

Richard Walden Town Clerk

When telephoning please ask for:
Rosemary Smith (01582 890603)

Your Ref.
Our Ref. RGS

Date: 13th April 2007

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the Mayor's Parlour, Grove House, High Street North, Dunstable on **Thursday 19th April 2007** at **2.30 pm** when the following business will be transacted.

AGENDA

1. To approve payment of accounts for the period 23rd March to 19th April 2007 (a schedule of accounts will be available at the meeting).
2. To approve petty cash payments for the financial year 2006/2007.
3. Community Centre Imprest Account – to note closure of this account and the transfer of the balance of £950 to the current account.

Yours faithfully

R G Smith (Mrs)
Administration and Finance Manager

To: Members of Accounts Sub-Committee
Cllrs Mrs B M Boatwright, P Boatwright and Mrs S A Newton
cc: Cllr M Tilley