

Dunstable Town Council
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David Ashlee Town Clerk and Chief Executive

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Rosemary O'Sullivan (01582 891415)
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Your Ref.

Our Ref. RGS/

Date: 12 October 2017

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the **Council Chamber**, Grove House, High Street North, Dunstable on **Wednesday 18 October 2017 at 5.30 pm**

AGENDA

1. Apologies for Absence
2. To approve the schedule of accounts processed for payment for the period 20 September to 17 October 2017 (a schedule of accounts will be available at the meeting).
3. To verify the bank reconciliations for all accounts as at 30 September 2017 (documentation will be available at the meeting).
4. Income and Expenditure report at 30 September 2017 – enclosed at page 1.

Yours faithfully

R G O'Sullivan
Head of Finance and Support Services

To: Members of Accounts Sub-Committee
Councillors Andy Whayman (Chairman), Nigel Warren (Vice-Chairman), Terry Colbourne and John Kane and other Members of the Council for information.

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>FINANCE AND GENERAL PURPOSES</u>								
<u>100</u>	<u>F&SS STAFF COSTS</u>							
4000	Salaries	14,314	87,611	167,607	79,996	79,996	52.3 %	
4001	Salaries	7,603	48,537	102,666	54,129	54,129	47.3 %	
4002	Wages	738	939	0	-939	-939	0.0 %	
	F&SS STAFF COSTS :- Expenditure	22,655	137,086	270,273	133,187	0	133,187	50.7 %
	Net Expenditure over Income	22,655	137,086	270,273	133,187			
<u>101</u>	<u>CENTRAL SERVICES</u>							
4007	Training	2	1,650	15,000	13,350	13,350	11.0 %	
4010	Misc Staff Costs	275	1,974	3,500	1,526	1,526	56.4 %	
4021	Telephones/Data Links	511	3,077	6,480	3,403	3,403	47.5 %	
4022	Postage	344	1,780	3,100	1,320	1,320	57.4 %	
4023	Stationery	490	1,592	4,500	2,908	2,908	35.4 %	
4025	Subscriptions/Publications	0	2,684	3,500	816	816	76.7 %	
4037	Maintenance Contracts - Eqpt	1,589	10,960	19,870	8,910	8,910	55.2 %	
4039	Equipment Hire	1,916	3,832	8,200	4,368	4,368	46.7 %	
4055	External Contracts	576	3,106	0	-3,106	-3,106	0.0 %	
4058	Professional Services	1,828	12,090	28,000	15,910	15,910	43.2 %	
4062	HR Related Costs (inc uniform)	0	-100	0	100	100	0.0 %	
	CENTRAL SERVICES :- Expenditure	7,531	42,646	92,150	49,504	0	49,504	46.3 %
1091	INC - Miscellaneous	0	178	0	178		0.0 %	
1099	INC - Recharges etc	10	113	1,000	-887		11.3 %	
	CENTRAL SERVICES :- Income	10	291	1,000	-709		29.1 %	
	Net Expenditure over Income	7,522	42,355	91,150	48,795			
<u>102</u>	<u>GROVE HOUSE</u>							
4001	Salaries	695	4,172	8,380	4,208	4,208	49.8 %	
4011	Rates	1,302	6,340	19,046	12,706	12,706	33.3 %	
4012	Water	0	148	1,500	1,352	1,352	9.9 %	
4014	Electricity	1,643	4,906	5,500	594	594	89.2 %	
4015	Gas	67	1,421	3,500	2,079	2,079	40.6 %	
4016	Cleaning	0	4,471	10,190	5,719	5,719	43.9 %	
4017	Waste Disposal/Skip Hire	153	664	750	86	86	88.5 %	
4021	Telephones/Data Links	0	33	550	517	517	6.0 %	
4027	Licences etc	0	217	0	-217	-217	0.0 %	
4036	Maintenance Contracts	894	954	1,000	46	46	95.4 %	

DUNSTABLE TOWN COUNCIL

16:40 Detailed Income & Expenditure by Budget Heading 30 September 2017

Month No : 6

Accounts Sub-Committee 18 October 2017

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038	Repairs & Maintenance	2,072	3,318	9,500	6,182		6,182	34.9 %
4040	Equipment/Tools Purchase	105	433	4,000	3,567		3,567	10.8 %
	GROVE HOUSE :- Expenditure	6,931	27,077	63,916	36,839	0	36,839	42.4 %
1001	INC - Lettings/Facility Hire	0	736	500	236			147.2 %
1002	INC - Rent Receivable	3,417	6,835	15,644	-8,809			43.7 %
1003	INC - Service Charges	4,281	8,603	19,985	-11,382			43.0 %
	GROVE HOUSE :- Income	7,699	16,173	36,129	-19,956			44.8 %
	Net Expenditure over Income	-768	10,904	27,787	16,883			
106	CORPORATE MANAGEMENT							
4003	Pension Payments (early retire)	1,569	3,679	8,000	4,321		4,321	46.0 %
4006	Health & Safety	327	2,967	10,000	7,033		7,033	29.7 %
4019	DBS Checks (prev CRB)	13	407	795	388		388	51.2 %
4021	Telephones/Data Links	0	84	0	-84		-84	0.0 %
4026	Insurance	0	57,747	55,000	-2,747		-2,747	105.0 %
4030	Advertising - Recruitment	0	0	3,000	3,000		3,000	0.0 %
4056	Audit Fees - External	0	0	3,000	3,000		3,000	0.0 %
4057	Audit Fees - Internal	0	10	2,000	1,990		1,990	0.5 %
4061	Annual Report	0	1,638	2,000	362		362	81.9 %
4062	HR Related Costs (inc uniform)	424	6,648	7,175	527		527	92.6 %
4599	VAT Unclaimable	0	0	10,000	10,000		10,000	0.0 %
	CORPORATE MANAGEMENT :- Expenditure	2,333	73,180	100,970	27,790	0	27,790	72.5 %
1092	INC - Concessions	208	1,458	0	1,458			0.0 %
1099	INC - Recharges etc	0	47	0	47			0.0 %
	CORPORATE MANAGEMENT :- Income	208	1,505	0	1,505			
	Net Expenditure over Income	2,125	71,676	100,970	29,294			
107	DEMOCRATIC SERVICES							
4007	Training	0	0	1,000	1,000		1,000	0.0 %
4024	Printing	0	0	1,500	1,500		1,500	0.0 %
4025	Subscriptions/Publications	0	2,436	2,750	314		314	88.6 %
4501	Mayor's Transport	80	723	3,500	2,777		2,777	20.7 %
4502	Mayor's Allowance	-121	2,077	4,000	1,923		1,923	51.9 %
4503	Civic Hospitality	37	1,804	3,000	1,196		1,196	60.1 %
4504	Civic Regalia	0	15	1,000	985		985	1.5 %
4515	Remembrance Events	432	432	1,000	568		568	43.2 %
	DEMOCRATIC SERVICES :- Expenditure	428	7,487	17,750	10,263	0	10,263	42.2 %

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1099	INC - Recharges etc	415	415	0	415			0.0 %
	DEMOCRATIC SERVICES :- Income	415	415	0	415			
	Net Expenditure over Income	13	7,072	17,750	10,678			
<u>110</u>	<u>F & GP CAPITAL & PROJECTS</u>							
4051	Loan Interest Payable	0	9,934	19,597	9,663		9,663	50.7 %
4052	Loan Capital Repaid	0	11,783	23,566	11,783		11,783	50.0 %
4711	Tfr to Corporate Plan Reserve	0	14,810	14,810	0		0	100.0 %
4721	Tfr to V&E Fund	0	15,000	15,000	0		0	100.0 %
4723	Tfr to Election Reserve	0	10,000	10,000	0		0	100.0 %
4724	Tfr to Building Maint Fund	0	29,000	29,000	0		0	100.0 %
4730	Tfr to Town Twinning Reserve	0	500	500	0		0	100.0 %
	F & GP CAPITAL & PROJECTS :- Expenditure	0	91,028	112,473	21,445	0	21,445	80.9 %
	Net Expenditure over Income	0	91,028	112,473	21,445			
<u>114</u>	<u>MTRF CAPITAL PROJECTS</u>							
4983	MTRF Priory House Rest'n	0	2,670	0	-2,670		-2,670	0.0 %
4985	MTRF Splash Park & Catering	0	548,726	0	-548,726		-548,726	0.0 %
	MTRF CAPITAL PROJECTS :- Expenditure	0	551,396	0	-551,396	0	-551,396	
1101	MTRF Funding - Central Beds	30,000	305,000	0	305,000			0.0 %
	MTRF CAPITAL PROJECTS :- Income	30,000	305,000	0	305,000			
	Net Expenditure over Income	-30,000	246,396	0	-246,396			
<u>309</u>	<u>GRANTS (INCL S137)</u>							
4321	Service Level Agreements	0	6,900	6,900	0		0	100.0 %
	GRANTS (INCL S137) :- Expenditure	0	6,900	6,900	0	0	0	100.0 %
	Net Expenditure over Income	0	6,900	6,900	0			
	NCE AND GENERAL PURPOSES :- Expenditure	39,878	936,801	664,432	-272,369	0	-272,369	141.0 %
	Income	38,332	323,384	37,129	286,255			871.0 %
	Net Expenditure over Income	1,546	613,417	627,303	13,886			

GROUNDS & ENVIRONMENTAL111 CREASEY PARK - COMM F'BALL

4001	Salaries	6,303	38,004	66,424	28,420		28,420	57.2 %
4002	Wages	17	151	0	-151		-151	0.0 %

Month No : 6

Accounts Sub-Committee 18 October 2017

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4012 Water	0	1,570	500	-1,070		-1,070	314.1 %
4014 Electricity	646	3,451	9,500	6,049		6,049	36.3 %
4015 Gas	633	1,453	2,500	1,047		1,047	58.1 %
4016 Cleaning	0	1,520	4,250	2,730		2,730	35.8 %
4017 Waste Disposal/Skip Hire	584	835	1,000	165		165	83.5 %
4018 Security	0	53	0	-53		-53	0.0 %
4032 Publicity / Marketing	0	120	625	505		505	19.2 %
4036 Maintenance Contracts	115	149	1,250	1,102		1,102	11.9 %
4038 Repairs & Maintenance	4,252	6,157	2,000	-4,157		-4,157	307.9 %
4040 Equipment/Tools Purchase	579	794	1,000	206		206	79.4 %
4536 GROUNDS MAINT (GRASS)	555	14,183	16,000	1,817		1,817	88.6 %
4599 VAT Unclaimable	1,450	5,076	2,289	-2,787		-2,787	221.7 %
CREASEY PARK - COMM F'BALL :- Expenditure	15,135	73,516	107,338	33,822	0	33,822	68.5 %
1008 INC - ATP Hire	71,806	77,756	90,500	-12,744			85.9 %
1009 INC - Pitch Hire	19,873	22,813	25,000	-2,187			91.3 %
1044 INC - Contrib from Rec Depot C	0	10,000	10,000	0			100.0 %
1090 Cont from Brewers Hill Middle	0	15,000	15,000	0			100.0 %
1093 INC - Advertising/Sponsorship	600	600	0	600			0.0 %
1099 INC - Recharges etc	0	100	0	100			0.0 %
CREASEY PARK - COMM F'BALL :- Income	92,279	126,268	140,500	-14,232			89.9 %
Net Expenditure over Income	-77,144	-52,752	-33,162	19,590			
<u>112</u> <u>CREASEY PARK - BAR/CATERING</u>							
4001 Salaries	3,353	23,981	48,912	24,931		24,931	49.0 %
4002 Wages	5,033	22,939	41,901	18,962		18,962	54.7 %
4011 Rates	1,311	7,862	17,000	9,139		9,139	46.2 %
4012 Water	0	1,570	500	-1,070		-1,070	314.1 %
4014 Electricity	646	3,451	9,500	6,049		6,049	36.3 %
4015 Gas	633	1,453	2,500	1,047		1,047	58.1 %
4016 Cleaning	272	5,484	12,750	7,266		7,266	43.0 %
4017 Waste Disposal/Skip Hire	371	1,559	3,000	1,441		1,441	52.0 %
4018 Security	60	120	0	-120		-120	0.0 %
4020 Miscellaneous Expenses	144	536	1,600	1,064		1,064	33.5 %
4021 Telephones/Data Links	387	2,455	4,000	1,545		1,545	61.4 %
4026 Insurance	0	130	250	120		120	52.1 %
4027 Licences etc	0	1,013	750	-263		-263	135.0 %
4032 Publicity / Marketing	50	50	625	575		575	8.0 %
4036 Maintenance Contracts	2,362	2,534	3,750	1,216		1,216	67.6 %
4038 Repairs & Maintenance	6,014	7,080	2,000	-5,080		-5,080	354.0 %

DUNSTABLE TOWN COUNCIL

16:40 Detailed Income & Expenditure by Budget Heading 30 September 2017

Month No : 6

Accounts Sub-Committee 18 October 2017

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4040 Equipment/Tools Purchase	64	1,389	1,000	-389		-389	138.9 %
4071 Bar Stock	3,570	19,216	32,200	12,984		12,984	59.7 %
4072 Catering/Vending Direct Costs	3,599	13,085	28,000	14,915		14,915	46.7 %
4073 Catering/Vending Expenses	455	2,522	3,000	478		478	84.1 %
CREASEY PARK - BAR/CATERING :- Expenditure	28,325	118,431	213,238	94,807	0	94,807	55.5 %
1001 INC - Lettings/Facility Hire	5,916	13,570	20,000	-6,430			67.8 %
1041 INC - Bar Takings	8,964	43,569	82,500	-38,931			52.8 %
1042 INC - Catering/Vending	10,712	32,243	70,000	-37,757			46.1 %
1099 INC - Recharges etc	5,670	5,679	0	5,679			0.0 %
CREASEY PARK - BAR/CATERING :- Income	31,263	95,061	172,500	-77,439			55.1 %
Net Expenditure over Income	-2,938	23,370	40,738	17,368			
115 SPLASH PARK							
4001 Salaries	1,011	2,780	34,203	31,423		31,423	8.1 %
4002 Wages	3,371	9,585	0	-9,585		-9,585	0.0 %
4011 Rates	0	0	5,000	5,000		5,000	0.0 %
4012 Water	683	683	1,000	317		317	68.3 %
4014 Electricity	0	0	4,000	4,000		4,000	0.0 %
4016 Cleaning	63	1,724	2,000	276		276	86.2 %
4017 Waste Disposal/Skip Hire	0	466	0	-466		-466	0.0 %
4018 Security	90	90	0	-90		-90	0.0 %
4020 Miscellaneous Expenses	0	118	0	-118		-118	0.0 %
4021 Telephones/Data Links	0	11	0	-11		-11	0.0 %
4026 Insurance	0	0	3,000	3,000		3,000	0.0 %
4032 Publicity / Marketing	50	50	0	-50		-50	0.0 %
4036 Maintenance Contracts	18	936	5,000	4,064		4,064	18.7 %
4038 Repairs & Maintenance	780	945	2,000	1,055		1,055	47.3 %
4040 Equipment/Tools Purchase	466	2,761	0	-2,761		-2,761	0.0 %
4072 Catering/Vending Direct Costs	737	7,500	25,000	17,500		17,500	30.0 %
4073 Catering/Vending Expenses	127	343	0	-343		-343	0.0 %
4601 Retail Purchases	0	28	0	-28		-28	0.0 %
SPLASH PARK :- Expenditure	7,396	28,018	81,203	53,185	0	53,185	34.5 %
1042 INC - Catering/Vending	3,866	15,654	53,500	-37,846			29.3 %
1092 INC - Concessions	417	2,917	5,000	-2,083			58.3 %
1093 INC - Advertising/Sponsorship	0	1,217	0	1,217			0.0 %
SPLASH PARK :- Income	4,283	19,787	58,500	-38,713			33.8 %
Net Expenditure over Income	3,113	8,230	22,703	14,473			

DUNSTABLE TOWN COUNCIL

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>200</u>	<u>G&ES STAFF COSTS</u>							
4000	Salaries	9,111	55,470	105,269	49,799		49,799	52.7 %
4001	Salaries	26,928	180,608	362,946	182,338		182,338	49.8 %
	G&ES STAFF COSTS :- Expenditure	36,039	236,078	468,215	232,137	0	232,137	50.4 %
	Net Expenditure over Income	36,039	236,078	468,215	232,137			
<u>201</u>	<u>ALLOTMENTS</u>							
4001	Salaries	80	494	1,233	739		739	40.1 %
4012	Water	317	767	1,200	433		433	64.0 %
4014	Electricity	57	247	0	-247		-247	0.0 %
4017	Waste Disposal/Skip Hire	0	0	1,500	1,500		1,500	0.0 %
4038	Repairs & Maintenance	0	273	3,000	2,727		2,727	9.1 %
4041	Tree Planting/Surgery	0	0	500	500		500	0.0 %
	ALLOTMENTS :- Expenditure	453	1,781	7,433	5,652	0	5,652	24.0 %
1002	INC - Rent Receivable	36	906	6,750	-5,844			13.4 %
1024	INC - Maintenance	0	35	0	35			0.0 %
1091	INC - Miscellaneous	20	170	0	170			0.0 %
1099	INC - Recharges etc	0	10	0	10			0.0 %
	ALLOTMENTS :- Income	56	1,121	6,750	-5,629			16.6 %
	Net Expenditure over Income	397	660	683	23			
<u>202</u>	<u>CEMETERY</u>							
4001	Salaries	3,618	21,980	43,770	21,790		21,790	50.2 %
4011	Rates	741	4,440	7,892	3,452		3,452	56.3 %
4012	Water	96	636	2,000	1,364		1,364	31.8 %
4014	Electricity	319	1,413	2,000	587		587	70.6 %
4015	Gas	0	738	2,000	1,262		1,262	36.9 %
4016	Cleaning	0	950	2,500	1,550		1,550	38.0 %
4017	Waste Disposal/Skip Hire	2,511	5,838	5,600	-238		-238	104.3 %
4018	Security	120	1,887	3,000	1,113		1,113	62.9 %
4021	Telephones/Data Links	210	1,410	3,400	1,990		1,990	41.5 %
4036	Maintenance Contracts	704	799	1,000	201		201	79.9 %
4037	Maintenance Contracts - Eqpt	0	0	1,250	1,250		1,250	0.0 %
4038	Repairs & Maintenance	0	1,235	8,000	6,765		6,765	15.4 %
4040	Equipment/Tools Purchase	307	2,683	5,000	2,317		2,317	53.7 %
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4045	Vehicle Fuel/Maintenance	1,046	3,024	10,700	7,676		7,676	28.3 %
4049	Memorial Safety Inspections et	0	251	1,500	1,249		1,249	16.7 %

DUNSTABLE TOWN COUNCIL

16:40 Detailed Income & Expenditure by Budget Heading 30 September 2017

Month No : 6

Accounts Sub-Committee 18 October 2017

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4201	Book of Remembrance	0	106	600	494		494	17.6 %
	CEMETERY :- Expenditure	9,672	47,390	101,712	54,322	0	54,322	46.6 %
1021	INC - Burial Fees	4,692	75,269	110,000	-34,731			68.4 %
1022	INC - Book of Remembrance	0	164	600	-436			27.3 %
1023	INC - Memorials	5,760	29,390	44,000	-14,610			66.8 %
1099	INC - Recharges etc	0	100	0	100			0.0 %
	CEMETERY :- Income	10,452	104,923	154,600	-49,677			67.9 %
	Net Expenditure over Income	-780	-57,533	-52,888	4,645			
<u>205</u>	<u>REC.GENERAL-R.G.</u>							
4011	Rates	98	587	1,000	413		413	58.7 %
4012	Water	105	273	1,000	727		727	27.3 %
4013	Rent Payable	0	10,000	10,000	0		0	100.0 %
4014	Electricity	-713	1,038	4,000	2,962		2,962	26.0 %
4017	Waste Disposal/Skip Hire	1,858	4,713	5,600	887		887	84.2 %
4018	Security	0	2,157	4,000	1,843		1,843	53.9 %
4021	Telephones/Data Links	14	265	1,000	735		735	26.5 %
4036	Maintenance Contracts	0	1,395	4,250	2,855		2,855	32.8 %
4038	Repairs & Maintenance	1,611	9,042	12,000	2,958		2,958	75.4 %
4040	Equipment/Tools Purchase	50	6,288	5,000	-1,288		-1,288	125.8 %
4041	Tree Planting/Surgery	180	180	1,500	1,320		1,320	12.0 %
4042	Grass Cutting	0	0	400	400		400	0.0 %
4044	Bowling Green Mtce	0	1,456	1,000	-456		-456	145.6 %
4045	Vehicle Fuel/Maintenance	1,326	8,178	10,700	2,522		2,522	76.4 %
4046	Play Equipment Mtce	267	3,746	12,500	8,754		8,754	30.0 %
4834	Tfr from Developer's Contribut	0	0	-8,000	-8,000		-8,000	0.0 %
	REC.GENERAL-R.G. :- Expenditure	4,795	49,318	65,950	16,632	0	16,632	74.8 %
1001	INC - Lettings/Facility Hire	2,750	5,500	11,000	-5,500			50.0 %
1009	INC - Pitch Hire	4,408	4,368	6,000	-1,632			72.8 %
1024	INC - Maintenance	3,167	6,333	12,850	-6,517			49.3 %
1099	INC - Recharges etc	170	1,388	0	1,388			0.0 %
	REC.GENERAL-R.G. :- Income	10,495	17,589	29,850	-12,261			58.9 %
	Net Expenditure over Income	-5,699	31,729	36,100	4,371			
<u>206</u>	<u>TOWN RANGER SERVICES</u>							
4001	Salaries	4,413	26,791	53,287	26,496		26,496	50.3 %
4017	Waste Disposal/Skip Hire	57	385	0	-385		-385	0.0 %
4021	Telephones/Data Links	0	108	500	392		392	21.7 %

DUNSTABLE TOWN COUNCIL

Month No : 6

Accounts Sub-Committee 18 October 2017

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038 Repairs & Maintenance	304	703	5,000	4,297		4,297	14.1 %
4040 Equipment/Tools Purchase	0	919	3,000	2,081		2,081	30.6 %
4045 Vehicle Fuel/Maintenance	1,088	3,671	7,000	3,329		3,329	52.4 %
TOWN RANGER SERVICES :- Expenditure	5,862	32,577	68,787	36,210	0	36,210	47.4 %
1024 INC - Maintenance	680	990	3,000	-2,011			33.0 %
TOWN RANGER SERVICES :- Income	680	990	3,000	-2,011			33.0 %
Net Expenditure over Income	5,183	31,587	65,787	34,200			
210 G & E CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	9,692	20,031	10,339		10,339	48.4 %
4052 Loan Capital Repaid	0	10,429	20,031	9,602		9,602	52.1 %
4721 Tfr to V&E Fund	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	21,000	21,000	0		0	100.0 %
4728 Tfr to EMR Priory Churchyard	0	5,000	0	-5,000		-5,000	0.0 %
4731 Tfr to Tree Reserve	0	5,000	5,000	0		0	100.0 %
4732 Tfr to Open Spaces Improvement	0	15,000	15,000	0		0	100.0 %
4734 Tfr to Developer's Contributio	0	0	5,000	5,000		5,000	0.0 %
4738 Tfr to Allotments Reserve	0	5,000	5,000	0		0	100.0 %
4741 Tfr to Splash Park Reserve	0	10,000	10,000	0		0	100.0 %
4811 Tfr from Corporate Plan Reserv	0	-343	0	343		343	0.0 %
4813 Tfr from CP SINKING FUND	0	-16,210	0	16,210		16,210	0.0 %
4819 Tfr from Cem Memorial Safety	0	-1,200	0	1,200		1,200	0.0 %
4821 Tfr from V&E Fund	-4,750	-8,880	0	8,880		8,880	0.0 %
4824 Tfr from Building Maint Fund	0	-2,352	0	2,352		2,352	0.0 %
4838 Tfr from Allotments Reserve	0	-1,682	0	1,682		1,682	0.0 %
4841 Tfr from Splash Park Reserve	-1,467	-1,467	0	1,467		1,467	0.0 %
4922 Capital - New Vehicles	4,750	4,750	0	-4,750		-4,750	0.0 %
4923 Capital - New Equipment	0	4,130	0	-4,130		-4,130	0.0 %
4925 Capital - Priory Gateway	0	343	0	-343		-343	0.0 %
4927 Capital - CPCFC Cap Exp	0	16,210	0	-16,210		-16,210	0.0 %
4930 Capital - Court Drive	0	521	0	-521		-521	0.0 %
4931 Capital - Pavilion Works	0	2,352	0	-2,352		-2,352	0.0 %
4936 Capital - Cem Memorial Safety	0	1,200	0	-1,200		-1,200	0.0 %
4938 Capital - Allotments	0	1,682	0	-1,682		-1,682	0.0 %
4940 Capital - Splash Park	1,467	1,467	0	-1,467		-1,467	0.0 %
4991 Assets Funded by Def Grants	0	-521	0	521		521	0.0 %
G & E CAPITAL & PROJECTS :- Expenditure	0	101,122	121,062	19,940	0	19,940	83.5 %
Net Expenditure over Income	0	101,122	121,062	19,940			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
403 TOWN CENTRE							
4012 Water	330	486	200	-286		-286	242.8 %
4014 Electricity	14	1,005	1,000	-5		-5	100.5 %
4017 Waste Disposal/Skip Hire	1,858	4,608	5,500	892		892	83.8 %
4018 Security	0	180	0	-180		-180	0.0 %
4021 Telephones/Data Links	0	184	1,000	816		816	18.4 %
4036 Maintenance Contracts	0	580	1,200	620		620	48.3 %
4040 Equipment/Tools Purchase	86	2,278	2,000	-278		-278	113.9 %
4041 Tree Planting/Surgery	0	2,120	1,500	-620		-620	141.3 %
4043 Bedding Plants	42	17,026	22,500	5,474		5,474	75.7 %
4045 Vehicle Fuel/Maintenance	493	3,789	10,600	6,811		6,811	35.7 %
4050 Town Centre	904	2,341	8,000	5,659		5,659	29.3 %
4075 Skateboard Park	0	1,381	5,000	3,619		3,619	27.6 %
4120 Bus Shelter Maintenance	0	0	1,500	1,500		1,500	0.0 %
TOWN CENTRE :- Expenditure	3,727	35,977	60,000	24,023	0	24,023	60.0 %
1009 INC - Pitch Hire	262	1,408	1,500	-92			93.8 %
1024 INC - Maintenance	0	2,525	4,900	-2,375			51.5 %
1051 INC - Town Centre Agency CBC	10,685	10,685	10,250	435			104.2 %
1091 INC - Miscellaneous	417	417	0	417			0.0 %
1099 INC - Recharges etc	0	1,218	0	1,218			0.0 %
TOWN CENTRE :- Income	11,363	16,252	16,650	-398			97.6 %
Net Expenditure over Income	-7,636	19,725	43,350	23,625			
GROUNDS & ENVIRONMENTAL :- Expenditure	111,403	724,208	1,294,938	570,730	0	570,730	55.9 %
Income	160,869	381,991	582,350	-200,359			65.6 %
Net Expenditure over Income	-49,466	342,217	712,588	370,371			
COMMUNITY SERVICES							
103 MARKETING							
4032 Publicity / Marketing	0	2,315	5,000	2,685		2,685	46.3 %
4033 Newsletter	220	13,756	19,500	5,744		5,744	70.5 %
4034 Website	0	240	2,000	1,760		1,760	12.0 %
MARKETING :- Expenditure	220	16,311	26,500	10,189	0	10,189	61.6 %
1099 INC - Recharges etc	0	4,708	0	4,708			0.0 %
MARKETING :- Income	0	4,708	0	4,708			
Net Expenditure over Income	220	11,603	26,500	14,897			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>209</u> <u>OLDER PEOPLES DAY CARE SERVICE</u>							
4001 Salaries	1,231	7,555	18,021	10,466		10,466	41.9 %
4021 Telephones/Data Links	0	72	275	203		203	26.1 %
4064 Hall Hire	200	1,940	5,000	3,060		3,060	38.8 %
4065 Lunchclub Catering	722	3,752	9,200	5,448		5,448	40.8 %
4066 Entertainment/Activities	45	1,491	3,000	1,509		1,509	49.7 %
4076 OP Big Lunch 06.06.17	0	1,255	0	-1,255		-1,255	0.0 %
4313 OPHLP - Transport	768	4,724	9,500	4,776		4,776	49.7 %
4834 Tfr from Developer's Contribut	0	0	-1,200	-1,200		-1,200	0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Expenditure	2,966	20,789	43,796	23,007	0	23,007	47.5 %
1006 INC - BCC O P Day Care Service	0	7,918	7,918	0			100.0 %
1007 INC - Fees O P Day Care Serv	1,485	6,507	12,500	-5,993			52.1 %
1099 INC - Recharges etc	500	1,780	0	1,780			0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Income	1,985	16,205	20,418	-4,213			79.4 %
Net Expenditure over Income	981	4,584	23,378	18,794			
<u>300</u> <u>COMM SERVICES STAFF COSTS</u>							
4000 Salaries	13,118	63,327	154,103	90,776		90,776	41.1 %
4001 Salaries	3,032	18,195	36,217	18,022		18,022	50.2 %
4002 Wages	2,241	13,638	25,434	11,796		11,796	53.6 %
COMM SERVICES STAFF COSTS :- Expenditure	18,391	95,160	215,754	120,594	0	120,594	44.1 %
Net Expenditure over Income	18,391	95,160	215,754	120,594			
<u>303</u> <u>YOUNG PEOPLE'S ACTIVITIES PROG</u>							
4002 Wages	324	379	500	121		121	75.9 %
4032 Publicity / Marketing	0	250	600	350		350	41.7 %
4040 Equipment/Tools Purchase	0	323	1,000	677		677	32.3 %
4066 Entertainment/Activities	501	5,276	7,507	2,231		2,231	70.3 %
YOUNG PEOPLE'S ACTIVITIES PROG :- Expenditure	825	6,228	9,607	3,379	0	3,379	64.8 %
1004 INC - Summer Activities	0	2,490	1,200	1,290			207.5 %
YOUNG PEOPLE'S ACTIVITIES PROG :- Income	0	2,490	1,200	1,290			207.5 %
Net Expenditure over Income	825	3,738	8,407	4,669			
<u>304</u> <u>GROVE CORNER</u>							
4001 Salaries	390	2,403	6,887	4,484		4,484	34.9 %
4002 Wages	357	2,074	5,834	3,760		3,760	35.5 %

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Accounts Sub-Committee 18 October 2017

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4011	Rates	167	1,002	2,100	1,098		1,098	47.7 %
4012	Water	236	355	500	145		145	71.1 %
4014	Electricity	0	92	2,500	2,408		2,408	3.7 %
4015	Gas	0	1,532	3,000	1,468		1,468	51.1 %
4016	Cleaning	67	224	0	-224		-224	0.0 %
4021	Telephones/Data Links	56	513	1,000	487		487	51.3 %
4026	Insurance	0	0	500	500		500	0.0 %
4027	Licences etc	0	210	0	-210		-210	0.0 %
4032	Publicity / Marketing	0	200	300	100		100	66.7 %
4036	Maintenance Contracts	848	1,076	1,700	624		624	63.3 %
4038	Repairs & Maintenance	34	34	1,986	1,952		1,952	1.7 %
4040	Equipment/Tools Purchase	64	1,008	3,200	2,192		2,192	31.5 %
4066	Entertainment/Activities	290	290	1,000	710		710	29.0 %
	GROVE CORNER :- Expenditure	2,508	11,012	30,507	19,495	0	19,495	36.1 %
1001	INC - Lettings/Facility Hire	319	1,189	1,200	-11			99.1 %
1002	INC - Rent Receivable	850	5,950	6,800	-850			87.5 %
1091	INC - Miscellaneous	60	245	0	245			0.0 %
1099	INC - Recharges etc	0	150	0	150			0.0 %
	GROVE CORNER :- Income	1,229	7,534	8,000	-466			94.2 %
	Net Expenditure over Income	1,279	3,479	22,507	19,028			
310	COMM S CAPITAL & PROJECTS							
4051	Loan Interest Payable	0	8,766	19,158	10,392		10,392	45.8 %
4052	Loan Capital Repaid	0	10,521	19,158	8,637		8,637	54.9 %
4714	Tfr to Christmas Lights Res	0	1,500	1,500	0		0	100.0 %
4720	Tfr to Tearooms Equipment Res	0	1,500	1,500	0		0	100.0 %
4724	Tfr to Building Maint Fund	0	50,373	50,373	0		0	100.0 %
4820	Tfr from Tearooms Equipment Re	0	-2,125	0	2,125		2,125	0.0 %
4923	Capital - New Equipment	0	2,125	0	-2,125		-2,125	0.0 %
	COMM S CAPITAL & PROJECTS :- Expenditure	0	72,659	91,689	19,030	0	19,030	79.2 %
	Net Expenditure over Income	0	72,659	91,689	19,030			
401	EVENTS PROGRAMME							
4001	Salaries	3,161	18,967	41,060	22,093		22,093	46.2 %
4002	Wages	1,305	2,824	3,100	276		276	91.1 %
4014	Electricity	32	264	600	336		336	44.0 %
4017	Waste Disposal/Skip Hire	118	118	8,000	7,882		7,882	1.5 %
4021	Telephones/Data Links	0	56	300	244		244	18.7 %

Month No : 6

Accounts Sub-Committee 18 October 2017

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4032	Publicity / Marketing	0	2,435	6,000	3,565		3,565	40.6 %
4035	Cultural/National Event	198	8,219	8,000	-219		-219	102.7 %
4036	Maintenance Contracts	0	280	0	-280		-280	0.0 %
4040	Equipment/Tools Purchase	107	810	1,000	190		190	81.0 %
4055	External Contracts	0	735	3,143	2,408		2,408	23.4 %
4511	St Georges Day Event	0	-4	4,000	4,004		4,004	-0.1 %
4512	Party in the Park	1,500	14,513	12,500	-2,013		-2,013	116.1 %
4513	Fireworks	0	303	13,000	12,697		12,697	2.3 %
4514	Christmas Carols	0	0	3,000	3,000		3,000	0.0 %
4518	Band Concerts	0	1,855	3,000	1,145		1,145	61.8 %
4522	Dunstable Live	0	8,870	9,000	130		130	98.6 %
4523	Proms In The Park	6,730	7,052	10,000	2,948		2,948	70.5 %
4524	Priory Pictures	150	9,973	12,000	2,027		2,027	83.1 %
4525	Beer Festival	1,253	11,753	10,000	-1,753		-1,753	117.5 %
4534	Contingency Light Show-Torchli	0	0	5,000	5,000		5,000	0.0 %
	EVENTS PROGRAMME :- Expenditure	14,555	89,023	152,703	63,680	0	63,680	58.3 %
1025	INC - Beer Festival	673	14,624	10,000	4,624			146.2 %
1092	INC - Concessions	1,291	9,146	10,000	-854			91.5 %
1093	INC - Advertising/Sponsorship	1,500	4,500	0	4,500			0.0 %
	EVENTS PROGRAMME :- Income	3,463	28,270	20,000	8,270			141.4 %
	Net Expenditure over Income	11,092	60,753	132,703	71,950			
402	PRIORY HOUSE							
4001	Salaries	9,443	59,067	116,347	57,280		57,280	50.8 %
4002	Wages	8,546	52,676	105,574	52,898		52,898	49.9 %
4011	Rates	1,693	10,159	20,500	10,341		10,341	49.6 %
4012	Water	531	661	1,500	839		839	44.0 %
4014	Electricity	637	5,162	12,500	7,338		7,338	41.3 %
4015	Gas	53	1,005	5,000	3,995		3,995	20.1 %
4016	Cleaning	181	3,453	8,500	5,047		5,047	40.6 %
4017	Waste Disposal/Skip Hire	0	677	1,400	723		723	48.3 %
4020	Miscellaneous Expenses	263	1,087	2,000	913		913	54.3 %
4021	Telephones/Data Links	238	1,558	4,000	2,442		2,442	38.9 %
4027	Licences etc	0	1,094	1,000	-94		-94	109.4 %
4032	Publicity / Marketing	461	905	6,000	5,095		5,095	15.1 %
4036	Maintenance Contracts	494	7,464	11,500	4,036		4,036	64.9 %
4038	Repairs & Maintenance	754	4,672	7,500	2,828		2,828	62.3 %
4039	Equipment Hire	313	666	0	-666		-666	0.0 %
4040	Equipment/Tools Purchase	808	1,539	2,500	961		961	61.6 %

Month No : 6

Accounts Sub-Committee 18 October 2017

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4059 Tea Room Expenses	263	3,174	5,000	1,826		1,826	63.5 %
4060 Tea Room Direct Costs	1,986	17,368	38,000	20,632		20,632	45.7 %
4601 Retail Purchases	1,237	6,667	6,500	-167		-167	102.6 %
4602 Train Ticket Purchases	3,331	6,643	0	-6,643		-6,643	0.0 %
4611 Education/Events	-400	2,095	5,000	2,905		2,905	41.9 %
PRIORY HOUSE :- Expenditure	30,833	187,792	360,321	172,529	0	172,529	52.1 %
1001 INC - Lettings/Facility Hire	0	628	1,500	-872			41.9 %
1002 INC - Rent Receivable	1,170	2,341	4,681	-2,341			50.0 %
1003 INC - Service Charges	483	925	1,471	-546			62.9 %
1030 INC - Retail Sales	1,085	6,294	13,500	-7,206			46.6 %
1032 INC - Tearooms Sales	9,171	59,302	125,000	-65,698			47.4 %
1091 INC - Miscellaneous	0	2	0	2			0.0 %
1092 INC - Concessions	0	69	0	69			0.0 %
1095 INC - Train Ticket Sales	538	6,372	1,500	4,872			424.8 %
1097 INC - Commission	452	1,586	4,000	-2,414			39.7 %
PRIORY HOUSE :- Income	12,899	77,518	151,652	-74,134			51.1 %
Net Expenditure over Income	17,934	110,274	208,669	98,395			
405 TOWN CENTRE MANAGEMENT							
4032 Publicity / Marketing	0	5,060	6,500	1,440		1,440	77.9 %
4520 Christmas Lights	0	0	22,000	22,000		22,000	0.0 %
TOWN CENTRE MANAGEMENT :- Expenditure	0	5,060	28,500	23,440	0	23,440	17.8 %
1099 INC - Recharges etc	0	208	0	208			0.0 %
TOWN CENTRE MANAGEMENT :- Income	0	208	0	208			
Net Expenditure over Income	0	4,852	28,500	23,648			
406 DUNSTABLE MARKET							
4001 Salaries	3,331	14,330	28,531	14,201		14,201	50.2 %
4002 Wages	1,312	9,218	25,819	16,602		16,602	35.7 %
4011 Rates	576	3,456	8,500	5,044		5,044	40.7 %
4014 Electricity	0	0	1,500	1,500		1,500	0.0 %
4017 Waste Disposal/Skip Hire	607	3,458	6,700	3,242		3,242	51.6 %
4021 Telephones/Data Links	0	108	500	392		392	21.7 %
4026 Insurance	0	203	250	47		47	81.1 %
4032 Publicity / Marketing	50	637	2,500	1,863		1,863	25.5 %
4038 Repairs & Maintenance	0	5	0	-5		-5	0.0 %
4040 Equipment/Tools Purchase	67	3,416	7,000	3,584		3,584	48.8 %
4055 External Contracts	618	3,976	0	-3,976		-3,976	0.0 %
DUNSTABLE MARKET :- Expenditure	6,561	38,806	81,300	42,494	0	42,494	47.7 %

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Accounts Sub-Committee 18 October 2017

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1011	INC - Hire of Stalls & Pitches	2,548	12,317	30,000	-17,683			41.1 %
1012	INC - Car Boot Rentals	385	2,567	6,000	-3,433			42.8 %
1091	INC - Miscellaneous	200	200	1,000	-800			20.0 %
	DUNSTABLE MARKET :- Income	3,133	15,084	37,000	-21,916			40.8 %
	Net Expenditure over Income	3,428	23,722	44,300	20,578			
407	ASHTON SQUARE PUBLIC CONVENIEN							
4002	Wages	2,112	16,321	38,955	22,634		22,634	41.9 %
4020	Miscellaneous Expenses	215	841	2,000	1,159		1,159	42.0 %
4021	Telephones/Data Links	0	31	0	-31		-31	0.0 %
4036	Maintenance Contracts	0	72	0	-72		-72	0.0 %
4038	Repairs & Maintenance	0	372	1,483	1,111		1,111	25.1 %
4040	Equipment/Tools Purchase	0	26	0	-26		-26	0.0 %
	ASHTON SQUARE PUBLIC CONVENIEN :- Expenditure	2,327	17,663	42,438	24,775	0	24,775	41.6 %
1024	INC - Maintenance	750	1,500	3,000	-1,500			50.0 %
	ASHTON SQUARE PUBLIC CONVENIEN :- Income	750	1,500	3,000	-1,500			50.0 %
	Net Expenditure over Income	1,577	16,163	39,438	23,275			
	COMMUNITY SERVICES :- Expenditure	79,186	560,504	1,083,115	522,611	0	522,611	51.7 %
	Income	23,459	153,516	241,270	-87,754			63.6 %
	Net Expenditure over Income	55,727	406,988	841,845	434,857			
Whole Council Only								
998	PRECEPT & INTEREST							
4096	Bank Charges	443	1,991	0	-1,991		-1,991	0.0 %
4739	Tfr to 3G Pitch Reserve	15	102	0	-102		-102	0.0 %
	PRECEPT & INTEREST :- Expenditure	458	2,093	0	-2,093	0	-2,093	
1076	INC - Precept	1,089,368	2,178,736	2,178,736	0			100.0 %
1096	INC - Interest Receivable	19	107	3,000	-2,893			3.6 %
1911	Reserves Income General	15	102	0	102			0.0 %
	PRECEPT & INTEREST :- Income	1,089,402	2,178,945	2,181,736	-2,791			99.9 %
	Net Expenditure over Income	-1,088,944	-2,176,851	-2,181,736	-4,885			
	Whole Council Only :- Expenditure	458	2,093	0	-2,093	0	-2,093	0.0 %
	Income	1,089,402	2,178,945	2,181,736	-2,791			99.9 %
	Net Expenditure over Income	-1,088,944	-2,176,851	-2,181,736	-4,885			