

	<b>Work Activity / Work Area</b>	<b>Grove Corner - Youth Work Sessions</b>	
	Compiled by Gill Peck, Jack Adams-Rimmer and Grant Walpole July 2021		Issue Number 1
	<b>Hazard Situation</b>	<b>Risk</b>	<b>Severity</b>
	<b>Social Distancing</b>		
	Coming to the session	All persons arriving at the same time and congestion at entry points	5
		Social distancing	5
		High traffic flow areas	5
	Time young people spend in the building	Close proximity of persons in small or poorly ventilated rooms	5

		Transmission resulting from poor hand sanitation	5
	Masks	Young people not complying with advise of mask wearing if unable to ventilate or numbers exceed 15 in small spaces	5
	Anti social behaviour	anti social behaviour from young person / under the influence of substances	5
	Track and Trace	QR code	5
	Equipment	Contaminated equipment	5
	<b>Managing Customers, Visitors and Contractors</b>		
	Manage Contacts	visitors	5
		Signing in	5
	Informing Visitors	Lack of information	5
	<b>Cleaning the Work Place</b>		
		Ventilation	5



<b>THE RISK EXPOSURE IS BASED UPON TWO FACTORS – 5</b>																																																																
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Likelihood	Score	H/M/L	Control Measures	Severity
1	5	L	Staff to follow NYA guidelines - see covid guidance on NYA website	5
3	15	H	member of staff to be outside to allow young people in / out of the session - ensuring hands are sanitized upon entry. From the 19th July 2021 social distancing becomes optional. The one metre plus rule no longer applies for all ages and settings. The NYA, recognising most young people will not be vaccinated, recommends (but doesn't require) the use of appropriate distancing in some circumstances. If operating in poorly ventilated spaces or in close contact with others, then the use of face coverings is recommended.	5
3	15	H	NYA guidelines to be followed - If operating in poorly ventilated spaces or in close contact with others, then the use of face coverings is recommended. If number exceed 15 in the centre, face masks are strongly advised	5
4	20	H	Signage on doors - building to be well ventilated and masks and social distancing required if unable to ventilate	5

4	20	H	No handshaking policy in place and hand sanitiser provided at entrances and in office. Those in building reminded to regularly wash hands throughout the day. Hand wash will be available in all stations. Signage will be in all toilet areas to wash hands after use	5
3	15	H	Officers and Young people will only be encouraged to wear masks if there are more than 15 people present. Grove Corner to have a good supply of disposable masks for young people if required. Outdoors masks do not need to be worn. If medical reason for young person or staff member not to wear mask.	5
3	15	M	Officers to soft challenge young person in view of colleagues. If officer feels at risk or uncomfortable to challenge, call police for support / to attend	5
2	10	M	Register to be taken at the start of the session. Young people to inform staff should they receive a positive covid test - government requirements to be followed.	5
4	20	h	equipment to be cleaned before and after use	5
3	15	H	external organisations visiting Grove Corner to complete track and trace and provide officers with their risk assessment prior to attending. All visitors receive an explanation on specific requirements and are reminded about the need for good hygiene.	5
3	15	H	All visitors details are recorded by office staff	5
4	20	H	Visitors are briefed by an Officer regarding Covid risk assessment for the session they are attending and asked to send their risk assessment prior to attending	5
3	15	H	Doors and windows are opened daily where available subject to weather conditions.	5



<b>SEVERITY (sev) AND LIKELIHOOD (like).</b>			
<b>LE OUTCOME FROM THE HAZARD</b>			
	e.g. multiple or single death including fatal disease		
fatal injury	e.g. paralysis, loss of limbs, blindness, chronic diseases		
	e.g. partial disablement, loss of digits, deafness, sight impairment		
	e.g. fractures, non-fatal acute diseases, acute back injuries, deep cuts		
	e.g. minor cuts and bruises, irritation to eyes, skin, respiration		
<b>IT/INCIDENT OCCURRING</b>			
	e.g. the adverse event which could result in accident/incident will occur almost every time		
	e.g. the adverse event which could result in accident/incident will occur most times		
	e.g. the adverse event which could result in accident/incident will occur regularly		
	e.g. the adverse event which could result in accident/incident could occur		
	e.g. the adverse event which could result in accident/incident will occur rarely, if ever		

e high/medium frequency x medium

Enter as H  
Enter as M  
Enter as L

SEVERITY

5	L	M	H	H
4	L	M	H	H
3	L	M	M	H
2	L	L	M	M
1	L	L	L	L
	1	2	3	4

LIKELIHOOD

Likelihood	Score	H/M/L	Notes / Actions
1	5	L	
2	10	M	
2	10	M	
2	10	M	

2	10	M	
2	10	M	
2	10	M	
1	5	L	
2	10	M	
1	5	L	
1	5	L	Continue to follow government advise regarding track and trace
1	5	L	
2	10	M	
2	10	M	











