

DUNSTABLE TOWN COUNCIL

MINUTES OF THE MEETING OF PERSONNEL SUB-COMMITTEE

**HELD AT THE COUNCIL CHAMBER, GROVE HOUSE, HIGH STREET NORTH,
DUNSTABLE**

ON THURSDAY 11 JULY 2019

Present: Councillors Peter Hollick (Chairman), Gloria Martin (Vice-Chairman), Sid Abbott, Matthew Brennan and Liz Jones,
In Attendance: David Ashlee – Town Clerk and Chief Executive
Apologies for Absence: Councillor Lisa Bird and John Gurney

1. NOMINATION OF CHAIRMAN AND VICE-CHAIRMAN FOR ENSUING MUNICIPAL YEAR 2019/2020

Councillor Peter Hollick was nominated as Chairman and Councillor Gloria Martin was nominated as Vice-Chairman.

2. SPECIFIC DECLARATIONS OF INTEREST

There were no specific declarations of interest.

3. QUARTERLY STAFF AWARD SCHEME

The Sub-Committee considered the nominations for the 1st quarter staff awards for 2019/20. Members were impressed by the achievements of the nominee who would be thanked for her efforts.

Arrangements would be made for the Town Mayor to present the award to the successful nominee.

RESOLVED: that the 1st quarter staff award be made to Lisa Vincent – Events and Marketing Manager.

4. ANNUAL STAFF ESTABLISHMENT REPORT

Members received a report detailing the Council's staff establishment as at 1 April 2019. The report also informed members of the Council's current salary structure and terms and conditions of employment.