

David Ashlee Town Clerk

Your Ref  
Our Ref: RS/C1.2

15th May 2007

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Dunstable Town Council which will be held at **The Grove Theatre, Court Drive, Dunstable** on **Monday 21st May 2007** at **7.30 pm** when the following business will be transacted:

### AGENDA

1. To elect a Town Mayor for the ensuing year.

Councillor M Tilley will propose and Councillor M Mullany will second

"That Councillor Mrs Brenda Boatwright be and is hereby elected Town Mayor of Dunstable for the ensuing Municipal Year."

2. The newly elected Town Mayor will make the Declaration of Acceptance of Office and address the Council.

3. Councillor T Stock will propose and Councillor T Colbourne will second

"That this Council tender to Councillor Mrs Cynthia Gresham their sincere thanks for the courteous, efficient and admirable manner in which she has discharged the important and exacting duties of the Office of Town Mayor of Dunstable during the Municipal Year ended 21st May 2007."

The immediate Past Town Mayor will reply.

4. Specific Declarations of Interest.
5. Apologies for Absence.
6. To appoint a Deputy Town Mayor for the ensuing year.

Councillor Mrs S Newton will propose and Councillor A Fairbairn will second

"That Councillor Tony Green be and is hereby elected Deputy Town Mayor of Dunstable for the ensuing Municipal Year."

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7. The newly appointed Deputy Town Mayor will make the Declaration of Acceptance of Office.
8. To note the appointment of Reverend Richard Andrews as the Town Mayor's Chaplain for the ensuing Municipal Year.
9. To select members to serve on Standing Committees and Sub-Committees of the Council for the Municipal Year 2007/2008.

#### **Finance and General Purposes Committee**

Town Mayor and Deputy Town Mayor (ex-officio), Councillors P Boatwright, Colbourne, A Fairbairn, Hearty, Jones, Mullany, Mrs Newton, Russell, T Stock and Tilley

#### **Highways, Parks and Planning Committee**

Town Mayor and Deputy Town Mayor (ex-officio), Councillors Anklesaria, P Boatwright, Mrs J Fairbairn, Mrs Littlechild, Mullany, Jones, Ralley, Russell, Mrs Stock and Tilley

#### **Community Development Committee**

Town Mayor and Deputy Town Mayor (ex-officio), Councillors Colbourne, A Fairbairn, Mrs Gresham, Freeman, Harnett, Hearty, Meakins-Jell, Mrs Newton and Mrs Stock

#### **Library and Promotions Committee**

Town Mayor and Deputy Town Mayor (ex-officio), Councillors Anklesaria, Mrs J Fairbairn, Freeman, Mrs Gresham, Harnett, Mrs Littlechild, Meakins-Jell, B Ralley and T Stock

#### **Town Centre Management Committee**

Town Mayor and Chairmen of four Standing Committees

#### **Accounts Sub-Committee**

Councillors Mrs Boatwright, P Boatwright and Mrs Newton

#### **Plans Sub-Committee**

Councillors P Boatwright, Mrs Fairbairn, Green, Jones, Russell, T Stock and Tilley

#### **Appeals and Appointments Committee**

Councillors Mrs Boatwright, P Boatwright, Mrs Gresham, Mrs Newton and Tilley

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**Best Value Working Party**

Councillors Mrs Boatwright, P Boatwright, Colbourne, Mullany, Mrs Newton and Tilley

**Teen Council Sub-Committee**

Councillors Mrs Boatwright, Colbourne, A Fairbairn, Freeman, Mrs Gresham, Mrs Newton and Ralley

The Town Mayor will invite the Members of the 4 Standing Committees in turn to appoint their Chairman and Vice-Chairman for the ensuing Municipal Year.

10. To approve the Town Mayor's Allowance for the ensuing year.
11. To approve as a correct record the Minutes of the meeting of the Council held on 30th April 2007 (copy enclosed).
12. Chairman's Remarks.
13. Presentation of Good Citizen Award
14. To select representatives to serve on outside organisations, etc.

**Body**

**Representative**

Local Strategic Partnership	Cllr Mrs Newton
Observer at South Beds Planning Cttee	Cllr Mrs J Fairbairn (named substitute Cllr Tilley)
Dunstable Arts Council	Cllrs Russell and Tilley
Dunstable Carnival Assoc	Cllrs A Fairbairn, Freeman & Meakins-Jell
Luton and Bedfordshire Youth Association - (LuBYA) Property and Premises Group (DYPC)	Cllrs Anklesaria & Mrs Boatwright
Dunstable International Town Twinning Assoc.	Town Mayor, Mullany & Mrs Stock (& one vacancy)
Dunstable Old People's Welfare Assoc	Cllr Mrs Gresham & Mrs Littlechild
South Beds Dial-a-Ride Management Cttee	Cllr Anklesaria
RELATE Executive Committee	Cllr Harnett

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CAB Management Committee	Cllr Harnett
Tidy It up Dunstable is Yours (TIDY)	Cllrs Mrs Fairbairn, Green & Tilley
Hospice at Home Management Cttee	Cllr Mrs Gresham
Kensworth Quarry Liaison Group	Cllrs Meakins-Jell & Mullany
Dunstable Concert Music Society	Town Mayor and Deputy Town Mayor
Blows Down Management Cttee	Cllrs A Fairbairn & Ralley
Whipsnade Advisory Cttee	Cllr Tilley
Ashton Schools Foundation	Cllr Mrs Newton and Mrs A Rees (4 year term of office until June 2008)
Ashton Almshouses Charity	Cllr Mrs Gresham & Mr R Fossey (4 year term of office until May 2011)
Ashton St Peter's Lower School	Mrs Sharon Freely (4 year term of office until May 2011)
Chews Foundation	Cllrs P Boatwright & Mrs Newton (3 year term of office until May 2008)
Poor's Land Charity	Cllr R Anklesaria, Cllr P Boatwright and Mrs Puddefoot (4 year term of office until May 2011)
Lockington Charity	Mr T Owens (4 year term of office until January 2008) Mrs C Howes (4 year term of office until January 2010)
Marshe Charity	Mr T Owens and Mrs Howes (term of office as Lockington)

**15.** To answer questions under Standing Order 16 (if any).

Yours faithfully

D Ashlee  
Town Clerk

To: All Members of Dunstable Town Council  
cc: County and District Councillors for Dunstable for information