

DUNSTABLE TOWN COUNCIL

MINUTES OF ACCOUNTS SUB-COMMITTEE

HELD AT THE MAYOR'S PARLOUR, GROVE HOUSE, HIGH STREET NORTH, DUNSTABLE

ON THURSDAY 24TH AUGUST 2006

Present: Councillors Mrs B M Boatwright (Chairman), P J Boatwright and Mrs S A Newton with Mrs R G Smith (Administration and Finance Manager)

1. PAYMENT OF ACCOUNTS

- RESOLVED:** i) that the schedule of accounts for the period 21st July to 24th August 2006 be approved for payment (see Appendix 'A')
- ii) that Councillors' action in authorising payment on cheque number 17073 be confirmed.

2. ALLOCATION OF CENTRAL SERVICES COSTS

Members recalled the requirement of the Best Value Accounting Code of Practice for all central service costs to be apportioned across the Council's service heads. This is calculated on the same basis as the allocation of staff costs, which in view of the considerable changes in the last 18 months have now been reviewed.

The allocation is determined by the percentage of staff time attributed to each service head against individual's percentage of the total basic salaries (excluding employer's National Insurance and Superannuation contributions).

- RESOLVED:** i) that the original estimates for 2006/2007 salaries be amended to show the budget virements required to reflect the revised allocation, as detailed at Appendix 'B'
- ii) that the 1st quarter wages and salaries invoice as now received be coded in accordance with the above
- ii) that the resulting budget virements for central service costs be approved and the detail be reported to the next meeting of this Sub-Committee.

3. BUDGETARY CONTROL REPORT

The Sub-Committee received the Budgetary Control report for the period ending 31st June 2006 and noted that there were no significant variations to the approved budget other than those that would be the subject of a report to the relevant Committee.

4. DATE OF NEXT MEETING

- RESOLVED:** that the next meeting of Accounts Sub-Committee be re-scheduled to take place on Wednesday 20th September 2006.