

DUNSTABLE TOWN COUNCIL

MINUTES OF THE MEETING OF PERSONNEL SUB-COMMITTEE

**HELD AT THE COUNCIL CHAMBER, GROVE HOUSE, HIGH STREET NORTH,
DUNSTABLE**

ON THURSDAY 16 DECEMBER 2021

Present: Councillors Sid Abbott (Chairman), Peter Hollick (Vice-Chairman), Matthew Brennan, John Gurney and Liz Jones

In Attendance: Councillor Kenson Gurney and David Ashlee – Town Clerk and Chief Executive

Apologies for Absence: Councillor Lisa Bird and Gloria Martin

1. NOMINATION OF CHAIRMAN AND VICE-CHAIRMAN FOR ENSUING MUNICIPAL YEAR 2019/2020

Councillor Sid Abbott was nominated as Chairman and Councillor Peter Hollick was nominated as Vice-Chairman.

2. SPECIFIC DECLARATIONS OF INTEREST

There were no specific declarations of interest.

3. ANNUAL STAFF ESTABLISHMENT REPORT 2021 AND RESULTS FROM THE ANNUAL STAFF SURVEY

Members received a report detailing the Council's staff establishment as of 1 December 2021. The report also informed members of the Council's current salary structure and terms and conditions of employment. Members also considered the results of the annual staff survey.

Overall, members were pleased with the outcome of the staff survey and the current staff establishment details were noted. The Town Clerk and Chief Executive was questioned as to the current status of staff morale (which overall was not too bad at present bearing in mind the ongoing challenges of the Covid-19 pandemic); whether essential car mileage was still paid (which it is not) and was further requested to focus more on internal staff communications and to re-publicise the staff award scheme in the New Year.