneous	70	80	0	80			0.0 %
1099	INC - Recharges etc	0	10	0	10			0.0 %
	ALLOTMENTS :- Income	286	756	6,750	-5,994			11.2 %
	Net Expenditure over Income	3	-193	683	876			

DUNSTABLE TOWN COUNCIL

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>202</u>	<u>CEMETERY</u>							
4001	Salaries	3,697	7,324	43,770	36,446		36,446	16.7 %
4011	Rates	741	1,476	7,892	6,416		6,416	18.7 %
4012	Water	50	317	2,000	1,683		1,683	15.9 %
4014	Electricity	0	0	2,000	2,000		2,000	0.0 %
4015	Gas	0	532	2,000	1,468		1,468	26.6 %
4016	Cleaning	190	380	2,500	2,120		2,120	15.2 %
4017	Waste Disposal/Skip Hire	765	1,175	5,600	4,425		4,425	21.0 %
4018	Security	138	665	3,000	2,335		2,335	22.2 %
4021	Telephones/Data Links	210	386	3,400	3,014		3,014	11.4 %
4036	Maintenance Contracts	95	95	1,000	905		905	9.5 %
4037	Maintenance Contracts - Eqpt	0	0	1,250	1,250		1,250	0.0 %
4038	Repairs & Maintenance	584	662	8,000	7,338		7,338	8.3 %
4040	Equipment/Tools Purchase	41	816	5,000	4,184		4,184	16.3 %
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4045	Vehicle Fuel/Maintenance	914	1,115	10,700	9,585		9,585	10.4 %
4049	Memorial Safety Inspections et	0	0	1,500	1,500		1,500	0.0 %
4201	Book of Remembrance	14	14	600	586		586	2.3 %
	CEMETERY :- Expenditure	7,439	14,956	101,712	86,756	0	86,756	14.7 %
1021	INC - Burial Fees	11,320	41,056	110,000	-68,945			37.3 %
1022	INC - Book of Remembrance	0	164	600	-436			27.3 %
1023	INC - Memorials	3,940	6,937	44,000	-37,064			15.8 %
1099	INC - Recharges etc	100	100	0	100			0.0 %
	CEMETERY :- Income	15,360	48,256	154,600	-106,344			31.2 %
	Net Expenditure over Income	-7,921	-33,300	-52,888	-19,588			
<u>205</u>	<u>REC.GENERAL-R.G.</u>							
4011	Rates	98	195	1,000	805		805	19.5 %
4012	Water	0	167	1,000	833		833	16.7 %
4013	Rent Payable	0	10,000	10,000	0		0	100.0 %
4014	Electricity	805	835	4,000	3,165		3,165	20.9 %
4017	Waste Disposal/Skip Hire	888	1,579	5,600	4,021		4,021	28.2 %
4018	Security	30	1,104	4,000	2,896		2,896	27.6 %
4021	Telephones/Data Links	14	27	1,000	973		973	2.7 %
4036	Maintenance Contracts	0	465	4,250	3,785		3,785	10.9 %
4038	Repairs & Maintenance	1,754	3,029	12,000	8,971		8,971	25.2 %
4040	Equipment/Tools Purchase	2,832	3,655	5,000	1,345		1,345	73.1 %
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4042	Grass Cutting	0	0	400	400		400	0.0 %

Month No : 2

Accounts Sub-Committee 21 June 2017

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4044 Bowling Green Mtce	0	389	1,000	611		611	38.9 %
4045 Vehicle Fuel/Maintenance	1,642	2,244	10,700	8,456		8,456	21.0 %
4046 Play Equipment Mtce	1,370	1,370	12,500	11,130		11,130	11.0 %
4834 Tfr from Developer's Contribut	0	0	-8,000	-8,000		-8,000	0.0 %
REC.GENERAL-R.G. :- Expenditure	9,433	25,059	65,950	40,891	0	40,891	38.0 %
1001 INC - Lettings/Facility Hire	0	0	11,000	-11,000			0.0 %
1009 INC - Pitch Hire	0	0	6,000	-6,000			0.0 %
1024 INC - Maintenance	0	0	12,850	-12,850			0.0 %
1099 INC - Recharges etc	980	980	0	980			0.0 %
REC.GENERAL-R.G. :- Income	980	980	29,850	-28,870			3.3 %
Net Expenditure over Income	8,453	24,079	36,100	12,021			
206 TOWN RANGER SERVICES							
4001 Salaries	4,413	8,826	53,287	44,461		44,461	16.6 %
4017 Waste Disposal/Skip Hire	31	78	0	-78		-78	0.0 %
4021 Telephones/Data Links	0	-6	500	506		506	-1.2 %
4038 Repairs & Maintenance	257	257	5,000	4,743		4,743	5.1 %
4040 Equipment/Tools Purchase	354	625	3,000	2,375		2,375	20.8 %
4045 Vehicle Fuel/Maintenance	188	507	7,000	6,493		6,493	7.2 %
TOWN RANGER SERVICES :- Expenditure	5,243	10,287	68,787	58,500	0	58,500	15.0 %
1024 INC - Maintenance	60	60	3,000	-2,940			2.0 %
TOWN RANGER SERVICES :- Income	60	60	3,000	-2,940			2.0 %
Net Expenditure over Income	5,183	10,227	65,787	55,560			
210 G & E CAPITAL & PROJECTS							
4051 Loan Interest Payable	9,692	9,692	20,031	10,339		10,339	48.4 %
4052 Loan Capital Repaid	10,429	10,429	20,031	9,602		9,602	52.1 %
4721 Tfr to V&E Fund	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	21,000	21,000	0		0	100.0 %
4728 Tfr to EMR Priory Churchyard	0	5,000	0	-5,000		-5,000	0.0 %
4731 Tfr to Tree Reserve	0	5,000	5,000	0		0	100.0 %
4732 Tfr to Open Spaces Improvement	0	15,000	15,000	0		0	100.0 %
4734 Tfr to Developer's Contributio	0	0	5,000	5,000		5,000	0.0 %
4738 Tfr to Allotments Reserve	0	5,000	5,000	0		0	100.0 %
4741 Tfr to Splash Park Reserve	0	10,000	10,000	0		0	100.0 %
4813 Tfr from CP SINKING FUND	-16,210	-16,210	0	16,210		16,210	0.0 %
4821 Tfr from V&E Fund	0	-4,130	0	4,130		4,130	0.0 %
4838 Tfr from Allotments Reserve	-1,682	-1,682	0	1,682		1,682	0.0 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4923 Capital - New Equipment	0	4,130	0	-4,130		-4,130	0.0 %
4927 Capital - CPCFC Cap Exp	16,210	16,210	0	-16,210		-16,210	0.0 %
4930 Capital - Court Drive	0	521	0	-521		-521	0.0 %
4938 Capital - Allotments	1,682	1,682	0	-1,682		-1,682	0.0 %
4991 Assets Funded by Def Grants	0	-521	0	521		521	0.0 %
G & E CAPITAL & PROJECTS :- Expenditure	20,122	101,122	121,062	19,940	0	19,940	83.5 %
Net Expenditure over Income	20,122	101,122	121,062	19,940			
403 TOWN CENTRE							
4012 Water	0	0	200	200		200	0.0 %
4014 Electricity	118	189	1,000	811		811	18.9 %
4017 Waste Disposal/Skip Hire	888	1,474	5,500	4,026		4,026	26.8 %
4018 Security	150	180	0	-180		-180	0.0 %
4021 Telephones/Data Links	0	0	1,000	1,000		1,000	0.0 %
4036 Maintenance Contracts	300	300	1,200	900		900	25.0 %
4040 Equipment/Tools Purchase	243	795	2,000	1,205		1,205	39.8 %
4041 Tree Planting/Surgery	2,120	2,120	1,500	-620		-620	141.3 %
4043 Bedding Plants	0	320	22,500	22,180		22,180	1.4 %
4045 Vehicle Fuel/Maintenance	823	967	10,600	9,633		9,633	9.1 %
4050 Town Centre	290	906	8,000	7,094		7,094	11.3 %
4075 Skateboard Park	0	1,338	5,000	3,662		3,662	26.8 %
4120 Bus Shelter Maintenance	0	0	1,500	1,500		1,500	0.0 %
TOWN CENTRE :- Expenditure	4,933	8,589	60,000	51,411	0	51,411	14.3 %
1009 INC - Pitch Hire	267	327	1,500	-1,173			21.8 %
1024 INC - Maintenance	1,262	1,262	4,900	-3,638			25.8 %
1051 INC - Town Centre Agency CBC	0	0	10,250	-10,250			0.0 %
1099 INC - Recharges etc	0	2,460	0	2,460			0.0 %
TOWN CENTRE :- Income	1,529	4,048	16,650	-12,602			24.3 %
Net Expenditure over Income	3,404	4,541	43,350	38,809			
GROUPS & ENVIRONMENTAL :- Expenditure	120,368	300,388	1,294,938	994,550	0	994,550	23.2 %
Income	46,993	112,309	582,350	-470,041			19.3 %
Net Expenditure over Income	73,375	188,078	712,588	524,510			
COMMUNITY SERVICES							
103 MARKETING							
4032 Publicity / Marketing	0	0	5,000	5,000		5,000	0.0 %
4033 Newsletter	30	6,768	19,500	12,732		12,732	34.7 %

DUNSTABLE TOWN COUNCIL

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4034 Website	0	0	2,000	2,000		2,000	0.0 %
MARKETING :- Expenditure	30	6,768	26,500	19,732	0	19,732	25.5 %
Net Expenditure over Income	30	6,768	26,500	19,732			
<u>209 OLDER PEOPLES DAY CARE SERVICE</u>							
4001 Salaries	1,231	2,530	18,021	15,491		15,491	14.0 %
4021 Telephones/Data Links	0	0	275	275		275	0.0 %
4064 Hall Hire	600	700	5,000	4,300		4,300	14.0 %
4065 Lunchclub Catering	603	1,047	9,200	8,153		8,153	11.4 %
4066 Entertainment/Activities	95	75	3,000	2,925		2,925	2.5 %
4076 OP Big Lunch 06.06.17	60	180	0	-180		-180	0.0 %
4313 OPHLP - Transport	648	1,470	9,500	8,030		8,030	15.5 %
4834 Tfr from Developer's Contribut	0	0	-1,200	-1,200		-1,200	0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Expenditure	3,237	6,001	43,796	37,795	0	37,795	13.7 %
1006 INC - BCC O P Day Care Service	0	7,918	7,918	0			100.0 %
1007 INC - Fees O P Day Care Serv	925	1,775	12,500	-10,725			14.2 %
1099 INC - Recharges etc	0	126	0	126			0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Income	925	9,819	20,418	-10,599			48.1 %
Net Expenditure over Income	2,312	-3,817	23,378	27,195			
<u>300 COMM SERVICES STAFF COSTS</u>							
4000 Salaries	8,757	18,273	154,103	135,830		135,830	11.9 %
4001 Salaries	3,032	6,065	36,217	30,152		30,152	16.7 %
4002 Wages	2,391	4,705	25,434	20,729		20,729	18.5 %
COMM SERVICES STAFF COSTS :- Expenditure	14,181	29,042	215,754	186,712	0	186,712	13.5 %
Net Expenditure over Income	14,181	29,042	215,754	186,712			
<u>303 YOUNG PEOPLE'S ACTIVITIES PROG</u>							
4002 Wages	55	55	500	445		445	11.1 %
4032 Publicity / Marketing	0	0	600	600		600	0.0 %
4040 Equipment/Tools Purchase	0	146	1,000	854		854	14.6 %
4066 Entertainment/Activities	0	0	7,507	7,507		7,507	0.0 %
YOUNG PEOPLE'S ACTIVITIES PROG :- Expenditure	55	201	9,607	9,406	0	9,406	2.1 %
1004 INC - Summer Activities	0	0	1,200	-1,200			0.0 %
YOUNG PEOPLE'S ACTIVITIES PROG :- Income	0	0	1,200	-1,200			0.0 %
Net Expenditure over Income	55	201	8,407	8,206			

Month No : 2

Accounts Sub-Committee 21 June 2017

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
304	GROVE CORNER							
4001	Salaries	400	828	6,887	6,059		6,059	12.0 %
4002	Wages	274	658	5,834	5,176		5,176	11.3 %
4011	Rates	167	334	2,100	1,766		1,766	15.9 %
4012	Water	0	0	500	500		500	0.0 %
4014	Electricity	0	0	2,500	2,500		2,500	0.0 %
4015	Gas	0	1,256	3,000	1,744		1,744	41.9 %
4016	Cleaning	18	18	0	-18		-18	0.0 %
4021	Telephones/Data Links	57	95	1,000	905		905	9.5 %
4026	Insurance	0	0	500	500		500	0.0 %
4027	Licences etc	0	210	0	-210		-210	0.0 %
4032	Publicity / Marketing	0	0	300	300		300	0.0 %
4036	Maintenance Contracts	0	18	1,700	1,682		1,682	1.1 %
4038	Repairs & Maintenance	0	0	1,986	1,986		1,986	0.0 %
4040	Equipment/Tools Purchase	356	413	3,200	2,787		2,787	12.9 %
4066	Entertainment/Activities	0	0	1,000	1,000		1,000	0.0 %
	GROVE CORNER :- Expenditure	1,272	3,830	30,507	26,677	0	26,677	12.6 %
1001	INC - Lettings/Facility Hire	293	1,405	1,200	205			117.1 %
1002	INC - Rent Receivable	0	3,400	6,800	-3,400			50.0 %
1091	INC - Miscellaneous	0	150	0	150			0.0 %
	GROVE CORNER :- Income	293	4,955	8,000	-3,045			61.9 %
	Net Expenditure over Income	979	-1,125	22,507	23,632			
310	COMM S CAPITAL & PROJECTS							
4051	Loan Interest Payable	8,766	8,766	19,158	10,392		10,392	45.8 %
4052	Loan Capital Repaid	10,521	10,521	19,158	8,637		8,637	54.9 %
4714	Tfr to Christmas Lights Res	0	1,500	1,500	0		0	100.0 %
4720	Tfr to Tearooms Equipment Res	0	1,500	1,500	0		0	100.0 %
4724	Tfr to Building Maint Fund	0	50,373	50,373	0		0	100.0 %
4820	Tfr from Tearooms Equipment Re	0	-2,125	0	2,125		2,125	0.0 %
4923	Capital - New Equipment	0	2,125	0	-2,125		-2,125	0.0 %
	COMM S CAPITAL & PROJECTS :- Expenditure	19,286	72,659	91,689	19,030	0	19,030	79.2 %
	Net Expenditure over Income	19,286	72,659	91,689	19,030			
401	EVENTS PROGRAMME							
4001	Salaries	3,161	6,322	41,060	34,738		34,738	15.4 %
4002	Wages	0	0	3,100	3,100		3,100	0.0 %
4014	Electricity	136	136	600	464		464	22.6 %

Month No : 2

Accounts Sub-Committee 21 June 2017

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4017 Waste Disposal/Skip Hire	0	0	8,000	8,000		8,000	0.0 %
4021 Telephones/Data Links	0	0	300	300		300	0.0 %
4032 Publicity / Marketing	553	553	6,000	5,447		5,447	9.2 %
4035 Cultural/National Event	2,399	7,673	8,000	327		327	95.9 %
4040 Equipment/Tools Purchase	435	515	1,000	485		485	51.5 %
4055 External Contracts	0	0	3,143	3,143		3,143	0.0 %
4511 St Georges Day Event	0	-4	4,000	4,004		4,004	-0.1 %
4512 Party in the Park	0	501	12,500	11,999		11,999	4.0 %
4513 Fireworks	0	303	13,000	12,697		12,697	2.3 %
4514 Christmas Carols	0	0	3,000	3,000		3,000	0.0 %
4518 Band Concerts	0	70	3,000	2,930		2,930	2.3 %
4522 Dunstable Live	750	941	9,000	8,059		8,059	10.5 %
4523 Proms In The Park	0	0	10,000	10,000		10,000	0.0 %
4524 Priory Pictures	25	25	12,000	11,975		11,975	0.2 %
4525 Beer Festival	112	253	10,000	9,747		9,747	2.5 %
4534 Contingency Light Show-Torchli	0	0	5,000	5,000		5,000	0.0 %
EVENTS PROGRAMME :- Expenditure	7,571	17,288	152,703	135,415	0	135,415	11.3 %
1025 INC - Beer Festival	0	0	10,000	-10,000			0.0 %
1092 INC - Concessions	1,751	3,280	10,000	-6,720			32.8 %
1093 INC - Advertising/Sponsorship	0	1,500	0	1,500			0.0 %
EVENTS PROGRAMME :- Income	1,751	4,780	20,000	-15,220			23.9 %
Net Expenditure over Income	5,820	12,508	132,703	120,195			
402 PRIORY HOUSE							
4001 Salaries	9,478	20,413	116,347	95,934		95,934	17.5 %
4002 Wages	8,115	17,655	105,574	87,919		87,919	16.7 %
4011 Rates	1,693	3,387	20,500	17,113		17,113	16.5 %
4012 Water	0	130	1,500	1,370		1,370	8.7 %
4014 Electricity	0	-248	12,500	12,748		12,748	-2.0 %
4015 Gas	0	0	5,000	5,000		5,000	0.0 %
4016 Cleaning	631	1,289	8,500	7,211		7,211	15.2 %
4017 Waste Disposal/Skip Hire	160	276	1,400	1,124		1,124	19.7 %
4020 Miscellaneous Expenses	44	226	2,000	1,774		1,774	11.3 %
4021 Telephones/Data Links	276	513	4,000	3,487		3,487	12.8 %
4027 Licences etc	133	1,094	1,000	-94		-94	109.4 %
4032 Publicity / Marketing	389	393	6,000	5,607		5,607	6.5 %
4036 Maintenance Contracts	1,072	1,446	11,500	10,054		10,054	12.6 %
4038 Repairs & Maintenance	285	555	7,500	6,945		6,945	7.4 %
4040 Equipment/Tools Purchase	249	501	2,500	1,999		1,999	20.1 %

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4059 Tea Room Expenses	294	1,456	5,000	3,544		3,544	29.1 %
4060 Tea Room Direct Costs	2,678	4,990	38,000	33,010		33,010	13.1 %
4601 Retail Purchases	768	1,242	6,500	5,258		5,258	19.1 %
4602 Train Ticket Purchases	0	2,111	0	-2,111		-2,111	0.0 %
4611 Education/Events	1,193	1,610	5,000	3,391		3,391	32.2 %
PRIORY HOUSE :- Expenditure	27,457	59,036	360,321	301,285	0	301,285	16.4 %
1001 INC - Lettings/Facility Hire	75	335	1,500	-1,165			22.4 %
1002 INC - Rent Receivable	0	0	4,681	-4,681			0.0 %
1003 INC - Service Charges	0	0	1,471	-1,471			0.0 %
1030 INC - Shop Sales	714	1,815	13,500	-11,685			13.4 %
1032 INC - Tearooms Sales	9,117	18,133	125,000	-106,867			14.5 %
1091 INC - Miscellaneous	1	1	0	1			0.0 %
1095 INC - Train Ticket Sales	550	1,298	1,500	-202			86.5 %
1097 INC - Commission	33	272	4,000	-3,728			6.8 %
PRIORY HOUSE :- Income	10,489	21,854	151,652	-129,798			14.4 %
Net Expenditure over Income	16,968	37,183	208,669	171,486			
405 TOWN CENTRE MANAGEMENT							
4032 Publicity / Marketing	0	5,060	6,500	1,440		1,440	77.9 %
4520 Christmas Lights	0	0	22,000	22,000		22,000	0.0 %
TOWN CENTRE MANAGEMENT :- Expenditure	0	5,060	28,500	23,440	0	23,440	17.8 %
1099 INC - Recharges etc	0	208	0	208			0.0 %
TOWN CENTRE MANAGEMENT :- Income	0	208	0	208			
Net Expenditure over Income	0	4,852	28,500	23,648			
406 DUNSTABLE MARKET							
4001 Salaries	2,200	4,400	28,531	24,131		24,131	15.4 %
4002 Wages	1,214	4,080	25,819	21,739		21,739	15.8 %
4011 Rates	576	1,152	8,500	7,348		7,348	13.5 %
4014 Electricity	0	0	1,500	1,500		1,500	0.0 %
4017 Waste Disposal/Skip Hire	607	1,143	6,700	5,557		5,557	17.1 %
4021 Telephones/Data Links	0	0	500	500		500	0.0 %
4026 Insurance	0	203	250	47		47	81.1 %
4032 Publicity / Marketing	170	170	2,500	2,330		2,330	6.8 %
4038 Repairs & Maintenance	5	5	0	-5		-5	0.0 %
4040 Equipment/Tools Purchase	0	185	7,000	6,815		6,815	2.6 %
4055 External Contracts	927	1,576	0	-1,576		-1,576	0.0 %
DUNSTABLE MARKET :- Expenditure	5,699	12,913	81,300	68,387	0	68,387	15.9 %

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1011	INC - Hire of Stalls & Pitches	1,411	4,090	30,000	-25,910			13.6 %
1012	INC - Car Boot Rentals	355	907	6,000	-5,093			15.1 %
1091	INC - Miscellaneous	0	0	1,000	-1,000			0.0 %
	DUNSTABLE MARKET :- Income	1,766	4,997	37,000	-32,003			13.5 %
	Net Expenditure over Income	3,934	7,915	44,300	36,385			
<u>407</u>	<u>ASHTON SQUARE PUBLIC CONVENIEN</u>							
4002	Wages	2,437	4,697	38,955	34,258		34,258	12.1 %
4020	Miscellaneous Expenses	0	232	2,000	1,768		1,768	11.6 %
4038	Repairs & Maintenance	166	212	1,483	1,271		1,271	14.3 %
	ASHTON SQUARE PUBLIC CONVENIEN :- Expenditure	2,603	5,141	42,438	37,297	0	37,297	12.1 %
1024	INC - Maintenance	0	0	3,000	-3,000			0.0 %
	ASHTON SQUARE PUBLIC CONVENIEN :- Income	0	0	3,000	-3,000			0.0 %
	Net Expenditure over Income	2,603	5,141	39,438	34,297			
	COMMUNITY SERVICES :- Expenditure	81,392	217,941	1,083,115	865,174	0	865,174	20.1 %
	Income	15,223	46,612	241,270	-194,658			19.3 %
	Net Expenditure over Income	66,169	171,328	841,845	670,517			
Whole Council Only								
<u>998</u>	<u>PRECEPT & INTEREST</u>							
4096	Bank Charges	253	521	0	-521		-521	0.0 %
4739	Tfr to 3G Pitch Reserve	38	38	0	-38		-38	0.0 %
	PRECEPT & INTEREST :- Expenditure	290	559	0	-559	0	-559	
1076	INC - Precept	0	1,089,368	2,178,736	-1,089,368			50.0 %
1096	INC - Interest Receivable	22	41	3,000	-2,959			1.4 %
1911	Reserves Income General	38	38	0	38			0.0 %
	PRECEPT & INTEREST :- Income	60	1,089,446	2,181,736	-1,092,290			49.9 %
	Net Expenditure over Income	230	-1,088,887	-2,181,736	-1,092,849			
	Whole Council Only :- Expenditure	290	559	0	-559	0	-559	0.0 %
	Income	60	1,089,446	2,181,736	-1,092,290			49.9 %
	Net Expenditure over Income	230	-1,088,887	-2,181,736	-1,092,849			