



DUNSTABLE TOWN COUNCIL

FINANCIAL STATEMENTS

31 MARCH 2012

NOT SUBJECT TO AUDIT

Dunstable Town Council

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Dunstable Town Council

Council Information

31 March 2012

(Information current at 25th June 2012)

Town Mayor

Cllr P. Staples

Councillors

Cllr J. A. Chatterley (Deputy Town Mayor)

Cllr R. R. Anklesaria

Cllr T. C. Colbourne

Cllr V. Fildes

Cllr J. Freeman

Cllr P. Freeman

Cllr J. A. Harnett

Cllr P.N. Hollick

Cllr E. Jones

Cllr J. Kane

Cllr G. L. Martin

Cllr C. E. Meakins - Jell

Cllr M. J. P. Mullany

Cllr J. Murray

Cllr R. B. Pepworth

Cllr N. Reynolds

Cllr P. E. Russell

Cllr T. A. W. Stock

Cllr N. Warren

Cllr B. Whyman

Town Clerk

Mr D. Ashlee, BA (Hons), MA, CiLCA

Responsible Financial Officer (R.F.O.)

R. G. O'Sullivan

Auditors

BDO LLP

Arcadia House, Maritime Walk

Ocean Village, Southampton, SO14 3TL

Internal Auditors

Auditing Solutions Limited

Clackerbrook Farm, 46 The Common

Bromham, Chippenham, Wiltshire, SN15 2JJ

Dunstable Town Council
Statement of Responsibilities
31 March 2012

The Council's Responsibilities

The council is required:

- to make arrangements for the proper administration of its financial affairs
- to secure that one of its officers (R.F.O.) has the responsibility for the administration of those affairs. At this council that officer is the Responsible Financial Officer, and
- to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

The Responsible Financial Officer's Responsibilities

The R.F.O. is responsible for the preparation of the council's Financial Statements in accordance with the Financial Reporting Standard for Smaller Entities as applied to Local Councils in England and Wales with income or expenditure exceeding £1million under Part 4 Governance and Accountability for Local Councils; A Practitioners Guide (England) (2010)), so far as is applicable to this council, to present a true and fair view of the financial position of the council at 31 March 2012 and its income and expenditure for the year then ended.

In preparing the Financial Statements, the R.F.O. has:

- selected suitable accounting policies and then applied them consistently
- made judgements and estimates that were reasonable and prudent, and
- complied with the guide.

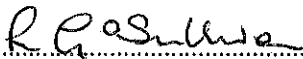
The R.F.O. has also:

- kept proper accounting records, which were up to date, and
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

Responsible Financial Officer's Certificate

I hereby certify that the Financial Statements for the year ended 31 March 2012 required by the Accounts and Audit Regulations 2003 (as amended) are set out in the following pages.

I further certify that the Financial Statements present a true and fair view of the financial position of Dunstable Town Council at 31 March 2012, and its income and expenditure for the year ended 31 March 2012.

Signed: 

R. G. O'Sullivan- Responsible Financial Officer

Date: 25.06.2012

Dunstable Town Council
Statement of Accounting Policies

31 March 2012

Accounting Convention

The accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (FRSSE) issued by the Accounting Standards Board, as applied to Local Councils by part 4 of Governance and Accountability for Local Councils – A Practitioners Guide (England) (the guide). Comparative figures have been restated to conform to the revised formats where appropriate. Certain requirements have been omitted for clarity and simplicity as these statements are not subject to audit. They are produced in support of the council's audited Statement of Accounts contained within the Annual Return Statement of Accounts.

These accounts have been prepared having regard to the fundamental accounting concepts of: Going Concern, Prudence, Accruals, Relevance, Consistency, Reliability, Comparability, Understandability and Materiality.

The accounts have been prepared under the historical cost convention.

Fixed Assets

All expenditure on the acquisition, creation or enhancement of fixed assets is capitalised on an accruals basis in the accounts. Expenditure on fixed assets is capitalised, provided that the fixed asset yields benefits to the authority and the services it provides, for a period of more than one year. Fixed assets are valued on the basis recommended by the Chartered Institute of Public Finance and Accountancy (CIPFA) and in accordance with the statements of asset valuation principles and guidance notes issued by the Royal Institution of Chartered Surveyors (RICS). The closing balances are stated on the following basis:

land and buildings are included in the balance sheet at Depreciated Replacement Cost (DRC). The DRC basis of valuation requires an estimate of the value of the land in its existing use, together with the current replacement cost of the building and its external works, from which appropriate deductions have been made to reflect the age, condition, economic, functional and environmental obsolescence and other locational factors which might result in the existing building being worth less than a new replacement building,

all other assets are included in the balance sheet at the lower of cost (estimated where not known) or estimated realisable value, except that,

certain community assets are the subject of restrictive covenants as to their use and /or future disposal. Such assets are therefore considered to have no appreciable realisable value and are included at nominal value only.

The surplus or deficit arising on periodic revaluations of fixed assets has been credited or debited to the Revaluation Reserve. Subsequent revaluations of fixed assets are planned at five yearly intervals, although material changes to asset valuations will be adjusted in the interim period, should they occur.

In accordance with Financial Reporting Standard (FRS) 15, depreciation is provided on all operational buildings (but not land), as well as other assets.

Depreciation Policy

Buildings and leasehold land are depreciated over the shorter of 50 years or the anticipated remaining useful lives on a straight line basis.

Freehold land is not depreciated.

Non Operational Assets (including Investment Properties) are not depreciated

Vehicles, plant, equipment and furniture are depreciated over 4 to 10 years on a straight line basis.

Play equipment is depreciated over 20 years on a straight line basis.

Infrastructure assets are depreciated over 10 to 45 years on a straight line basis.

Community assets are not depreciated with the exception of the Market Cross, which is being depreciated over 50 years on a straight line basis.

Depreciation is accounted for as a Balance Sheet movement only, not through the Income and Expenditure Account.

Dunstable Town Council
Statement of Accounting Policies

31 March 2012

Grants or Contributions from Government or Related Bodies

Capital Grants

Where a fixed asset has been acquired or improved with the financing either wholly or in part by a grant or contribution from government or a related body, e.g. Sports Council, the amount of the grant has been credited to Deferred Grants Account and carried forward. Grants so credited are released back to revenue over the life of the asset to match, and thereby offset wholly or in part, depreciation charged.

Revenue Grants

Revenue grants are credited to income when conditions attached thereto have been fulfilled and/or equivalent expenditure has been incurred. Grants received in respect of which the conditions have not been fulfilled, or expenditure incurred, are carried forward as deferred revenue grants.

Stocks and Work in Progress

Stocks held for resale, where significant (generally in excess of £1,000), are valued at the lower of cost or net realisable value. Consumable stocks have been treated as an expense when purchased because their value was not material.

Debtors and Creditors

The revenue accounts of the council are maintained on an accruals basis in accordance with the regulations. That is sums due to or from the council during the year are included whether or not the cash has actually been received or paid in the year. Exceptions to this are payment of regular quarterly and other accounts (e.g. telephones, electricity). This policy is applied consistently each year. Therefore, it will not have a material effect on the year's accounts or on the council's annual budget.

The council reviews the level of its commercial debtors on a regular basis and provisions are made, as required, where the likelihood of amounts proving ultimately collectable is in doubt.

Value Added Tax

Income and Expenditure excludes any amounts related to VAT, as all VAT suffered/collected is recoverable from or payable to HM Revenue and Customs. Any amounts not so recoverable are treated as a separate expense.

External Loan Repayments

The council accounts for loans on an accruals basis. Details of the council's external borrowings are shown at note 17.

Leases

Rentals payable under operating leases are charged to revenue on an accruals basis. Details of the council's obligations under operating leases are shown at note 16.

Reserves

The council maintains certain reserves to meet general and specific future expenditure. The purpose of the council's reserves is explained in notes 20 to 22

Certain reserves are maintained to manage the accounting processes for tangible fixed assets, available for sale investments and retirement benefits. They do not represent usable resources for the council:

Capital Financing Account – represent the council's investment of resources in such assets already made.

Interest Income

All interest receipts are credited initially to general funds.

Cost of Support Services

The costs of management and administration have been apportioned to services on an appropriate and consistent basis.

Dunstable Town Council
Statement of Accounting Policies
31 March 2012

Pensions

The pension costs that are charged against precept in the council's accounts, in respect of its employees, are equal to the contributions paid to the funded pension scheme for those employees.

These contributions are determined by the fund's actuary on a triennial basis and are set to meet 100% of the liabilities of the pension fund, in accordance with relevant government regulations.

The next actuarial valuation is due at 31st March 2013 and any change in contribution rates as a result of that valuation will take effect from 1st April 2014.

Dunstable Town Council
Income and Expenditure Account
31 March 2012

	Notes	2012	2011
		£	(Restated) £
Income			
Precept on Principal Authority		1,792,827	1,770,901
Grants Receivable		60,022	38,013
Rents Receivable, Interest & Investment Income		7,356	5,769
Charges made for Services		494,206	365,268
Other Income		42,698	56,599
Total Income		2,397,109	2,236,550
Expenditure			
Direct Service Costs:			
Salaries & Wages		(921,914)	(850,624)
Grant-aid Expenditure		(16,580)	(15,658)
Other Costs	1	(684,551)	(588,417)
Democratic, Management & Civic Costs:			
Salaries & Wages		(257,357)	(257,057)
Other Costs	1	(348,978)	(346,607)
Total Expenditure		(2,229,380)	(2,058,363)
Excess of Income over Expenditure for the year.		167,729	178,187
Exceptional Items			
Profit on the disposal of fixed assets		2,000	40,000
Net Operating Surplus for Year		169,729	218,187
STATUTORY CHARGES & REVERSALS			
Statutory Charge for Capital (i.e. Loan Capital Repaid)		(71,765)	(71,580)
Capital Expenditure charged to revenue	11	(41,186)	(44,894)
Reverse Profit on the disposal of fixed assets		(2,000)	(40,000)
Transfer from Earmarked Reserves	22	19,444	4,166
Surplus for the Year to General Fund		76,222	65,879
Net Surplus for the Year		56,778	61,713
The above Surplus for the Year has been applied for the Year to as follows:			
Transfer from Earmarked Reserves	22	(19,444)	(4,166)
Surplus for the Year to General Fund		76,222	65,879
		56,778	61,713

The council had no other recognisable gains and/or losses during the year.

The notes on pages 12 to 22 form part of these statements.

Dunstable Town Council
Statement of Movement in Reserves
31 March 2012

Reserve	Purpose of Reserve	Notes	2012 £	Net Movement in Year £	2011 £
Capital Financing Account	Store of capital resources set aside to purchase fixed assets	20	1,273,728	(5,863)	1,279,591
Usable Capital Receipts	Proceeds of fixed assets sales available to meet future capital investment	21	40,000	-	40,000
Earmarked Reserves	Amounts set aside from revenue to meet general and specific future expenditure	22	331,030	(19,444)	350,474
General Fund	Resources available to meet future running costs		385,054	76,222	308,832
Total			2,029,812	50,915	1,978,897

The notes on pages 12 to 22 form part of these statements.

Dunstable Town Council

Balance Sheet

31 March 2012

	Notes	2012 £	2012 £	2011 £
Fixed Assets				
Tangible Fixed Assets	10		4,960,948	5,074,021
Current Assets				
Stock	13	10,380		8,137
Debtors and prepayments	14	209,004		101,878
Cash at bank and in hand		<u>1,215,416</u>		<u>1,122,601</u>
		1,434,800		1,232,616
Current Liabilities				
Current Portion of Long Term Borrowings		(64,377)		(64,181)
Current Portion of Deferred Liabilities		(7,584)		(7,584)
Creditors and income in advance	15	<u>(432,704)</u>		<u>(345,923)</u>
Net Current Assets			930,135	814,928
Total Assets Less Current Liabilities			5,891,083	5,888,949
Long Term Liabilities				
Long-term borrowing	17		(1,440,665)	(1,505,042)
Deferred liabilities	18		(7,583)	(15,167)
Deferred Grants	19		(2,413,023)	(2,389,843)
Total Assets Less Liabilities			<u>2,029,812</u>	<u>1,978,897</u>
Capital and Reserves				
Capital Financing Account	20		1,273,728	1,279,591
Usable Capital Receipts Reserve	21		40,000	40,000
Earmarked Reserves	22		331,030	350,474
General Reserve			<u>385,054</u>	<u>308,832</u>
			2,029,812	1,978,897

The Financial Statements represent a true and fair view of the financial position of the Council as at 31 March 2012, and of its Income and Expenditure for the year.

These accounts were approved by the Council on 25th June 2012 .

Signed: P. Staples
Cllr P. Staples
Town Mayor

..... R. G. O'Sullivan
R. G. O'Sullivan
Responsible Financial Officer

Date: 25-6-2012

..... 25-6-2012

The notes on pages 12 to 22 form part of these statements.

Dunstable Town Council

Cash Flow Statement

31 March 2012

	Notes	2012 £	2012 £	2011 £
REVENUE ACTIVITIES				
<i>Cash outflows</i>				
Paid to and on behalf of employees		(1,201,561)		(1,107,680)
Other operating payments		(851,338)		(1,134,314)
			(2,052,899)	(2,241,994)
<i>Cash inflows</i>				
Precept on Principal Authority		1,792,827		1,770,901
Cash received for services		358,299		377,542
Revenue grants received		60,022		38,013
Agency receipts		44,575		44,576
			2,255,723	2,231,032
Net cash inflow/(outflow) from Revenue Activities	25		202,824	(10,962)
SERVICING OF FINANCE				
<i>Cash outflows</i>				
Interest paid		(74,864)		(77,970)
Interest element of Finance Lease/HP Installments		(1,095)		(1,095)
<i>Cash inflows</i>				
Interest received		7,356		5,769
Net cash (outflow) from Servicing of Finance			(68,603)	(73,296)
CAPITAL ACTIVITIES				
<i>Cash outflows</i>				
Purchase of fixed assets		(110,767)		(67,459)
<i>Cash inflows</i>				
Sale of fixed assets		2,000		20,000
Capital grant received		139,128		72,000
Net cash inflow from Capital Activities			30,361	24,541
Net cash inflow/(outflow) before Financing			164,582	(59,717)
FINANCING AND LIQUID RESOURCES				
<i>Cash outflows</i>				
Loan repayments made			(64,181)	(63,997)
Hire Purchase and Lease repayments made			(7,584)	(7,584)
Net cash (outflow) from financing and liquid resources			(71,765)	(71,581)
Increase/(Decrease) in cash	26		92,817	(131,298)

The notes on pages 12 to 22 form part of these statements.

Dunstable Town Council

Notes to the Accounts

31 March 2012

1 Other Costs Analysis

Other Costs reported in the council's Income and Expenditure Account comprise the following:

Direct Service Costs

	2012	2011
	£	£
Priory House	231,838	212,732
Community Services	46,480	55,349
Town Centre and Gardens	69,615	61,040
Town Centre Management	34,622	37,247
Cemetery	44,926	44,789
Allotments	3,148	8,042
Community Support	10,437	15,658
Events	64,351	77,369
Creasey Park C F C	99,452	-
Recreation Grounds	93,325	91,849
Dunstable Market	2,937	-
Less: Grant-aid Expenditure	(16,580)	(15,658)
Total	684,551	588,417

Democratic, Management & Civic Costs

	2012	2011
	£	£
Corporate Management	236,507	225,453
Civic and Democratic	27,244	26,968
Civic Expenses	6,511	12,525
Mayors Allowance	3,900	3,815
Interest Payable	74,816	77,846
Total	348,978	346,607

As reported in the Statement of Accounting Policies, apportionment of central costs is not reflected in the above analysis.

2 Interest Payable and Similar Charges

	2012	2011
	£	£
External Interest Charges - Loans	73,721	76,751
External Interest Charges - Lease/H.P.	1,095	1,095
	74,816	77,846

Dunstable Town Council

Notes to the Accounts

31 March 2012

3 Interest and Investment Income

	2012	2011
	£	£
Interest Income - General Funds	7,356	5,769
	<u>7,356</u>	<u>5,769</u>

4 Agency Work

During the year the Council undertook the following agency work on behalf of other authorities:

Commissioning Authority and Nature of Work

	2012	2011
	£	£
Brewers Hill School - Grounds Maintenance	15,000	15,000
Central Beds Council - Grounds and Highways	19,975	19,975
Central Beds Council - Town Centre Management	9,600	9,601
	<u>44,575</u>	<u>44,576</u>

Final claims for reimbursement to 31 March 2012 have been made on all agency contracts.

During the year the Council commissioned no agency work to be performed by other authorities.

5 Related Party Transactions

The council entered into no material transactions with related parties during the year.

6 Audit Fees

The council is required to report and disclose the cost of services provided by its external auditors.

These may be summarised as follows:

	2012	2011
	£	£
Fees for statutory audit services	5,000	4,000
Total fees	<u>5,000</u>	<u>4,000</u>

7 Members' Allowances

	2012	2011
	£	£
Members of Council have been paid the following allowances for the year:		
Mayors Allowance	3,900	3,815
	<u>3,900</u>	<u>3,815</u>

Other than the Town Mayor none of the total of 21 elected members claimed allowances to which they were entitled. Co-opted members are not entitled to claim allowances.

Dunstable Town Council

Notes to the Accounts

31 March 2012

8 Employees

The average weekly number of employees during the year was as follows:

	2012	2011
	Number	Number
Full-time	27	27
Part-time	17	21
Temporary	4	4
	<u>48</u>	<u>52</u>

All staff are paid in accordance with nationally agreed pay scales.

9 Pension Costs

The council participates in the Bedfordshire Local Government Pension Fund.

The Bedfordshire Local Government Pension Fund is a defined benefit scheme, but the council is unable to identify its share of the underlying assets and liabilities because all town and parish councils in the scheme pay a common contribution rate.

Financial Reporting Standard for Small Enterprises (FRSSE), for schemes such as Bedfordshire Local Government requires the council to account for pension costs on the basis of contributions actually payable to the scheme during the year.

The cost to the council for the year ended 31 March 2012 was £126,446 (31 March 2011 - £117,419).

The most recent actuarial valuation was carried out as at 31st March 2010, and the council's contribution rate is confirmed as being 17.30% of employees' pensionable pay with effect from 1st April 2012 (year ended 31 March 2012 – 17.30%).

Dunstable Town Council

Notes to the Accounts

31 March 2012

10 Tangible Fixed Assets

	Operational Freehold Land and Buildings	Operational Leasehold Land and Buildings	Non Operational Land and Buildings	Vehicles and Equipment	Infra- structure Assets	Community Assets	Total
Cost	£	£	£	£	£	£	£
At 31 March 2011	3,991,198	35,448	-	933,992	446,840	563,633	5,971,111
Additions	-	-	-	72,655	29,248	12,886	114,789
Disposals	-	-	-	(9,390)	-	-	(9,390)
	<u>3,991,198</u>	<u>35,448</u>	<u>-</u>	<u>997,257</u>	<u>476,088</u>	<u>576,519</u>	<u>6,076,510</u>
Depreciation							
At 31 March 2011	(160,928)	(7,090)	-	(627,548)	(87,964)	(13,560)	(897,090)
Charged for the year	(79,262)	(3,545)	-	(90,172)	(51,493)	(3,390)	(227,862)
Eliminated on disposal	-	-	-	9,390	-	-	9,390
	<u>(240,190)</u>	<u>(10,635)</u>	<u>-</u>	<u>(708,330)</u>	<u>(139,457)</u>	<u>(16,950)</u>	<u>(1,115,562)</u>
Net Book Value							
At 31 March 2012	<u>3,751,008</u>	<u>24,813</u>	<u>-</u>	<u>288,927</u>	<u>336,631</u>	<u>559,569</u>	<u>4,960,948</u>
At 31 March 2011	<u>3,830,270</u>	<u>28,358</u>	<u>-</u>	<u>306,444</u>	<u>358,876</u>	<u>550,073</u>	<u>5,074,021</u>

Although classified as capital expenditure, certain minor equipment purchases are not included in the above as they are not material in overall value.

Fixed Asset Valuation

The freehold and leasehold properties that comprise the council's properties have been valued as at 1st April 2007 by external independent valuers, Messrs Valuation Office Agency. Valuations have been made on the basis set out in the Statement of Accounting Policies, except that not all properties were inspected. This was neither practical nor considered by the valuer to be necessary for the purpose of valuation. Plant and machinery that form fixtures to the building are included in the valuation of the building.

Assets Held under Finance Agreements

	2012	2011
	£	£
Value as at 31 March 2011	22,750	30,334
Depreciation Charged in Year	(7,584)	(7,584)
Value as at 31 March 2012	<u>15,166</u>	<u>22,750</u>

Dunstable Town Council

Notes to the Accounts

31 March 2012

11 Financing of Capital Expenditure

	2012	2011
	£	£
The following capital expenditure during the year:		
Fixed Assets Purchased	114,789	1,742,649
	<u>114,789</u>	<u>1,742,649</u>
was financed by:		
Capital Grants	73,603	1,697,754
Revenue:		
from Capital Projects Reserve	7,866	5,076
from Equipment Replacement Reserve	33,320	2,808
Precept and Revenue Income	-	37,011
	<u>114,789</u>	<u>1,742,649</u>

12 Information on Assets Held

Fixed assets owned by the council include the following:

Freehold Operational Land and Buildings

- Council Offices – Grove House
- Priory House Heritage Centre
- Pavilions – at 2 recreation grounds
- Community Centres – 1
- New Peter Newton Pavilion (managed by Beds. F. A.)
- Downside Community Centre

Leasehold Operational Land and Buildings

- Mayfield House (Improvements)

Vehicles and Equipment

- Christmas Lights
- Light Vans – 6
- Trucks – 1
- Tractors/Diggers - 4
- Sundry grounds maintenance equipment
- Sundry office equipment

Infrastructure Assets

- Cemetery Roads
- Street furniture
- All Weather Pitch at Newton Recreation Ground

Dunstable Town Council

Notes to the Accounts

31 March 2012

12 Information on Assets Held (cont'd)

Community Assets

Environmental Parks – 2
Market Cross
Dunstable Cemetery
Allotments – 6 sites
Recreation grounds and playing fields – 11
BMX Facility
Children's play areas – 4
Performance Area
Council Artefacts

13 Stocks

	2012	2011
	£	£
Heritage Centres	8,141	8,137
Leisure/Sports Centres	2,239	-
	<hr/> 10,380	<hr/> 8,137

14 Debtors

	2012	2011
	£	£
Trade Debtors	177,329	79,614
VAT Recoverable	31,486	22,264
Other Debtors	(416)	-
Prepayments	605	-
	<hr/> 209,004	<hr/> 101,878

15 Creditors and Accrued Expenses

	2012	2011
	£	£
Trade Creditors	355,213	48,931
Other Creditors	14,135	198,294
Accruals	28,461	36,851
Accrued Interest Payable	26,627	27,770
Income in Advance	180	30,011
Capital Creditors	8,088	4,066
	<hr/> 432,704	<hr/> 345,923

Dunstable Town Council

Notes to the Accounts

31 March 2012

16 Financial Commitments under Operating Leases

The council had annual commitments under non-cancellable operating leases of equipment as follows:

	2012	2011
	£	£
Obligations expiring within one year	-	-
Obligations expiring between two and five years	3,168	3,168
Obligations expiring after five years	-	-
	<u>3,168</u>	<u>3,168</u>

17 Long Term Liabilities

	2012	2011
	£	£
Public Works Loan Board	1,505,042	1,569,223
	<u>1,505,042</u>	<u>1,569,223</u>

The above loans are repayable as follows:

	2012	2011
	£	£
Within one year	64,377	64,181
From one to two years	64,584	64,377
From two to five years	195,110	194,418
From five to ten years	330,528	329,093
Over ten years	850,443	917,154
	<u>1,505,042</u>	<u>1,569,223</u>
Total Loan Commitment	1,505,042	1,569,223
Less: Repayable within one year	(64,377)	(64,181)
	<u>1,440,665</u>	<u>1,505,042</u>
Repayable after one year	1,440,665	1,505,042

Dunstable Town Council

Notes to the Accounts

31 March 2012

18 Deferred Liabilities

	2012	2011
	£	£
H.P. and Lease Creditors	15,167	22,751

	2012	2011
	£	£

The above liabilities are repayable as follows:

Within one year	7,584	7,584
From one to two years	7,583	7,584
From two to five years	-	7,583
Total Deferred Liabilities	15,167	22,751
Less: Repayable within one year	(7,584)	(7,584)
	7,583	15,167

19 Deferred Grants

	2012	2011
	£	£
Capital Grants Unapplied		
At 01 April	129,172	74,426
Grants received in the year	139,128	1,752,500
Applied to finance capital investment	(73,603)	(1,697,754)
At 31 March	194,697	129,172

Capital Grants Applied		
At 01 April	2,202,456	606,390
Grants Applied in the year	73,603	1,697,754
Released to offset depreciation	(109,048)	(101,688)
At 31 March	2,167,011	2,202,456

Revenue Grants and S106 Revenue Contributions		
At 01 April	58,215	60,418
Released to Revenue	(6,900)	(2,203)
At 31 March	51,315	58,215

Total Deferred Grants		
At 31 March	2,413,023	2,389,843
At 01 April	2,389,843	741,234

Capital Grants are accounted for on an accruals basis and grants received have been credited to Deferred Grants Account. Amounts are released from the Deferred Grants Account to offset any provision for depreciation charged to revenue accounts in respect of assets that were originally acquired with the assistance of such grants.

Dunstable Town Council

Notes to the Accounts

31 March 2012

20 Capital Financing Account (formerly Capital Adjustment Account)

	2012	2011
	£	£
Balance at 01 April	1,279,591	1,286,694
Financing capital expenditure in the year		
Additions - using revenue balances	41,186	44,895
Loan repayments	71,765	71,580
Disposal of fixed assets	(9,390)	-
Depreciation eliminated on disposals	9,390	-
Reversal of depreciation	(227,862)	(225,266)
Deferred grants released	109,048	101,688
Balance at 31 March	<u>1,273,728</u>	<u>1,279,591</u>

The Capital Financing Account represents revenue and capital resources applied to finance capital expenditure or for the repayment of external loans. It also includes the reversal of depreciation to ensure it does not impact upon the amount to be met from precept. It does not represent a reserve that the council can use to support future expenditure.

21 Usable Capital Receipts Reserve

	2012	2011
	£	£
Balance at 01 April	40,000	-
Capital receipts (asset sales) during the year	2,000	40,000
<i>Less:</i>		
Capital used to fund expenditure	(2,000)	-
Balance at 31 March	<u>40,000</u>	<u>40,000</u>

The Usable Capital Receipts Reserve represents capital receipts available to finance capital expenditure in future years.

22 Earmarked Reserves

	Balance at 01/04/2011	Contribution to reserve	Contribution from reserve	Balance at 31/03/2012
	£	£	£	£
Capital Projects Reserves	73,623	32,313	(93,447)	12,489
Asset Renewal Reserves	80,464	18,060	(33,320)	65,204
Other Earmarked Reserves	196,387	172,051	(115,101)	253,337
Total Earmarked Reserves	<u>350,474</u>	<u>222,424</u>	<u>(241,868)</u>	<u>331,030</u>

The Capital Projects Reserves are credited with amounts set aside from revenue to part finance specific projects which are part of the council's capital programme.

The Other Earmarked Reserves are credited with amounts set aside from revenue to fund specific known commitments of the council.

The Earmarked Reserves at 31 March 2012 are set out in detail at Appendix A.

Dunstable Town Council

Notes to the Accounts

31 March 2012

23 Capital Commitments

The council had no capital commitments at 31 March 2012 not otherwise provided for in these accounts.

24 Contingent Liabilities

The council is not aware of any contingent liabilities at the date of these accounts.

25 Reconciliation of Revenue Cash Flow

	2012	2011
	£	£
Net Operating Surplus for the year	167,729	178,187
Add/(Deduct)		
Interest Payable	74,816	77,846
Interest and Investment Income	(7,356)	(5,769)
Deferred Revenue Grants Released to Revenue	(6,900)	(2,203)
(Increase) in stock held	(2,243)	(5,010)
(Increase) in debtors	(107,126)	(28,447)
Increase/(Decrease) in creditors	83,902	(225,570)
Revenue activities net cash inflow/(outflow)	<u>202,822</u>	<u>(10,966)</u>

26 Movement in Cash

	2012	2011
	£	£
Balances at 01 April		
Cash with accounting officers	861	912
Cash at bank	1,121,740	1,252,990
Bank overdraft	-	-
	<u>1,122,601</u>	<u>1,253,902</u>
Balances at 31 March		
Cash with accounting officers	1,531	861
Cash at bank	1,213,885	1,121,740
Bank overdraft	-	-
	<u>1,215,416</u>	<u>1,122,601</u>
Net cash inflow/(outflow)	<u>92,815</u>	<u>(131,301)</u>

Dunstable Town Council

Notes to the Accounts

31 March 2012

27 Reconciliation of Net Funds/Debt

	2012	2011
	£	£
Increase/(Decrease) in cash in the year	92,815	(131,301)
Cash outflow from repayment of debt	71,765	71,581
Net cash flow arising from changes in debt	71,765	71,581
Movement in net funds/debt in the year	164,580	(59,720)
Cash at bank and in hand	1,122,601	1,253,902
Total borrowings	(1,591,974)	(1,663,554)
Net (debt) at 01 April	(469,373)	(409,652)
Cash at bank and in hand	1,215,416	1,122,601
Total borrowings	(1,520,209)	(1,591,974)
Net (debt) at 31 March	(304,793)	(469,373)

28 Post Balance Sheet Events

There are no significant Post Balance Sheet events since the preparation of these accounts, up to the date of their final adoption (on 25th June 2012), which would have a material impact on the amounts and results reported herein.

Dunstable Town Council

Appendices

31 March 2012

Appendix A

Schedule of Earmarked Reserves

	<u>Balance at</u> <u>01/04/2011</u> £	<u>Contribution</u> <u>to reserve</u> £	<u>Contribution</u> <u>from reserve</u> £	<u>Balance at</u> <u>31/03/2012</u> £
<u>Capital Projects Reserves</u>				
Special Projects Fund	54,854		(54,854)	0
New Cemetery Fund	3,613		(3,120)	493
Priory House Structural Fund	3,324	32,149	(35,473)	0
Priory House Exhibition Fund	11,832	164		11,996
	<u>73,623</u>	<u>32,313</u>	<u>(93,447)</u>	<u>12,489</u>
<u>Asset Replacement Reserves</u>				
Vehicle & Equipment Reserve	80,464	18,060	(33,320)	65,204
	<u>80,464</u>	<u>18,060</u>	<u>(33,320)</u>	<u>65,204</u>
<u>Other Earmarked Reserves</u>				
Grant Equalisation		13,000	(3,000)	10,000
Christmas Lighting	600			600
Town Centre	8,438	15,303	(16,912)	6,829
Building Alarms	17,000		(2,350)	14,650
Dunstable Market		40,000	(2,937)	37,063
Youth Service Reserve	0			0
Older People's Healthy Living Project	9,693			9,693
Election	12,277	7,500	(19,777)	0
Building Maintenance Fund	81,380	71,773	(34,039)	119,114
Mayfield Centre Fund	0			0
Other Earmarked Reserves	10,654			10,654
Town Twinning Reserve	0	2,000		2,000
Tree Reserve	13,870	10,000	(10,540)	13,330
Parks & Play Improvement	27,475	12,475	(10,825)	29,125
Football Hub Start Up Costs	15,000		(14,721)	279
	<u>196,387</u>	<u>172,051</u>	<u>(115,101)</u>	<u>253,337</u>
TOTAL EARMARKED RESERVES	<u>350,474</u>	<u>222,424</u>	<u>(241,868)</u>	<u>331,030</u>