

DUNSTABLE TOWN COUNCIL

COMMENTS, COMPLIMENTS AND COMPLAINTS FORM

Your name and address (PLEASE PRINT):

Your postcode:

Your telephone number:

Please tell us in as much detail as possible about what happened, where it happened, when it happened, and names of anyone involved. (Continue on an additional sheet if necessary).

If you are using this form to complain, tell us what you think the Council should do to put things right.

If your complaint relates to an agency outside of this Council, are you happy for us to share your details with them?

Yes No

Data Protection Act 1998

Please note that the personal details supplied on this form will be held on a file and/or computerised by Dunstable Town Council for the purposes of assessing your comment/complaint. Your personal details may be shared internally within the Council for this purpose, but will be safeguarded and will not be divulged to any other individuals or organisations for any other purpose.

Office Use only

Date received and forwarded to relevant Head of Service

Service Area –