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DUNSTABLE  
TOWN COUNCIL

David Ashlee Town Clerk and Chief Executive

When telephoning please ask for:  
Rosemary O'Sullivan (01582 891415)  
Or Lisa Schoder (01582 891403)

Your Ref.  
Our Ref. RGS

Date: 10 April 2017

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the **Council Chamber**, Grove House, High Street North, Dunstable on **Wednesday 19 April 2017 at 5.30 pm**

#### AGENDA

1. Apologies for Absence
2. To approve payment of accounts for the period 22 March to 18 April 2017 (a schedule of accounts will be available at the meeting).
3. To verify the bank reconciliations for all accounts as at 31 March 2017 (documentation will be available at the meeting).
4. Income and Expenditure report at 31 March 2017 – to be available at the meeting.

Yours faithfully

R G O'Sullivan  
Head of Finance and Support Services

To: Members of Accounts Sub-Committee  
Councillors John Kane (Chairman), Sid Abbott (Vice-Chairman), Jessica Castle and Liz Jones and other Members of the Council for information.