

TEMPORARY TRAFFIC REGULATION ORDER APPLICATION FORM



Please send this completed application to:

Streetworks Team – Highways Depot
 Central Bedfordshire Council, Grendall Lane, Houghton Regis LU5 6GL

streetworks@centralbedfordshire.gov.uk

Tel: 0300 300 5955

NOTE:

1. You must allow a minimum of 3 months for your TTRO to be processed
2. Please note a Purchase order number must be supplied with application at a cost of £2225.80 or £925.00 for an emergency TTRO. Please supply all of the information requested on the following pages otherwise your application may be delayed

ROAD CLOSURE (Please circle)	FOOTPATH CLOSURE (Please circle)	SPEED LIMIT CHANGE (Please circle)	OTHER (Please specify below)
Yes – No	Yes – No	Yes – No	
Road Name			
Parish / Town			
PERMIT NUMBER			
Map Included Y/N			
Letter Drop (please attach letter sent)			
Notice number or LA Code			
Road Number (i.e.: A6)			
Proposed works start date			
Proposed works end date			
Will weekends be included?			
Requested Times of Working (i.e. overnight, 9am to 5pm or just specific days etc.)			
Will the closure be in place 24 hours or lifted daily?			
Location of actual works (From – To)			
Detailed description of works			

Coordinates (Easting & Northing)	
24hr Emergency Contact Number - for site works	
Sub-Contractors	

Applicant Details	Invoice Details (if different)
Name:	Name:
Address:	Address:
Tel. No:	Tel. No:
Fax No:	Fax No:
Email:	Email:
Your supplied Order No. (Please enter details)	
I confirm that a Traffic Management Plan is attached (Please confirm) A signage drawing must be attached	

Please add any comments below that you feel may assist the application

REQUIRED ADDITIONAL IMPORTANT INFORMATION:

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access to properties should be allowed at ALL times.
3. Access may be required for Public / Education transport buses. If this is unavoidable additional costs may be occurred due to diversion of these transport services.
4. An order will only be granted where a suitable alternative route or arrangements are available.

5. A Traffic Management Plan showing the length of road to which the Order will apply (together with Health & Safety & CDM information if applicable) must be attached to this application.
6. Signs, ideally 1050mm X 750mm with an x-height of 62.5mm bearing the words "This Road will be closed "From To" and including the dates of the closure **MUST** be placed at all approaches to the site at least 10 working days prior to the proposed closure. The sign must also include your contact telephone number. These signs must be left on site from the duration and removed immediately the works are completed.
7. Proof of Public Liability Insurance
8. Please ensure a location plan is supplied with this application.
9. A FULL SIGNAGE SCHEDULE MUST BE PROVIDED ONCE DIVERSION ROUTE HAS BEEN APPROVED BY CBC.

DECLARATION:

All the information given in this application is true and correct.

Applicants Signature Date

Company Position