

Dunstable Town Council
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DUNSTABLE
TOWN COUNCIL

Paul Hodson
Town Clerk and Chief Executive

10 May 2024

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Dunstable Town Council which will be held at **the Peter Newton Pavilion, Skimpot Road, Luton, LU5 4JU** on **Monday 20 May 2023** at **7.00 pm** when the following business will be transacted:

AGENDA

1. To elect a Town Mayor for the ensuing year.

Councillor Wendy Bater will propose, and Councillor Matthew Brennan will second.

"That Councillor Louise O'Riordan be and is hereby elected Town Mayor of Dunstable for the ensuing Municipal Year".

2. The newly elected Town Mayor will make the Declaration of Acceptance of Office and address the Council.
3. Councillor Trevor Adams will propose, and Councillor Peter Hollick will second.

"That this Council tender to Councillor Liz Jones their sincere thanks for the courteous, efficient and admirable manner in which she has discharged the important and exacting duties of the Office of Town Mayor of Dunstable during the Municipal Year ended today, 20 May 2024".

The immediate Past Town Mayor will reply.

4. Specific Declarations of Interest
5. Apologies for Absence.

6. To appoint a Deputy Town Mayor for the ensuing year.

Councillor Gregory Alderman will propose, and Councillor Liz Jones will second.

"That Councillor Sally Kimondo be and is hereby elected Deputy Town Mayor of Dunstable for the ensuing Municipal Year."

7. The newly appointed Deputy Town Mayor will make the Declaration of Acceptance of Office.
8. To note the appointment of the Town Mayor's Chaplain for the ensuing Municipal Year.
9. To select members to serve on Standing Committees and Sub-Committees of the Council for the Municipal Year 2023/2024:

Finance and General Purposes Committee	Louise O'Riordan, Sally Kimondo, Gregory Alderman, Nicholas Kotarski, Kenson Gurney, Liz Jones, Richard Attwell, Wendy Bater, Peter Hollick, Matthew Brennan, John Gurney, Phillip Crawley, Michelle Henderson, and Johnson Tamara
Community Services Committee	Louise O'Riordan, Sally Kimondo, Liz Jones, Matthew Neall, Trevor Adams, Robert Blennerhassett, Peter Hollick, Wendy Bater, Gregory Alderman, Mark Davis, John Gurney, and Nicholas Kotarski
Grounds and Environmental Services Committee	Louise O'Riordan, Sally Kimondo, Richard Attwell, Phillip Crawley, Johnson Tamara, Robert Blennerhassett, Trevor Adams, Matthew Brennan, Matthew Neall, Kenson Gurney, Mark Davis, and Michelle Henderson
Personnel Sub-Committee	Louise O'Riordan, Sally Kimondo, Gregory Alderman, Rochard Attwell, Liz Jones, Nicholas Kotarski, and Johnson Tamara
Dunstable Joint Committee	Louise O'Riordan, Sally Kimondo, Gregory Alderman, Liz Jones, Richard Attwell, Matthew Brennan, and Johnson Tamara (Named substitutes: Remaining Vice-Chairs of the three Standing Committees)
Plans Sub-Committee	Louise O'Riordan, Sally Kimondo, Wendy Bater, Richard Attwell, Nicholas Kotarski, Peter Hollick, and Gregory Alderman

10. The Town Mayor will invite the Members of the three Standing Committees in turn to appoint their Chair and Vice-Chair for the ensuing Municipal Year.
11. To approve as a correct record the Minutes of the Meeting of the Town Council held on 15 May 2023 (copy attached).
12. Chair's Remarks.

13. To select representatives to serve on outside organisations:

Body	Representative
Observer at Development Committee	Nick Kotarski (Central Beds)
Dunstable International Town Twinning Assoc.	Louise O’Riordan, Peter Hollick and Kenson Gurney
South Beds Dial-a-Ride Management Cttee	Peter Hollick
Citizens Advice Management Committee	Richard Attwell
Hospice at Home Management Cttee	Wendy Bater
Dunstable Town Band	Robert Blennerhassett
Dunstable District Scouts Trustee Board	Nick Kotarski
Ashton Schools Foundation	Gregory Alderman, Peter Hollick
Ashton Almshouses Charity	Louise O’Riordan, Gregory Alderman
Chews Foundation	Kenson Gurney, Matthew Brennan
Poor’s Lands Charity	Liz Jones, Kenson Gurney
Lockington Charity	Liz Jones, Kenson Gurney
Marshe Charity	Liz Jones, Kenson Gurney
Dunstable Men in Sheds	Richard Attwell

14. To answer questions under Standing Order 16 (if any).

Yours faithfully



Paul Hodson
Town Clerk and Chief Executive

DUNSTABLE TOWN COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL

HELD AT THE COMMUNITY CHURCH, 51 HIGH STREET NORTH, DUNSTABLE LU6 1JF

ON MONDAY 15 MAY 2023

Present: Liz Jones (Retiring Town Mayor); Lisa Bird (Retiring Deputy Town Mayor); Councillors Trevor Adams; Gregory Alderman; Richard Attwell; Wendy Bater; Robert Blennerhassett; Matthew Brennan; Alex Butler; Philip Crawley; Mark Davis; John Gurney; Kenson Gurney; Michelle Henderson; Peter Hollick; Nicholas Kotarski; Matthew Neall; Louise O'Riordan and Johnson Tamara with Paul Hodson (Town Clerk and Chief Executive)

Before the commencement of the meeting Major Steven Brevitt led the Council in prayer.

106/23 ELECTION OF TOWN MAYOR

It was proposed by Councillor Tamara, and seconded by Councillor Brennan

RESOLVED: That Councillor Liz Jones be hereby elected Town Mayor of Dunstable for the ensuing Municipal Year.

The newly elected Town Mayor thereupon made the statutory Declaration of Acceptance of Office and made a short address to the Council.

107/23 VOTE OF THANKS FOR THE RETIRING MAYOR

It was proposed by Councillor Hollick and seconded by Councillor Kenson Gurney and

RESOLVED: That Councillor Liz Jones be in receipt of the sincere thanks of the Council for the courteous, efficient, and admirable manner in which she has discharged the important and exacting duties of the Office of Town Mayor of Dunstable during the Municipal year ended 15 May 2023.

108/23 SPECIFIC DECLARATIONS

There were no specific declarations of interest.

109/23 APOLOGIES FOR ABSENCE:Councillor Kenson Gurney

110/23 APPOINTMENT OF DEPUTY TOWN MAYOR

It was proposed by Councillor Butler, seconded by Councillor Blennerhassett, and

RESOLVED: that Councillor Louise O'Riordan be hereby elected Deputy Town Mayor of Dunstable for the ensuing Municipal Year.

The newly appointed Deputy Town Mayor thereupon made the Declaration of Acceptance of Office.

111/23 TOWN MAYOR'S CHAPLAIN

The Town Mayor was pleased to report that Reverend Rachel Phillips, Team Rector of Dunstable had agreed to be the Town Mayor's Chaplain for the ensuing Municipal Year.

112/23 APPOINTMENT OF STANDING COMMITTEES

RESOLVED: that the following Committees be appointed for the ensuing Municipal Year 2023/24 and associated Chairmen and Vice-Chairmen as set out below:

Finance and General Purposes Committee	Liz Jones, Louise O'Riordan, Peter Hollick (Chairman), Gregory Alderman (Vice-Chairman), Nick Kotarski, Mark Davis, Richard Attwell, Michelle Henderson, John Gurney, Matthew Brennan, Wendy Bater, Philip Crawley, Robert Blennerhassett, Johnson Tamara
Community Services Committee	Liz Jones, Louise O'Riordan, John Gurney (Chairman), Robert Blennerhasset (Vice-Chairman), Wendy Bater, Nick Kotarski, Kenson Gurney, Gregory Alderman, Matthew Neall, Trevor Adams, Peter Hollick, Alex Butler
Grounds and Environmental Services Committee	Liz Jones, Louise O'Riordan, Matthew Brennan (Chairman), Richard Attwell (Vice-Chairman), Philip Crawley, Trevor Adams, Michelle Henderson, Alex Butler, Mark Davis, Kenson Gurney, Matthew Neall, Johnson Tamara
Personnel Sub-Committee	Liz Jones, Louise O'Riordan, Peter Hollick, John Gurney, Matthew Brennan, Michelle Henderson, Nick Kotarski
Dunstable Joint Committee	Liz Jones, Louise O'Riordan, Peter Hollick, John Gurney, Matthew Brennan (Named substitutes: Remaining Vice-Chairs of the three Standing Committees)
Plans Sub-Committee	Matthew Brennan, Richard Attwell, Robert Blennerhassett, Louise O'Riordan, Nick Kotarski, Trevor Adams, Liz Jones
Appeals and Appointments Committee	Liz Jones, Louise O'Riordan, Peter Hollick, John Gurney, Matthew Brennan, Gregory Alderman, Richard Attwell

113/23 MINUTES

The Minutes of the meeting of the Council held on 16 May 2022 were approved as a correct record and signed by the Chairman.

114/23 REPRESENTATIVES ON OUTSIDE ORGANISATIONS, ETC

It was moved by Councillor Neall seconded by Councillor Adams, and

RESOLVED: that the representatives to serve on outside organisations be as follows:

Body**Representative**

Observer at Development Committee (Central Beds)	Nick Kotarski
Dunstable International Town Twinning Assoc.	Liz Jones, Peter Hollick and Kenson Gurney
South Beds Dial-a-Ride Management Cttee	John Gurney
Citizens Advice Management Committee	Richard Attwell
Hospice at Home Management Cttee	Liz Jones
Dunstable Town Band	Robert Blennerhasset
Dunstable District Scout Council Executive	Nick Kotarski
Ashton Schools Foundation	Gregory Alderman, Peter Hollick
Ashton Almshouses Charity	Louise O’Riordan, Gregory Alderman
Chews Foundation	Kenson Gurney, Matthew Brennam
Poor’s Lands Charity	Liz Jones, Peter Hollick
Lockington Charity	Liz Jones, Kenson Gurney
Marshe Charity	Liz Jones, Kenson Gurney
Dunstable Men in Sheds	Richard Attwell

115/23 DISCLOSABLE PECUNIARY INTERESTS – DISPENSATION

RESOLVED: That for the four year term until May 2027:

- I. the Council grants all members a dispensation from any Disclosable Pecuniary Interest (DPI) relating to decision making when setting the annual revenue and capital budget and associated precept and council tax charge;
- II. the Council grants all Councillors who are also Central Bedfordshire Councillors a dispensation from any DPI relating to decision making on matters that are associated with Central Bedfordshire Council.

116/23 GENERAL POWER OF COMPETENCE

RESOLVED: That the Council adopts the General Power of Competence for the four year term until May 2027.

117/23 QUESTIONS UNDER STANDING ORDER 16

There were no questions

The Meeting ended at 7.40 p.m.