

Richard Walden Town Clerk

Your Ref
Our Ref: RW/RGS/C2

30th January 2007

Dear Councillor

Could you please note that a meeting of Finance and General Purposes Committee will be held on **Monday 5th February 2007 at 7.30 pm** at the Council Chamber, Grove House, 76 High Street North, Dunstable when the following business will be transacted.

AGENDA

1. Apologies for Absence.
2. Minutes of the meetings of Committee held on 13th November 2006 (copies previously circulated).
3. Specific Declarations of Interest.
4. To nominate a Town Mayor and Deputy Town Mayor for election at the Annual Council Meeting on 21st May 2007.
5. Annual Council Meeting – to approve arrangements for the meeting to be held at the Grove Theatre on Monday 21st May 2007.
6. Proposals for Unitary Councils – to note enclosed letter from the Chief Executive of South Bedfordshire District Council (see page 1) and the options of Luton Borough Council (see page 22). The summary of the County Council's Unitary Bid has also been forwarded to all Members and a copy of the full bid is available for inspection from the Town Clerk.
7. Dunstable Market – to note the decision of South Bedfordshire District Council to reaffirm the awarding of a contract to operate general markets to Wendy Fair Markets Ltd.
8. Post Office Network – to consider any response to the Government's consultation (see page 23).
9. Code of Conduct for Member – to consider proposed amendments to the existing code (see page 26). (The full consultation document is enclosed separately).

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10. Dunstable Town Twinning Association – grant application (see page 32).
11. Best Value Performance Plan 2006/2007 – to note the satisfactory conclusion of the audit of the Plan and to authorise the Best Value Working Party to approve the detailed content of the 2007 Plan.
12. Accounts
 - a) to receive the Minutes of the Accounts Sub-Committees held on 23rd November 14th December 2006 and 24th January 2007 (see page 39). (The full schedule of accounts approved at these meetings will be on the table for inspection by Members.)
 - b) to note that the audit of the 2005/2006 accounts is to be undertaken during week commencing 26th February 2007
 - c) Town Council Precept 2007/2008 – report of Town Clerk (see page 45).
13. Civic Events and Mayoral Activities – report of Civic Administration Officer (see page 55).
14. Dunstable Town Centre Management Committee – Minutes of meeting held on 28th November 2006 (see 59).
15. South Bedfordshire Local Strategic Partnership – Minutes of meeting held on 21st December 2006 (see page 64).
16. Reports from Outside Organisations.
17. Working Beyond Age 65 – to approve adoption of procedures followed by South Bedfordshire District Council (see page 73).

It is recommended that the following item be considered after a resolution has been passed excluding the press and public.

18. Staffing Matters –report of Town Clerk (see page 76).

Yours faithfully

R Walden
Town Clerk

To: All Members of Finance and General Purposes Committee
Councillor Mrs C Gresham (Town Mayor); Councillor Mrs B M Boatwright (Deputy Town Mayor and Chairman); Councillor M J P Mullany (Vice-Chairman); Councillors P J Boatwright, A J Fairbairn, Mrs J K Fairbairn, J Harnett, M Jones, Mrs S A Newton, P Russell and M Tilley and other Members of the Council for information.