

ATP/GRASS PITCHES **CONDITIONS OF HIRE**

1.0 GENERAL PROVISIONS

1.1 Bookings will only be accepted at the discretion of the Dunstable Town Council management and after discussion of available dates/times.

1.2 Users are expected to vacate the booked area/s by the end of their allotted time.

1.3 All evening activities / functions must finish by the agreed time.

1.4 We operate a NO SMOKING policy within the entire facility at all times.

1.5 Please note the facility may be shut over holiday periods and bank holidays. Clubs/organisations using the facility will be notified of these dates in advance.

1.6 No booking is confirmed until a signed Hire Agreement is returned.

2.0 HIRERS RESPONSIBILITIES

2.1 The club/organisation is responsible for the supervision of its players whilst on the site. Any damage caused by an individual or team will result in the club/organisation being liable for any costs of repairs incurred. Failure to do so will result in the immediate termination of the club/organisation's use of the facility.

2.2 The club/organisation is responsible for the supervision of all persons attending the facility for the purpose of hiring whilst they are using the facility or any part of the Creasey Park Community Football Centre and for preserving good order at any function to which members of the public are admitted. The club/organisation shall provide an adequate number of stewards who shall be present during the matches, training, coaching and tournaments.

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2.4 No spectators, including parents, are allowed to access the pitch before, during or after a match. Team managers, coaches and first aiders are the only people allowed within the fenced pitch. No unauthorised person is allowed to enter the changing area. If any unauthorised person tries to obtain access to the facility the club/organisation will immediately ensure the ejection of such persons from the grounds.

2.5 Clubs or organisations using the facility must ensure that parents, supporters and officials park vehicles safely and do not inconvenience local residents.

2.6 Clubs/organisations using the facility will ensure that parents, supporters and officials do not walk dogs on Dunstable Town Council grounds while attending any coaching session, match or tournament taking place on the facility.

2.7 Smoking is only permitted in designated areas. It is a condition of hire that the club/organisation shall ensure that its members, parents and guests comply with this and all rules at all times.

2.8. The hirer must ensure Conditions of Hire are complied with and act as guarantor to the Management against damage or misuse.

2.9 The generic ATP Risk Assessment obligation is agreed to before use of the facilities and can be viewed on request. The hirer have the opportunity to risk assess the facility themselves at any given time.

2.10. Where the activity is intended primarily for juniors (under 18 years) there must be one adult to every 12 juniors in attendance to supervise the group.

2.11 The Hirer shall ensure the following occurs:

2.11a) the facility is treated with respect and care.

2.11b) the toilets and changing areas are left as they were found in a clean and tidy state.

2.11c) all rubbish to be placed in the bins provided.

2.12. All users of the facility must ensure that studded or spiked footwear is NOT worn inside the building. Damage to floors and floor coverings arising from this may result in additional charges for the Hirer and the possible refusal of further use of the facility.

Artificial Grass Pitch footwear guidelines must be adhered to at all times. Failure to do so will result in termination of the contract with immediate effect.
(Please see attached footwear poster)

2.13 Hirers should note that:

2.13a. Dunstable Town Council can accept no liability for the loss of or damage to clothing or any other personal property left unattended in the building or on the land.

2.13b. It is a condition of hire that the club/organisation using the facilities must have and provide a copy of their own public liability insurance.

2.14. Unacceptable behaviour will not be tolerated and immediate dismissal and termination of contract is held at the management's discretion and any payment made forfeited and outstanding balance to be paid.

2.15. Whilst hiring the facility for football matches the hirer is responsible for enforcing The FA's REPECT Code of Conducts.

3.0 FIRE AND SAFETY REQUIREMENTS

Available upon request.

4.0 CANCELLATION OF BOOKING

4.1. We may cancel your booking where events beyond our control mean that your booking can not take place. We attempt to give you as much notice as practically

possible. You will be entitled to a full refund of any payment you have made in respect of the booking.

4.2. We may cancel your booking if you breach the terms of this agreement. If we cancel your booking for this reason we will take reasonable steps to minimise any financial loss, but the hirer will be liable for any reasonable and foreseeable losses that remain.

Hirer Cancellation

4.3 Any cancellation must be made in writing to the centre as soon as possible. Payment for any charges relating to your booking is at the discretion of Dunstable Town Council

4.4 If cancellation is not received from the hirer for any reason they may be liable for the full cost of hire.

5.0 GENERAL INFORMATION

5.1. It is the responsibility of all hirers to follow Dunstable Town Council's child protection guidelines where applicable. *(copy available upon request)*

5.2. First Aid is not covered *(unless an arrangement has been previously made)*, there is a first aid kit available on the premises. The Hirer MUST provide first aid cover that is appropriate to the activity.

5.3 It is the responsibility of the hirer to notify the Dunstable Town Council of any changes to contact details.

6.0. EVACUATION PROCEDURE.

If such a situation arises the fire alarm will sound. It is important therefore to evacuate the facility in a calm and orderly manner. For the safety of the public using our facilities please follow the evacuation procedure and proceed to the designated fire assembly point. *Fire Evacuation Procedure is displayed throughout the building*

7.0 Health & Safety

7.1. The club/organisation will notify Dunstable Town Council immediately upon the occurrence of any serious injury for example; broken limb/head injury to any person or any loss or damage to property which occurred during the provision of any part or in circumstances where there is any possibility that Dunstable Town Council may be liable, wholly or partly, for such injury, loss or damage.

7.2. For the avoidance of doubt, any event involving serious injury, loss or damage must be notified to a member staff by the quickest means possible in the circumstances. This must be followed up within 7 days in writing to Dunstable Town Council setting out in full all relevant details and parties.

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FOOTWEAR

ALLOWED (RECOMMENDED)

Football Boots (Screw-in Studs)



Football Boots (Moulded Studs)



NOT PERMITTED

Trainers ('Astro' shoes)



Trainers (Flat sole)



Football Boots (Blades)

