

Dunstable Town Council
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DUNSTABLE
TOWN COUNCIL

David Ashlee Town Clerk and Chief Executive

When telephoning please ask for:
Lucy Salim (01582 891415)
Or Lisa Scheder (01582 891403)

Your Ref.
Our Ref. LUS/

Date: 19 July 2019

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the **Council Chamber**, Grove House, High Street North, Dunstable on **Wednesday 24 July 2019 at 5.30 pm.**

AGENDA

1. Apologies for Absence
2. To approve the schedule of accounts processed for payment for the period 19 June to 23 July 2019 (a schedule of accounts will be available at the meeting).
3. To verify the bank reconciliations for all accounts as at 30 June 2019 (documentation will be available at the meeting).
4. Income and Expenditure report at 30 June 2019 – enclosed at Page 1.

Yours faithfully

L Salim
Head of Finance and Support Services

To: Members of Accounts Sub-Committee:
Councillors Wendy Bater, Alan Corkhill, Peter Hollick and Lee Roberts and other Members of the Council for information.

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>FINANCE AND GENERAL PURPOSES</u>								
100	<u>F&SS STAFF COSTS</u>							
4000	Salaries	15,138	51,445	177,649	126,204		126,204	29.0 %
4001	Salaries	11,116	29,382	130,980	101,598		101,598	22.4 %
	F&SS STAFF COSTS :- Expenditure	26,254	80,827	308,629	227,802	0	227,802	26.2 %
	Net Expenditure over Income	26,254	80,827	308,629	227,802			
101	<u>CENTRAL SERVICES</u>							
4007	Training	1,178	1,997	15,000	13,003		13,003	13.3 %
4010	Payroll Services	296	1,167	3,900	2,733		2,733	29.9 %
4021	Telephones/Data Links	505	1,505	6,480	4,975		4,975	23.2 %
4022	Postage	180	430	2,250	1,820		1,820	19.1 %
4023	Stationery	85	238	3,500	3,262		3,262	6.8 %
4025	Subscriptions/Publications	845	1,588	3,500	1,912		1,912	45.4 %
4035	Cultural/National Event	0	675	0	-675		-675	0.0 %
4037	Eqpt/IT Maintenance/Support	4,237	9,601	20,870	11,269		11,269	46.0 %
4039	Equipment Hire	1,928	3,896	8,000	4,104		4,104	48.7 %
4058	Professional Services	1,413	4,357	28,000	23,643		23,643	15.6 %
4821	Tfr from V&E Fund	0	-4,540	0	4,540		4,540	0.0 %
4923	Res Exp- New Equipment	0	2,040	0	-2,040		-2,040	0.0 %
	CENTRAL SERVICES :- Expenditure	10,668	22,954	91,500	68,546	0	68,546	25.1 %
1091	INC - Miscellaneous	118	118	0	118			0.0 %
1099	INC - Recharges etc	0	44	150	-106			29.5 %
	CENTRAL SERVICES :- Income	118	162	150	12			107.9 %
	Net Expenditure over Income	10,551	22,792	91,350	68,558			
102	<u>GROVE HOUSE</u>							
4001	Salaries	709	2,126	8,508	6,382		6,382	25.0 %
4011	Rates	0	12,030	15,000	2,971		2,971	80.2 %
4012	Water	0	0	1,500	1,500		1,500	0.0 %
4014	Electricity	0	0	5,500	5,500		5,500	0.0 %
4015	Gas	299	1,987	4,500	2,513		2,513	44.2 %
4016	Cleaning	1,121	3,126	10,600	7,474		7,474	29.5 %
4017	Waste Disposal	33	135	1,300	1,165		1,165	10.4 %
4021	Telephones/Data Links	24	42	0	-42		-42	0.0 %
4027	Licences	0	0	220	220		220	0.0 %
4036	Maintenance Contracts	215	215	1,500	1,285		1,285	14.3 %

Month No : 3

Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038 Repairs & Maintenance	134	233	9,000	8,767		8,767	2.6 %
4040 Equipment/Materials/Tools	447	3,266	3,000	-266		-266	108.9 %
4724 Tfr to Building Maint Fund	10,254	12,254	0	-12,254		-12,254	0.0 %
GROVE HOUSE :- Expenditure	13,235	35,413	60,628	25,215	0	25,215	58.4 %
1001 INC - Lettings/Facility Hire	48	840	500	340			168.0 %
1002 INC - Rent Receivable	379	379	6,669	-6,290			5.7 %
1003 INC - Service Charges	253	253	8,665	-8,412			2.9 %
1099 INC - Recharges etc	0	50	0	50			0.0 %
1911 Reserves Income General	10,254	12,254	0	12,254			0.0 %
GROVE HOUSE :- Income	10,935	13,777	15,834	-2,057			87.0 %
Net Expenditure over Income	2,300	21,636	44,794	23,158			
106 CORPORATE MANAGEMENT							
4003 Pension Payments (early retire)	557	1,111	5,500	4,389		4,389	20.2 %
4006 Health & Safety	0	392	10,000	9,608		9,608	3.9 %
4019 DBS Checks (prev CRB)	0	0	200	200		200	0.0 %
4021 Telephones/Data Links	38	113	675	562		562	16.7 %
4026 Insurance	0	62,254	63,000	746		746	98.8 %
4030 Advertising - Recruitment	0	0	1,500	1,500		1,500	0.0 %
4056 Audit Fees - External	0	0	2,800	2,800		2,800	0.0 %
4057 Audit Fees - Internal	0	10	2,000	1,990		1,990	0.5 %
4061 Annual Report	0	0	1,750	1,750		1,750	0.0 %
4062 HR Related Costs (inc uniform)	100	410	6,500	6,090		6,090	6.3 %
4599 VAT Unclaimable	0	0	5,000	5,000		5,000	0.0 %
CORPORATE MANAGEMENT :- Expenditure	695	64,291	98,925	34,634	0	34,634	65.0 %
1099 INC - Recharges etc	0	0	5,278	-5,278			0.0 %
CORPORATE MANAGEMENT :- Income	0	0	5,278	-5,278			0.0 %
Net Expenditure over Income	695	64,291	93,647	29,356			
107 DEMOCRATIC SERVICES							
4007 Training	0	0	1,000	1,000		1,000	0.0 %
4024 Printing	0	450	1,000	550		550	45.0 %
4025 Subscriptions/Publications	0	2,101	2,750	649		649	76.4 %
4501 Mayor's Transport	214	356	2,500	2,145		2,145	14.2 %
4502 Mayor's Allowance	55	1,108	4,000	2,892		2,892	27.7 %
4503 Civic Hospitality	0	58	3,000	2,942		2,942	1.9 %
4504 Civic Regalia	0	15	500	485		485	3.0 %
4515 Remembrance Events	0	0	1,000	1,000		1,000	0.0 %
DEMOCRATIC SERVICES :- Expenditure	269	4,087	15,750	11,663	0	11,663	25.9 %
Net Expenditure over Income	269	4,087	15,750	11,663			

Month No : 3

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
110 F & GP CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	2,304	17,433	15,129		15,129	13.2 %
4052 Loan Capital Repaid	0	11,783	23,566	11,783		11,783	50.0 %
4721 Tfr to V&E Fund	0	15,000	15,000	0		0	100.0 %
4723 Tfr to Election Reserve	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	29,000	29,000	0		0	100.0 %
4730 Tfr to Town Twinning Reserve	0	500	500	0		0	100.0 %
4811 Tfr from Corporate Plan Reserv	0	-6,110	0	6,110		6,110	0.0 %
4821 Tfr from V&E Fund	0	-8,224	0	8,224		8,224	0.0 %
4923 Res Exp- New Equipment	0	14,335	0	-14,335		-14,335	0.0 %
F & GP CAPITAL & PROJECTS :- Expenditure	0	78,587	105,499	26,912	0	26,912	74.5 %
Net Expenditure over Income	0	78,587	105,499	26,912			
ANCE AND GENERAL PURPOSES :- Expenditure	51,121	286,158	680,931	394,773	0	394,773	42.0 %
Income	11,052	13,939	21,262	-7,323			65.6 %
Net Expenditure over Income	40,069	272,219	659,669	387,450			
<u>GROUNDS & ENVIRONMENTAL</u>							
111 CREASEY PARK - COMM F'BALL							
4001 Salaries	6,489	20,617	86,980	66,363		66,363	23.7 %
4012 Water	0	0	2,250	2,250		2,250	0.0 %
4014 Electricity	754	1,607	9,000	7,393		7,393	17.9 %
4015 Gas	596	596	3,000	2,404		2,404	19.9 %
4016 Cleaning	287	861	4,250	3,389		3,389	20.3 %
4017 Waste Disposal	0	0	1,000	1,000		1,000	0.0 %
4032 Publicity / Marketing	0	0	500	500		500	0.0 %
4036 Maintenance Contracts	0	895	1,500	605		605	59.7 %
4038 Repairs & Maintenance	0	0	2,000	2,000		2,000	0.0 %
4040 Equipment/Materials/Tools	187	758	1,000	242		242	75.8 %
4536 GROUNDS MAINT (GRASS)	3,357	9,766	16,000	6,234		6,234	61.0 %
4599 VAT Unclaimable	969	2,336	2,289	-47		-47	102.1 %
4902 Project Costs Reclaimable	0	479	0	-479		-479	0.0 %
CREASEY PARK - COMM F'BALL :- Expenditure	12,639	37,915	129,769	91,854	0	91,854	29.2 %
1008 INC - ATP Hire	1,566	14,421	92,000	-77,579			15.7 %
1009 INC - Pitch Hire	0	2,330	25,000	-22,670			9.3 %
1044 INC - Contrib from Rec Depot C	10,000	10,000	10,000	0			100.0 %
1090 Cont from CBC (Brewers Hill Sc	0	0	15,000	-15,000			0.0 %
1902 Project Costs Recharged	0	482	0	482			0.0 %
CREASEY PARK - COMM F'BALL :- Income	11,566	27,233	142,000	-114,767			19.2 %
Net Expenditure over Income	1,073	10,681	-12,231	-22,912			

DUNSTABLE TOWN COUNCIL

Detailed Income & Expenditure by Budget Heading 30/06/2019

Month No : 3

Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
112	CREASEY PARK - BAR/CATERING							
4001	Salaries	4,748	14,647	61,501	46,854	46,854	23.8 %	
4002	Wages	2,700	11,892	51,334	39,442	39,442	23.2 %	
4011	Rates	0	16,694	17,000	306	306	98.2 %	
4012	Water	0	0	2,250	2,250	2,250	0.0 %	
4014	Electricity	754	1,607	9,000	7,393	7,393	17.9 %	
4015	Gas	596	596	3,000	2,404	2,404	19.9 %	
4016	Cleaning	893	3,294	12,750	9,456	9,456	25.8 %	
4017	Waste Disposal	0	0	3,000	3,000	3,000	0.0 %	
4018	Security	60	60	0	-60	-60	0.0 %	
4020	Miscellaneous Expenses	43	307	1,000	693	693	30.7 %	
4021	Telephones/Data Links	364	1,131	5,000	3,869	3,869	22.6 %	
4026	Insurance	0	83	150	67	67	55.1 %	
4027	Licences	0	0	1,000	1,000	1,000	0.0 %	
4032	Publicity / Marketing	24	35	500	465	465	6.9 %	
4036	Maintenance Contracts	241	404	4,500	4,096	4,096	9.0 %	
4038	Repairs & Maintenance	0	329	2,000	1,671	1,671	16.5 %	
4040	Equipment/Materials/Tools	63	351	1,000	649	649	35.1 %	
4059	Kitchen/Catering Expenses	79	1,011	3,000	1,989	1,989	33.7 %	
4060	Bar & Catering Stock	2,246	15,961	64,800	48,839	48,839	24.6 %	
CREASEY PARK - BAR/CATERING :- Expenditure		12,810	68,402	242,785	174,383	0	174,383	28.2 %
1001	INC - Lettings/Facility Hire	1,528	4,827	20,000	-15,173			24.1 %
1032	INC - Bar & Catering Sales	9,406	41,066	162,000	-120,934			25.3 %
1091	INC - Miscellaneous	0	200	0	200			0.0 %
1092	INC - Concessions	-489	71	0	71			0.0 %
CREASEY PARK - BAR/CATERING :- Income		10,445	46,163	182,000	-135,837			25.4 %
Net Expenditure over Income		2,365	22,239	60,785	38,546			
115	SPLASH PARK							
4001	Salaries	3,151	5,391	18,143	12,752	12,752	29.7 %	
4002	Wages	5,433	5,433	12,528	7,095	7,095	43.4 %	
4011	Rates	0	1,588	2,500	912	912	63.5 %	
4012	Water	0	0	1,250	1,250	1,250	0.0 %	
4014	Electricity	0	0	3,250	3,250	3,250	0.0 %	
4016	Cleaning	775	1,525	4,500	2,975	2,975	33.9 %	
4017	Waste Disposal	0	0	1,200	1,200	1,200	0.0 %	
4018	Security	30	30	0	-30	-30	0.0 %	
4020	Miscellaneous Expenses	0	32	0	-32	-32	0.0 %	
4021	Telephones/Data Links	646	992	3,800	2,808	2,808	26.1 %	

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Detailed Income & Expenditure by Budget Heading 30/06/2019

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Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
4032	Publicity / Marketing	0	280	0	-280	-280	0.0 %	
4036	Maintenance Contracts	2,065	6,955	8,000	1,045	1,045	86.9 %	
4038	Repairs & Maintenance	401	401	500	100	100	80.1 %	
4040	Equipment/Materials/Tools	636	3,882	0	-3,882	-3,882	0.0 %	
4059	Kitchen/Catering Expenses	246	739	1,000	261	261	73.9 %	
4060	Bar & Catering Stock	2,111	6,606	11,500	4,894	4,894	57.4 %	
4811	Tfr from Corporate Plan Reserv	-250	-3,247	0	3,247	3,247	0.0 %	
	SPLASH PARK :- Expenditure	15,243	30,606	68,171	37,565	0	37,565	44.9 %
1001	INC - Lettings/Facility Hire	50	50	2,000	-1,950		2.5 %	
1032	INC - Bar & Catering Sales	6,485	11,894	30,000	-18,106		39.6 %	
1092	INC - Concessions	1,329	2,821	5,800	-2,979		48.6 %	
	SPLASH PARK :- Income	7,864	14,766	37,800	-23,034		39.1 %	
	Net Expenditure over Income	7,379	15,840	30,371	14,531			
200	G&ES STAFF COSTS							
4000	Salaries	9,943	29,012	112,686	83,674	83,674	25.7 %	
4001	Salaries	32,245	96,149	388,832	292,684	292,684	24.7 %	
	G&ES STAFF COSTS :- Expenditure	42,188	125,161	501,518	376,357	0	376,357	25.0 %
	Net Expenditure over Income	42,188	125,161	501,518	376,357			
201	ALLOTMENTS							
4001	Salaries	115	344	1,377	1,033	1,033	25.0 %	
4012	Water	0	0	1,200	1,200	1,200	0.0 %	
4014	Electricity	0	0	300	300	300	0.0 %	
4017	Waste Disposal	0	0	1,500	1,500	1,500	0.0 %	
4038	Repairs & Maintenance	0	100	3,000	2,901	2,901	3.3 %	
4041	Tree Planting/Surgery	0	0	500	500	500	0.0 %	
4838	Tfr from Allotments Reserve	-4,258	-4,258	0	4,258	4,258	0.0 %	
4913	Res Exp- Allotments	4,258	4,258	0	-4,258	-4,258	0.0 %	
	ALLOTMENTS :- Expenditure	115	444	7,877	7,433	0	7,433	5.6 %
1002	INC - Rent Receivable	50	250	7,000	-6,750		3.6 %	
1024	INC - Maintenance	0	88	0	88		0.0 %	
1091	INC - Miscellaneous	20	100	300	-200		33.3 %	
	ALLOTMENTS :- Income	70	438	7,300	-6,862		6.0 %	
	Net Expenditure over Income	45	6	577	571			

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
202	CEMETERY							
4001	Salaries	3,893	11,814	47,370	35,556		35,556	24.9 %
4011	Rates	0	10,434	10,200	-234		-234	102.3 %
4012	Water	0	667	2,000	1,333		1,333	33.3 %
4014	Electricity	0	0	3,000	3,000		3,000	0.0 %
4015	Gas	0	0	1,000	1,000		1,000	0.0 %
4016	Cleaning	200	600	2,500	1,900		1,900	24.0 %
4017	Waste Disposal	0	1,500	6,200	4,700		4,700	24.2 %
4018	Security	0	30	3,000	2,970		2,970	1.0 %
4021	Telephones/Data Links	280	840	3,400	2,560		2,560	24.7 %
4036	Maintenance Contracts	95	95	1,100	1,005		1,005	8.6 %
4037	Eqpt/IT Maintenance/Support	0	0	1,250	1,250		1,250	0.0 %
4038	Repairs & Maintenance	146	336	8,000	7,664		7,664	4.2 %
4040	Equipment/Materials/Tools	37	370	5,000	4,630		4,630	7.4 %
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4045	Vehicle Fuel/Maintenance	882	1,868	10,700	8,832		8,832	17.5 %
4049	Memorial Safety Inspections et	0	0	500	500		500	0.0 %
4127	Kerb Blocks	0	0	1,000	1,000		1,000	0.0 %
4128	Sanctums	0	0	1,500	1,500		1,500	0.0 %
4201	Book of Remembrance	0	140	600	460		460	23.4 %
4831	Tfr from Tree Reserve	-2,450	-2,450	0	2,450		2,450	0.0 %
4924	Res Exp- Tree Works	2,450	2,450	0	-2,450		-2,450	0.0 %
	CEMETERY :- Expenditure	5,533	28,695	109,820	81,125	0	81,125	26.1 %
1021	INC - Burial Fees	9,542	25,809	125,000	-99,192			20.6 %
1022	INC - Book of Remembrance	0	455	600	-145			75.8 %
1023	INC - Memorials	5,584	10,131	42,500	-32,369			23.8 %
1027	INC - Kerb Blocks	0	0	2,000	-2,000			0.0 %
1028	INC - Sanctums	0	0	2,500	-2,500			0.0 %
	CEMETERY :- Income	15,126	36,394	172,600	-136,206			21.1 %
	Net Expenditure over Income	-9,593	-7,700	-62,780	-55,080			
205	REC.GENERAL-R.G.							
4011	Rates	0	1,031	1,000	-31		-31	103.1 %
4012	Water	0	0	1,000	1,000		1,000	0.0 %
4013	Rent Payable	10,000	10,000	10,000	0		0	100.0 %
4014	Electricity	1,088	1,338	3,000	1,662		1,662	44.6 %
4017	Waste Disposal	0	0	8,800	8,800		8,800	0.0 %
4018	Security	0	0	4,500	4,500		4,500	0.0 %
4021	Telephones/Data Links	120	315	1,000	685		685	31.5 %

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4036 Maintenance Contracts	0	465	4,250	3,785		3,785	10.9 %
4038 Repairs & Maintenance	2,415	4,789	12,000	7,211		7,211	39.9 %
4040 Equipment/Materials/Tools	1,026	1,883	5,000	3,117		3,117	37.7 %
4041 Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4042 Grass Cutting Equipment	0	0	400	400		400	0.0 %
4044 Bowling Green Maintenance	0	0	1,000	1,000		1,000	0.0 %
4045 Vehicle Fuel/Maintenance	1,077	3,457	10,700	7,243		7,243	32.3 %
4046 Play Areas Equipment/Maintenan	372	2,565	12,500	9,935		9,935	20.5 %
4824 Tfr from Building Maint Fund	-1,335	-1,335	0	1,335		1,335	0.0 %
4834 Tfr from Developer's Contribut	0	0	-8,000	-8,000		-8,000	0.0 %
REC.GENERAL-R.G. :- Expenditure	14,764	24,508	68,650	44,142	0	44,142	35.7 %
1001 INC - Lettings/Facility Hire	2,750	2,750	4,800	-2,050			57.3 %
1009 INC - Pitch Hire	0	315	5,000	-4,685			6.3 %
1024 INC - Maintenance	2,568	3,568	15,250	-11,682			23.4 %
REC.GENERAL-R.G. :- Income	5,318	6,632	25,050	-18,418			26.5 %
Net Expenditure over Income	9,446	17,876	43,600	25,724			
206 TOWN RANGER SERVICES							
4001 Salaries	7,830	22,546	86,429	63,883		63,883	26.1 %
4017 Waste Disposal	0	0	1,500	1,500		1,500	0.0 %
4021 Telephones/Data Links	56	174	500	326		326	34.8 %
4038 Repairs & Maintenance	10	10	8,000	7,990		7,990	0.1 %
4040 Equipment/Materials/Tools	158	168	3,000	2,832		2,832	5.6 %
4045 Vehicle Fuel/Maintenance	521	1,053	7,000	5,947		5,947	15.0 %
4120 Public Realm Maintenance	0	0	5,000	5,000		5,000	0.0 %
TOWN RANGER SERVICES :- Expenditure	8,575	23,952	111,429	87,477	0	87,477	21.5 %
1024 INC - Maintenance	1,000	1,000	6,000	-5,000			16.7 %
TOWN RANGER SERVICES :- Income	1,000	1,000	6,000	-5,000			16.7 %
Net Expenditure over Income	7,575	22,952	105,429	82,477			
210 G & E CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	2,240	16,932	14,692		14,692	13.2 %
4052 Loan Capital Repaid	0	10,704	21,481	10,777		10,777	49.8 %
4721 Tfr to V&E Fund	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	21,000	21,000	0		0	100.0 %
4728 Tfr to EMR Priory Churchyard	0	5,000	5,000	0		0	100.0 %
4731 Tfr to Tree Reserve	0	5,000	5,000	0		0	100.0 %
4732 Tfr to Open Spaces Improvement	0	15,000	15,000	0		0	100.0 %

Month No : 3

Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4738 Tfr to Allotments Reserve	0	5,000	5,000	0		0	100.0 %
4741 Tfr to Splash Park Reserve	0	12,000	12,000	0		0	100.0 %
4742 Tfr to Memorial Kerbs Reserve	0	1,000	1,000	0		0	100.0 %
4811 Tfr from Corporate Plan Reserv	-879	-1,854	0	1,854		1,854	0.0 %
4821 Tfr from V&E Fund	0	-4,522	0	4,522		4,522	0.0 %
4832 Tfr from Parks & Play Improvem	0	-26,000	0	26,000		26,000	0.0 %
4889 Tfr from Deferred Grants	0	-20,685	0	20,685		20,685	0.0 %
4901 Project Costs	879	1,854	0	-1,854		-1,854	0.0 %
4902 Project Costs Reclaimable	0	38,000	0	-38,000		-38,000	0.0 %
4912 Res Exp- Play Equipment	0	26,000	0	-26,000		-26,000	0.0 %
4916 Res Exp- Fencing	0	20,685	0	-20,685		-20,685	0.0 %
4922 Res Exp- New Vehicles	0	2,900	0	-2,900		-2,900	0.0 %
4923 Res Exp- New Equipment	0	1,622	0	-1,622		-1,622	0.0 %
G & E CAPITAL & PROJECTS :- Expenditure	0	134,944	122,413	-12,531	0	-12,531	110.2 %
1902 Project Costs Recharged	0	38,000	0	38,000			0.0 %
G & E CAPITAL & PROJECTS :- Income	0	38,000	0	38,000			
Net Expenditure over Income	0	96,944	122,413	25,469			
403 TOWN CENTRE							
4012 Water	0	0	500	500		500	0.0 %
4014 Electricity	242	1,129	1,700	571		571	66.4 %
4017 Waste Disposal	0	0	8,700	8,700		8,700	0.0 %
4018 Security	0	60	0	-60		-60	0.0 %
4021 Telephones/Data Links	107	218	1,000	782		782	21.8 %
4036 Maintenance Contracts	0	560	1,500	940		940	37.3 %
4038 Repairs & Maintenance	0	897	4,000	3,103		3,103	22.4 %
4040 Equipment/Materials/Tools	577	651	2,000	1,349		1,349	32.6 %
4041 Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4043 Bedding Plants	13,802	14,262	22,500	8,238		8,238	63.4 %
4045 Vehicle Fuel/Maintenance	1,188	2,077	10,600	8,523		8,523	19.6 %
4075 Skateboard Park	0	1,403	5,000	3,597		3,597	28.1 %
TOWN CENTRE :- Expenditure	15,915	21,258	59,000	37,742	0	37,742	36.0 %
1009 INC - Pitch Hire	260	565	1,500	-935			37.7 %
1024 INC - Maintenance	0	1,330	5,150	-3,820			25.8 %
1051 INC - Town Centre Agency CBC	0	0	11,250	-11,250			0.0 %
1099 INC - Recharges etc	135	135	0	135			0.0 %
TOWN CENTRE :- Income	395	2,030	17,900	-15,870			11.3 %
Net Expenditure over Income	15,520	19,228	41,100	21,872			
GROUPS & ENVIRONMENTAL :- Expenditure	127,781	495,884	1,421,432	925,548	0	925,548	34.9 %
Income	51,784	172,657	590,650	-417,993			29.2 %
Net Expenditure over Income	75,997	323,227	830,782	507,555			

Month No : 3

Accounts Sub Committee 24 July 2019

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
COMMUNITY SERVICES								
103	MARKETING							
4032	Publicity / Marketing	3,099	3,099	5,000	1,901		1,901	62.0 %
4033	Newsletter	0	7,180	19,500	12,320		12,320	36.8 %
4034	Website	0	3,000	4,000	1,000		1,000	75.0 %
	MARKETING :- Expenditure	3,099	13,279	28,500	15,221	0	15,221	46.6 %
1093	INC - Advertising/Sponsorship	300	300	0	300			0.0 %
	MARKETING :- Income	300	300	0	300			
	Net Expenditure over Income	2,799	12,979	28,500	15,521			
209	OLDER PEOPLES DAY CARE SERVICE							
4001	Salaries	1,307	4,309	19,337	15,028		15,028	22.3 %
4021	Telephones/Data Links	32	96	275	179		179	34.7 %
4064	Hall Hire	220	1,060	4,500	3,440		3,440	23.6 %
4065	Lunchclub Catering	888	2,429	9,000	6,571		6,571	27.0 %
4066	Entertainment/Activities	405	1,258	3,000	1,743		1,743	41.9 %
4313	OPHLP - Transport	800	2,008	9,500	7,492		7,492	21.1 %
4822	Tfr from OPHLP Fund	-315	-315	0	315		315	0.0 %
4834	Tfr from Developer's Contribut	0	0	-1,200	-1,200		-1,200	0.0 %
	OLDER PEOPLES DAY CARE SERVICE :- Expenditure	3,336	10,844	44,412	33,568	0	33,568	24.4 %
1006	INC - BCC O P Day Care Service	0	7,918	7,918	0			100.0 %
1007	INC - Fees O P Day Care Serv	1,668	3,636	13,000	-9,364			28.0 %
	OLDER PEOPLES DAY CARE SERVICE :- Income	1,668	11,554	20,918	-9,364			55.2 %
	Net Expenditure over Income	1,668	-710	23,494	24,204			
300	COMM SERVICES STAFF COSTS							
4000	Salaries	9,996	29,989	118,035	88,046		88,046	25.4 %
4001	Salaries	0	0	37,086	37,086		37,086	0.0 %
4002	Wages	2,558	7,640	30,449	22,809		22,809	25.1 %
	COMM SERVICES STAFF COSTS :- Expenditure	12,554	37,629	185,570	147,941	0	147,941	20.3 %
	Net Expenditure over Income	12,554	37,629	185,570	147,941			
303	COMMUNITY ENGAGEMENT							
4002	Wages	61	61	500	439		439	12.2 %
4032	Publicity / Marketing	0	0	600	600		600	0.0 %
4040	Equipment/Materials/Tools	0	227	1,000	773		773	22.7 %

DUNSTABLE TOWN COUNCIL

Detailed Income & Expenditure by Budget Heading 30/06/2019

Month No : 3

Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4066 Entertainment/Activities	0	0	8,507	8,507		8,507	0.0 %
4067 Community Projects	1,157	1,581	5,300	3,719		3,719	29.8 %
4321 Service Level Agreements	0	9,500	10,300	800		800	92.2 %
COMMUNITY ENGAGEMENT :- Expenditure	1,218	11,369	26,207	14,838	0	14,838	43.4 %
1004 INC - Activities	0	56	2,200	-2,144			2.6 %
1091 INC - Miscellaneous	100	100	0	100			0.0 %
1099 INC - Recharges etc	0	200	0	200			0.0 %
COMMUNITY ENGAGEMENT :- Income	100	356	2,200	-1,844			16.2 %
Net Expenditure over Income	1,118	11,013	24,007	12,994			
304 GROVE CORNER							
4001 Salaries	462	1,355	6,886	5,531		5,531	19.7 %
4002 Wages	452	842	6,489	5,647		5,647	13.0 %
4011 Rates	0	2,111	2,100	-11		-11	100.5 %
4012 Water	0	0	1,000	1,000		1,000	0.0 %
4014 Electricity	115	223	2,000	1,777		1,777	11.2 %
4015 Gas	0	0	3,000	3,000		3,000	0.0 %
4016 Cleaning	18	280	600	320		320	46.6 %
4021 Telephones/Data Links	71	249	1,000	751		751	24.9 %
4026 Insurance	0	0	200	200		200	0.0 %
4027 Licences	0	151	300	150		150	50.2 %
4032 Publicity / Marketing	250	250	300	50		50	83.3 %
4036 Maintenance Contracts	0	0	1,700	1,700		1,700	0.0 %
4038 Repairs & Maintenance	0	0	1,386	1,386		1,386	0.0 %
4040 Equipment/Materials/Tools	126	361	1,200	839		839	30.1 %
4066 Entertainment/Activities	0	0	1,000	1,000		1,000	0.0 %
GROVE CORNER :- Expenditure	1,494	5,822	29,161	23,339	0	23,339	20.0 %
1001 INC - Lettings/Facility Hire	1,344	2,840	1,200	1,640			236.7 %
1002 INC - Rent Receivable	0	6,800	6,800	0			100.0 %
1091 INC - Miscellaneous	0	222	0	222			0.0 %
GROVE CORNER :- Income	1,344	9,862	8,000	1,862			123.3 %
Net Expenditure over Income	150	-4,040	21,161	25,201			
310 COMM S CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	2,015	15,225	13,210		13,210	13.2 %
4052 Loan Capital Repaid	0	10,521	21,042	10,521		10,521	50.0 %
4714 Tfr to Christmas Lights Res	0	3,500	3,500	0		0	100.0 %
4720 Tfr to Tearooms Equipment Res	0	1,500	1,500	0		0	100.0 %

Month No : 3

Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4724 Tfr to Building Maint Fund	0	50,373	50,373	0		0	100.0 %
COMM S CAPITAL & PROJECTS :- Expenditure	0	67,908	91,640	23,732	0	23,732	74.1 %
Net Expenditure over Income	0	67,908	91,640	23,732			
401 EVENTS PROGRAMME							
4001 Salaries	3,576	10,723	44,185	33,462		33,462	24.3 %
4002 Wages	0	0	3,750	3,750		3,750	0.0 %
4014 Electricity	38	79	600	521		521	13.2 %
4017 Waste Disposal	0	0	8,000	8,000		8,000	0.0 %
4021 Telephones/Data Links	21	63	300	237		237	20.9 %
4032 Publicity / Marketing	0	1,483	6,000	4,517		4,517	24.7 %
4035 Cultural/National Event	72	7,487	8,000	513		513	93.6 %
4040 Equipment/Materials/Tools	553	553	1,000	447		447	55.3 %
4055 External Contracts	0	0	3,143	3,143		3,143	0.0 %
4511 St Georges Day Event	-65	29	4,000	3,971		3,971	0.7 %
4512 Party in the Park	1,170	5,990	12,500	6,510		6,510	47.9 %
4513 Fireworks	0	0	18,000	18,000		18,000	0.0 %
4514 Torchlight Carols Event	0	0	3,000	3,000		3,000	0.0 %
4518 Band Concerts	0	0	3,000	3,000		3,000	0.0 %
4521 Dunstable Rocks	0	150	0	-150		-150	0.0 %
4522 Dunstable Live	4,012	4,237	9,000	4,763		4,763	47.1 %
4523 Proms In The Park	0	0	10,000	10,000		10,000	0.0 %
4524 Priory Pictures	5,614	5,614	12,000	6,386		6,386	46.8 %
EVENTS PROGRAMME :- Expenditure	14,992	36,409	146,478	110,069	0	110,069	24.9 %
1092 INC - Concessions	825	6,032	12,000	-5,968			50.3 %
EVENTS PROGRAMME :- Income	825	6,032	12,000	-5,968			50.3 %
Net Expenditure over Income	14,166	30,377	134,478	104,101			
402 PRIORY HOUSE							
4001 Salaries	8,537	25,833	122,440	96,607		96,607	21.1 %
4002 Wages	9,426	31,039	124,968	93,929		93,929	24.8 %
4011 Rates	0	20,696	20,500	-196		-196	101.0 %
4012 Water	0	0	2,500	2,500		2,500	0.0 %
4014 Electricity	879	1,797	11,500	9,703		9,703	15.6 %
4015 Gas	537	537	5,000	4,463		4,463	10.7 %
4016 Cleaning	1,058	2,924	10,000	7,076		7,076	29.2 %
4017 Waste Disposal	0	0	2,100	2,100		2,100	0.0 %
4018 Security	0	30	0	-30		-30	0.0 %

Month No : 3

Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4020 Miscellaneous Expenses	398	1,185	2,000	815		815	59.3 %
4021 Telephones/Data Links	330	908	3,500	2,592		2,592	25.9 %
4026 Insurance	0	35	0	-35		-35	0.0 %
4027 Licences	0	151	2,000	1,850		1,850	7.5 %
4032 Publicity / Marketing	402	716	6,000	5,284		5,284	11.9 %
4036 Maintenance Contracts	2,376	3,583	12,500	8,917		8,917	28.7 %
4038 Repairs & Maintenance	1,213	5,271	7,500	2,229		2,229	70.3 %
4039 Equipment Hire	0	606	2,000	1,394		1,394	30.3 %
4040 Equipment/Materials/Tools	196	1,879	2,500	621		621	75.2 %
4059 Kitchen/Catering Expenses	417	1,719	6,000	4,281		4,281	28.6 %
4060 Bar & Catering Stock	3,467	10,360	42,000	31,640		31,640	24.7 %
4601 Retail Purchases	0	166	6,500	6,334		6,334	2.6 %
4611 Education/Events	635	708	5,000	4,292		4,292	14.2 %
PRIORY HOUSE :- Expenditure	29,871	110,142	396,508	286,366	0	286,366	27.8 %
1001 INC - Lettings/Facility Hire	182	483	1,500	-1,017			32.2 %
1002 INC - Rent Receivable	1,295	1,295	4,681	-3,386			27.7 %
1003 INC - Service Charges	488	488	1,471	-983			33.2 %
1030 INC - Retail Sales	763	2,215	13,500	-11,285			16.4 %
1032 INC - Bar & Catering Sales	10,551	33,662	135,000	-101,338			24.9 %
1092 INC - Concessions	238	238	0	238			0.0 %
1095 INC - Train Ticket Sales	762	1,344	1,000	344			134.4 %
1097 INC - Commission	350	507	3,000	-2,493			16.9 %
1099 INC - Recharges etc	0	782	0	782			0.0 %
PRIORY HOUSE :- Income	14,629	41,015	160,152	-119,137			25.6 %
Net Expenditure over Income	15,242	69,127	236,356	167,229			
405 TOWN CENTRE MANAGEMENT							
4001 Salaries	2,176	6,515	26,299	19,784		19,784	24.8 %
4002 Wages	159	269	1,500	1,231		1,231	17.9 %
4014 Electricity	0	0	1,500	1,500		1,500	0.0 %
4017 Waste Disposal	0	0	6,000	6,000		6,000	0.0 %
4021 Telephones/Data Links	21	63	250	187		187	25.0 %
4026 Insurance	0	213	250	37		37	85.0 %
4032 Publicity / Marketing	30	2,163	7,500	5,337		5,337	28.8 %
4040 Equipment/Materials/Tools	695	731	2,500	1,769		1,769	29.2 %
4055 External Contracts	0	173	500	327		327	34.6 %
4520 Christmas Lights	0	0	19,000	19,000		19,000	0.0 %
TOWN CENTRE MANAGEMENT :- Expenditure	3,081	10,127	65,299	55,172	0	55,172	15.5 %
1011 INC - Hire of Stalls & Pitches	267	1,117	4,000	-2,883			27.9 %
TOWN CENTRE MANAGEMENT :- Income	267	1,117	4,000	-2,883			27.9 %
Net Expenditure over Income	2,815	9,010	61,299	52,289			

Month No : 3

Accounts Sub Committee 24 July 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
407 ASHTON SQUARE PUBLIC CONVENIEN							
4016 Cleaning	137	314	1,300	986		986	24.2 %
4036 Maintenance Contracts	0	0	275	275		275	0.0 %
4038 Repairs & Maintenance	0	0	1,475	1,475		1,475	0.0 %
ASHTON SQUARE PUBLIC CONVENIEN :- Expenditure	137	314	3,050	2,736	0	2,736	10.3 %
Net Expenditure over Income	137	314	3,050	2,736			
COMMUNITY SERVICES :- Expenditure	69,781	303,843	1,016,825	712,982	0	712,982	29.9 %
Income	19,133	70,236	207,270	-137,034			33.9 %
Net Expenditure over Income	50,649	233,608	809,555	575,947			
Whole Council Only							
998 PRECEPT & INTEREST							
4096 Bank Charges	281	998	5,000	4,002		4,002	20.0 %
4739 Tfr to 3G Pitch Reserve	61	185	0	-185		-185	0.0 %
PRECEPT & INTEREST :- Expenditure	342	1,183	5,000	3,817	0	3,817	23.7 %
1076 INC - Precept	0	1,149,018	2,297,506	-1,148,488			50.0 %
1096 INC - Interest Receivable	447	1,333	7,500	-6,167			17.8 %
1911 Reserves Income General	61	185	0	185			0.0 %
PRECEPT & INTEREST :- Income	508	1,150,536	2,305,006	-1,154,470			49.9 %
Net Expenditure over Income	-166	-1,149,353	-2,300,006	-1,150,653			
Whole Council Only :- Expenditure	342	1,183	5,000	3,817	0	3,817	23.7 %
Income	508	1,150,536	2,305,006	-1,154,470			49.9 %
Net Expenditure over Income	-166	-1,149,353	-2,300,006	-1,150,653			