

David Ashlee Town Clerk

Our Ref: DA/KW/C2

15th January 2008

Dear Councillor

Could you please note that a meeting of Highways, Parks and Planning Committee will be held on **Monday 21st January 2008 at 7.30pm** at the Council Chamber, Grove House, 76 High Street North, Dunstable when the following business will be transacted.

### **A G E N D A**

1. Apologies for Absence.
2. Specific Declarations of Interest.
3. To approve the Minutes of the Meeting held on 12th November 2007 (copy previously circulated).
4. Minutes of the Meeting of Plans Sub-Committee held on 20th November 2007, 11th December 2007 and 8th January 2008 (see page 1).
5. Recreation Grounds, Cemetery and Allotments – general report of Head of Parks and Cemetery Services (see page 11 ).
6. Tender for Ice Cream Concession – report of Events and Health and Safety Officer (see page14).
7. Town Centre, Gardens, etc – report of Head of Events and Town Centre Services (see page16).
8. Traffic Regulation Orders – report of Head of Events and Town Centre Services (see page 18).
9. Green Flag Award – report of Head of Events and Town Centre Services (see page 31).
10. Tendering for External Contracts – report of the Town Clerk (see page 33).

Cont'd ...

- 2 -

DA/KW/C2  
15th January 2008

11. Section 106 Expenditure Proposals – report of Town Clerk (see page 35).
12. Development of Land at Peppercorn Park and Frenchs Avenue – report of Town Clerk (see page 39).
13. Budget proposals for 2008/09 – report of the Town Clerk (see page 44) – **Copies of the draft budget have been circulated. Members are reminded to bring their copies with them to the meeting.**
14. Reports of Outside Organisations.

Yours faithfully

D Ashlee  
Town Clerk

To: All Members of Highways, Parks and Planning Committee

Councillor Mrs B M Boatwright (Town Mayor); A E Green (Deputy Town Mayor); Councillors M Tilley (Chairman); P E Russell (Vice-Chairman); Councillors R R Anklesaria, P Boatwright, Mrs J K Fairbairn, M Jones, Mrs S B Littlechild, M Mullany, B F Ralley and Mrs A Stock and other Members of the Council for information.